BOROUGH OF HADDON HEIGHTS

Wednesday, November 5, 2014 at 7:00 p.m.

Governing Body Meeting Agenda

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 4, 2014."

2. Roll Call

3. CAUCUS SESSION

    a. Personnel Handbook – *Mayor Forte*
    b. Neighbors Night Out – *Susan Griffith*

4. Recess of Caucus Session and commencement of Business Session

5. Pledge of Allegiance and moment of silence

6. Public Comment on Caucus and Agenda items only

7. PRESENTATION OF PROCLAMATION Designating November, 2014 as *National Runaway Prevention Month – Mayor Forte*

8. Approval of the Minutes of the September 10, 2014 Special Meeting Minutes and the Regular Council Meeting Minutes of October 21, 2014.

9. REPORTS OF COUNCIL MEMBERS

10. UNFINISHED BUSINESS:

    None

11. NEW BUSINESS:

Resolution 2014:196 – Resolution Authorizing the James N. Alexander Public Library of Haddon Heights to Install HVAC System

Resolution 2014:197 – Resolution Authorizing Payment of Bills and Claims for the First Half of November

Resolution 2014:198 – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 ***Matter involves an issue in which the solicitor perceives a potential for litigation. Discussion will be approximately one half (1/2) hour in duration.***

12. Public Comment

13. Adjournment

PROCLAMATION

Recognizing November, 2014 as

National Runaway Prevention Month

WHEREAS, the prevalence of runaway and homelessness among youth is staggering, with suggesting that every year, between 1,600,000 and 2,800,000 youth live on the streets of the United States; and

WHEREAS, the problem of youth running away from home or a foster care placement is widespread, and youth aged 12 to 17 are at a higher risk of homelessness than adults; and

WHEREAS, runaway youth most often are youth who have been expelled from their homes by their families, physically, sexually, and emotional abused at home; discharged by the State custodial systems without adequate transition plans; separated from their parents by death and divorce; too poor to secure their own basic needs; and ineligible or unable to access adequate medical or mental health resources; and

WHEREAS, children and youth in foster care, particularly those in group homes are especially vulnerable to running away; and

WHEREAS, effective programs supporting runaway youth and assisting youth and their families in remaining at home or in a safe foster home, succeed because of partnerships created among families, youth based advocacy organizations, community- based human service agencies, law enforcement agencies, schools, faith-based organizations, and businesses; and

WHEREAS, preventing youth from running away from home or from foster care and supporting youth in high-risk situations is a family, community, and national priority; and

WHEREAS, the future well-being of Haddon Heights Borough is dependent on the opportunities provided for youth and families to acquire the knowledge, skills, and abilities needed to help youth successfully transition to a safe, healthy and productive adulthood, as well as having opportunities for youth to make good connections to caring adults and to engage in age appropriate activities.

NOW, THEREFORE, I, Edward S. Forte, Jr., Mayor of the Borough Council of the Borough of Haddon Heights, New Jersey, do hereby proclaim the month of November, 2014 as

National Runaway Prevention Month

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Mayor Edward S. Forte, Jr.
November 5, 2014

BOROUGH OF HADDON HEIGHTS
SPECIAL MEETING
September 10, 2014, 7:00 p.m.
Governing Body Meeting Minutes

Mayor Forte called the meeting to order at 7:00 p.m.

Salute to the Flag

Mayor Forte read the following statement:

"This Special Meeting was called pursuant to the provisions of the Open Public Meetings Law, [N.J.S.A. 10:4-18]. Notice of this meeting was sent to the RETROSPECT on July 8, 2014. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Borough Clerk on the aforementioned date. Notices on the bulletin board have remained continuously posted."

Mayor Forte asked the Clerk for roll call.

ROLL CALL:

Under roll call the following members were present: Mayor Edward S. Forte, Jr., Council President Kathy Lange and Councilwoman Susan Griffith, Councilmen Steve Berryhill, Rick DiRenzo, Jack Merryfield and Earl Miller were present as well as Borough Solicitor, Albert J. Olizi, Jr., Borough Clerk Kelly Santosusso and Deputy Borough Clerk Katilyn Compton.

Solicitor Albert Olizi stated that this is the second meeting we are having for liquor licenses to get comments from people in the town to see how they feel. He wants to restate this comments that were made at the first meeting. He wants to reassure the public that what is in consideration is not something that has been adopted and there will not be a vote tonight. This is just to solicit comment from the public. Based on Haddon Heights' population, we are entitled to have two (2) consumption licenses and one (1) distribution license, if we so chooses. Mr. Olizi assured the audience that there is no discussion, consideration or determination about a liquor store. The possibility of receiving two (2) consumption licenses is something that has been discussed for years. There are many things to be addressed and decisions would have to be made before we move forward with the process such as location, type of establishments, and bid procedures. The Consumption licenses would have to be put up for bid that are based on specs that we would prepare. Those who are qualified for bidding would bid on those liquor licenses and would also have to comply with any requirements and/or restrictions the borough puts on them. There are many arguments that have to do with these liquor licenses: some people think it would be a bad thing some people think it would be a good thing. There are statistics that support anything. Chief has commented on this during our council meetings that it does not change the number of DWIs. Albert reminds us that the town as we know it is dry, but not dry to the point where liquor is not permitted. The only restriction of a dry town is that we cannot sell it. We have wine sales at Anthony's, Kunkel's and Elements. It does not appear that the statistics on drunk driving have changed because of these wine sales. The borough is not trying to advocate doing this or not doing this. This meeting is simply for public comment. As far as the discussion concerning the licenses, the thought process has been not to have bars that happen to sell food but restaurants that happen to sell alcohol. This is the theory in which way the restrictions and specs would be set up. Under the terms of a Class C liquor license, package goods are permitted to be sold, but there are restrictions that can be placed on this as well. Council wants to hear from the public. This is your chance to tell council your feelings on this matter.

Mayor Forte reiterates that there are no decisions going to be made tonight. This is going to be an ongoing process and he does not foresee anything happening immediately. He now welcomes members of the public to come up to the microphone and state their name and address.

PUBLIC COMMENT ON LIQUOR LICENSES

John Jeneczko, 409 4th Avenue – Mr. Janeczko asked if there was any possibility to have this issue placed on the ballot for a vote in November? Mayor Forte responded that it is too late to get a referendum on the ballot for this November but possibly for next year. He explained further that the criteria for getting a referendum on the ballot would be to have a petition signed by no less than 2/3 of the total number of voters

who voted last election. Mr. Jenesko asked "so we should voice our opinions to our council?" Mayor Forte responded, yes.

Pastor Nick Boeke, 300 Station Avenue - Pastor Boeke said that he is a Senior Pastor at the Haddon Heights Baptist Church and has been a minister for 40 years. Pastor Boeke described his negative experiences in dealing with alcoholics. He said he has lived in many cities but loves living here in Haddon Heights and does not want to see the many problems here as he did in a city he once lived in, with a population of about 150,000. He said that many of the police runs were included in the city paper, noting that one-half to two-thirds of these runs were connected to alcohol related issues. He assured Council that he is not against alcohol in any way but that he is against why we are here tonight. He noted that his opinion reflects the opinion of the Baptist Church. He asked Council where this concept came from and what they anticipated the outcome to be?

Solicitor Olizi responded that this issue has come up several times over the course of a number of years. He said that residents and restaurant owners have inquired about liquor licensing for many years. He said that Council has discussed putting the issue on the ballot or handling by ordinance and/or resolution. Olizi said that this Council decided to solicit the public's opinion to determine if this is something that our residents would enjoy and whether they thought it would be good for the businesses. These special meetings were scheduled in an effort to be transparent. Olizi noted that no one has been refused the opportunity to speak and that no action has been or is being taken on the matter currently.

Mayor Forte thanked Pastor Boeke for his comments.

Tim Gromen, 100 W. Atlantic Avenue – Mr. Gromen commented that he remembers when this issue came up a few years ago. He said he has lived here for 20 years and does not understand why this issue is coming up again. He addressed Council stating "If you are thinking about changing such a significant element of our community, I hope you will give it deep thought and due process." Mr. Gromen explained that he feels we have to think of all of the things that make Haddon Heights unique. The prohibition of alcohol sales is one of those things. He assured Council that he is not opposed to alcohol. Gromen said that he just wants to preserve and continue the spirit of community. Mr. Gromen suggested that Council go for a drive down the White Horse Pike. He said "start in Berlin and head back towards town. Businesses of all types swamp both sides of the road. There are many abandoned commercial properties and no consistency in signage. It is this way all the way from Berlin up until you enter Haddon Heights. The Haddon Heights section of the White Horse Pike has beautiful trees, historic homes, and beautiful and consistent signage." He said this is not strictly related to the prohibition of alcohol sales but believes it is part of the reason.

Councilman Berryhill asked Mr. Gromen if he thought that serving and the sales of the wines is a threat to the town's uniqueness. Mr. Gromen answered no. He said allowing the wineries in the restaurants is a very different thing than having a bar or liquor store in town. Mr. Gromen said that what is being considered is a step that could open doors for future similar establishments.

Mayor Forte commented that the aesthetic quality of the White Horse Pike in Haddon Heights is something that is owed to seasoned and past council members, one of which sits in the audience tonight, Rose Fitzgerald. He said that these individuals created the historic district on Station Avenue. "It is an atmosphere that is valued and has brought people to live in Haddon Heights," said Mayor Forte. Mayor Forte said that whether we have liquor licenses in town or not, he does not believe it would affect this aspect of the town. Mayor Forte thanked Mr. Gromen for his comments.

Council President Lange asked for a point of clarification: "We are talking about restaurants serving alcohol not bars serving food." Lange said she wanted to confirm that Council is not saying that there will be no bars inside of the restaurants. Olizi responded "yes, this is the intended concept; we can place restrictions by ordinance on the bars such as number seats, percentages of sales, number of tables, etc. He said, "there are many things we can do to limit the factors so that what we would have is a sit down dinner with a small bar establishment rather than a large bar."

Jan Ewing, 1509 Prospect Ridge Boulevard – Ms. Ewing had a question regarding the current wine arrangement. She asked for confirmation that that the Borough currently receives no revenue from the individual winery agreements with our restaurants. Mayor Forte responded that Ms. Ewing is correct. She asked if we did have liquor licenses, would the Borough receive any revenue? Mayor Forte responded, yes. Solicitor Olizi explained that the Borough would not receive revenue on daily sales, but would on the initial sale of the licenses and then by annual renewal of licenses. Ms. Ewing said she just wanted to make that point that the revenue would be a benefit to the Borough.

Brett Harrison, 516 Station Avenue, Village Cheese Shop – Mr. Harrison said he is not a resident but he is a tax payer. He asked Council to please explain the referendum. Solicitor Olizi said there is the option to have a referendum which is not binding and Council could agree to get it on the ballot, however, we cannot get it on for this election because we are too close to the deadline. Mr. Harrison stated that a referendum would allow the residents who have a vested interest in this town to vote on the matter. Mr. Harrison asked each Councilmember individually their opinion on the topic. Council members responded collectively that they have not yet made up their minds. Olizi said this is meeting is for the public's comments only. Councilman Berryhill said that he has spoken to several residents with varying opinions noting that there are pros and cons to it, however, he has not made up his mind on how he wants to vote. Berryhill said that he thinks that having a referendum would be a good idea. Mr. Harrison apologized for putting everyone all on the spot. Council thanked Mr. Harrison for his comments.

Lynne Dalton, 208 Crest Avenue – Mrs. Dalton said that she hears that the restaurants in town are all wonderful. She said that when she heard there was a possibility of bidding on liquor licenses in town, she wondered would happen if our restaurant(s) are outbidded.

Olizi responded that this scenario is a possibility. Legally, we have to open the bid up to anyone who want to bid. The bidders have to be owners of a property in town at the time of the bidding. Councilman Jack Merryfield said that there is an additional piece we have to look at. He said that Planning & Zoning can try and put restrictions to confine the licensures to certain areas of town.

Mrs. Dalton explained that she feels the current winery Agreements appear to be satisfactory to the restaurants. Councilman Berryhill asked Mrs. Dalton her opinion of the current wine sales. Mrs. Dalton responded that although she is surprised, they seem to be working out for the restaurants.

Brett Harrison, 516 Station Avenue – Mr. Harrison described a hypothetical scenario where he goes to bid on a liquor license but there is a straw man behind me to buy the liquor license for him because he wants his shop. How can the Borough prevent that from happening? Solicitor Olizi said that the Borough cannot prevent this and as long as the bidder abides by the ABC (Alcohol Beverage Commission) laws and he has an interest in the corporation that buys it, he can do that. Mayor Forte thanked Mr. Harrison for this comments.

Rose Fitzgerald, 401 E. Atlantic Avenue – Ms. Fitzgerald stated that she has nothing against liquor licenses but she has similar thoughts to those of Mrs. Dalton. Ms. Fitzgerald challenged the Council members in the coming months to find a small little restaurant like Anthony's in a town with a liquor license. She explained that she is aware of a type of formula that has to do with the license and amount of seating permissible within the establishments. She said that she feels restaurants such as Elements Café and Anthony's do not stand a chance to be successful with liquor licenses. Ms. Fitzgerald stated that that if this happens successfully, it would be for somebody totally new like a PJ's or Applebee's.

Solicitor Olizi said that Ms. Fitzgerald is correct in that there is a formula. The value of any license is determined by the manner in which the person who buys it can re-coup the investment. It is a difficult process when you have a limited number of seating to recover that investment quickly. Olizi said that we can set a minimum bid. He added that if there is no real revenue that will be generated, it would not be worth Council doing.

Rose Fitzgerald then asked who would speculate in a town like Haddon Heights on a large piece of land such as Billows Electric on the White Horse Pike or the old Party Supply store on West Atlantic. Councilman Berryhill responded that there are certain properties that can be specifically zoned for these licenses. He explained that we do not know how much they would sell for. Berryhill said that Council can structure these to wherever and however we want them. Lastly, he said that the governing body has tremendous control about how these are designed.

Marshall Hatfield, 1509 Prospect Ridge Boulevard – Mr. Hatfield referred to the current alcohol licensing recently in Moorestown, NJ. He explained the demeanor and feel of their community is similar to ours. He said that they put it on the ballot and 60% of residents voted for both questions. Fortunately, we have faith based organizations that handle problems related to alcohol. Mr. Hatfield said he does not know that it would make a huge impact one way or another. He noted that there may be a risk of having BYOB flight to Collingswood or other towns. Mayor Forte responded that BYOB would still exist even if liquor licenses are acquired; there would be an 'uncorking fee.' Mayor Forte and Council thanked Mr. Hatfield for his comments.

Frank Buck, 524 12th Avenue – Mr. Buck explained that he was born here in 1961 and moved away for 10 years. He said that he moved back to raise his family and enjoys living here and the values the town has. He asked "What it is this going to do for us, the residents of Haddon Heights?" He said that this issue is not a quality of life issue or something that is going to help the residents in any way; just the businesses. He said, "In my opinion, the businesses can go to another town." He said Council must have opinions on the matter. Mayor Forte asked Mr. Buck how acquiring these licenses would hurt him as a resident. Mr. Buck responded, "We just talked about characteristics, tone and values of the town." Mr. Buck said he does not value those kinds of establishments. He said, "The current wine sales are just the "camel's nose under the tent." Lastly, Mr. Buck said he would favor a referendum.

Jim Jenkins, Bryn Mawr Avenue – Mr. Jenkins said that he missed the first meeting. He said that after listening to the comments tonight, he realizes there is no plan. Mr. Jenkins explained that he has experience in the restaurant business. He said he made a few notes throughout this meeting and wanted to address them with Council. He quoted Solicitor Olizi's remark about "entitlement" for licenses. He does not like that word and thinks eligible is better suited. Mr. Jenkins said there seems to be a lot of mention about "consideration," he asked consideration of what? He also said, the phrase "this has been discussed for years," was mentioned. He asked by whom? Jenkins said he understands the potential features and benefits of this. He said he has not heard any benefits from Council. Jenkins said that he would need to see a plan before he could give his opinion. Councilman Berryhill reminded Mr. Jenkins that he was on a committee several years ago where this topic was addressed. Councilman Berryhill explained that the committee who met about 5-7 years ago consisted of Anthony Iannone of Anthony's Restaurant, Fred Kellerman from Elements Café and John Kunkel of Kunkel's Steak and Seafood House, Steve Berryhill, Albert Olizi, and Jim Jenkins. The committee had a plan which was to initially have a discussion with the public. Olizi said that this is exactly what Council is doing presently, soliciting the public's opinion. Mr. Jenkins reiterated that he wants to hear a plan before he can have an opinion.

Councilman Merryfield described a hypothetical situation where if he had 100 people in front of him saying they are against liquor licenses, he would not take the step to go through zoning and create a plan and vice versa. He said that if there is significant opposition, why would Council go ahead and put together a plan. He said that we are at the initial stage of determining how residents feel about the topic.

Councilman DiRenzo asked Mr. Jenkins about his opinion on whether he would prefer Council's decision or a referendum. Mr. Jenkins says he cannot give an answer because he does not know the plan. He said that he loves this town the way it is but that does not mean it cannot get better.

Council President Lange said even if we could put it on the ballot for this election, we wouldn't because we are not ready and we would have to frame it out. She said "We need to get the opinion of the people before we put it on the ballot."

Mayor Forte thanked Mr. Jenkins for his comments.

Jan Ewing, 1509 Prospect Ridge Boulevard – Ms. Ewing said she has listened to people say how much they love the town and how long they have been here. Ms. Ewing said that her family has been here since the 1940s. She would like to see this town succeed and to suggested that it "change with the times."

Scott Alexander, 217 Fourth Avenue – Former Mayor Alexander said that he would like to clarity a couple of things. The Borough can do a non-binding referendum by getting a percentage of the population. Alexander said that what Council is considering is a type *33 Plenary Retail Consumption License*, which means you can purchase alcohol on the premises and drink off premises. He said that it also means you need to display the alcohol.

He further explained that the revenue for transfer of liquor license is small; $500 is the minimum. He said that presently, there are 55 liquor licenses for sale in Camden County. Alexander said this is a supply and demand issue and one we have to look into. Alexander asked why we are considering this.

Councilman Berryhill stated that there is no one on the board specifically pushing this issue forward. He said that people have come to him and he was solicited to collect opinions on the acquirement of liquor licenses. An audience member asked Berryhill how many people have come to him, Councilman Berryhill responded "over 30." He said that seven (7) years ago, he was on a by-partisan committee regarding liquor licenses. He said that he went to 3 or 4 of these meetings and he was told that Council would not even entertain the idea. From that point, he said he has had people say "We would hate to see liquor licenses in town" and people come up and say "I wish I could go to Anthony's and have a martini".

Alexander reiterated his question and asks Council who the person is on Council that is responsible for pushing this issue forward. Councilman Berryhill said that everyone on this board is only in favor of talking about the liquor license topic at this time. Alexander asked what the benefits are for the town? Mayor Forte responded that it could help tax rate. Councilman Berryhill said in his opinion, the negatives that he sees are what Pastor Boeke addressed about a slippery slope said and the possibility of changing the complexion of the town. Berryhill said he sees the same positives as what Jan Ewing said. He said that he does not want to lose any businesses over this issue. Alexander asked how liquor licenses would help the tax rate? Mayor Forte said the potential initial influx of money can help lower the tax rate. Alexander said that it would not change the tax rate significantly. He said there should have been more information prepared for this meeting.

Councilman Merryfield reminded Alexander about the survey that he put out when he was Mayor. He said that Alexander wanted to know how the public felt about liquor licenses and therefore asked the question in the survey. Councilman Merryfield said, "This is all we are doing trying to determine tonight."

Alexander described a hypothetical scenario where we sell one (1) license for $100,000. He said that this equates to a one (1) time $60 savings for taxes. He said that this is nothing compared to sacrificing the moral fiber of this town.

Council President Lange stated that we are between a rock and a hard place. She said "if we have a plan, then false accusations of Council's opinions may be made. This meeting is the "peeling of an onion." If the residents are for it, against it, or ambivalent, then you need to tell us right now."

Alexander asked about the bid process. Which type of bid are we looking to use: historical RFP or Open Bid? Olizi responded, "We do not know which type will work better." Alexander told Solicitor Olizi that a bidder does not need to own property in town to be the successful bidder, however the bidder will need to own property before activating the license." Alexander said he will almost guarantee that a large chain restaurant will outbid one of our local restaurants. Alexander said that zoning restrictions would not to be determined prior to the bid opening. Solicitor Albert Olizi said that if it was decided to take the next step, then that step would be to approach the Planning and Zoning Board. Alexander said he does not want liquor licenses in Haddon Heights that he was against the wine sales as well. Lastly, he said he suggests having a third meeting now that we have some more facts.

Mayor and Council thanked former Mayor Alexander for his comments.

Frank Buck, 524 12th Avenue – Mr. Buck asked if Council, "Do you really think liquor licensing is going to help this town?" He said that he does not think so. Councilman Berryhill said that he thinks it is not going to be a savior to the town but he also does not think that it is going to make the town go down the toilet. Councilman Berryhill said he has seen people bring six (6) cases of beer into Anthony's and knows that Anthony cannot regulate this. Once he has some liability, it could make the town safer. Mr. Buck said he wants to know what exactly we are proposing and in his opinion does not think this is going to help the residents of Haddon Heights.

Tim Gromen, 100 W. High Street – Mr. Gromen said that Councilman Berryhill talked about some of the negatives that he specifically did not want to get into. He said there are many public safety issues coming with this. Since there is talk about the licenses possibly being used in restaurants on Station Avenue, he said, this is where kids walk to and from school. He said that our kids will be exposed to this; these are all negatives. Gromen said that this would increase trash and noise which may add cost to the town. Lastly, he encouraged Council to think this through and get some more details which should be put out to the public.

Scott Alexander, 217 4th Avenue – Former Mayor Alexander said that people go to BYOB restaurants to pay retail value for a bottle of wine. This idea would replace BYOB customers with liquor buying customers. Alexander stated "saying this will bring more people, does not mean it is going to. It will just bring a different type of person." Alexander suggests putting together a marketing strategy on this to promote BYOBs.

Lynne Dalton, 208 Crest Avenue – Mrs. Dolton asked Council how long these rules and regulations placed on these licenses would be in effect. She asked if the next Council can come in and change these rules. Mayor Forte said these can change at any time with a different Council.

Anthony Iannone, 512 Station Avenue – Mr. Iannone said that on the surface, he looks at this as a positive for the downtown area. He said that BYOB towns are constantly battling liquor license towns. Iannnone explained "if his restaurant is busy, the downtown is busy." He said that liquor licenses would bring people

to Haddon Heights. He explained "that this will happen eventually because it is the economics of the restaurant industry. It would be beneficial to the downtown, bring new life to the downtown and attract more people to the downtown. It may bring people that may want to buy locations and build more business and homes in Haddon Heights." He said that he struggles with people who are afraid of this when other towns have done it very successfully. He finds it hard to see the downside. Iannone said that he is a non-voting business owner, living in Mantua, NJ. He said "this will work for the town and if you give it a chance, after two (2) or three (3) years, we will see the positive side of this thing. It gives us and the town an opportunity to grow as a business. People wake up, go to dinner in town, leave town to drink, then come back to the town. This will alleviate that issue." Council President Lange asked Mr. Iannone why he picked Haddon Heights when he thought of opening up his restaurant. Mr. Iannone explained that his thought process was that the town would eventually move toward liquor licenses. Councilman DiRenzo asked Mr. Iannone if he would have a problem with hourly restrictions. Mr. Iannone said he would not. He said that "I am looking only to compliment what I do in my business."

Jan Ewing 1509 Prospect – Ms. Ewing asked "What is wrong with attracting restaurants with liquor licenses if the properties are available?" Councilman DiRenzo told Ms. Ewing that due to population restrictions, we are permitted just two (2) licenses. She said that she does not want to see the town be limited. It was explained that this restriction is imposed by the state. Councilman DiRenzo said that he does not want to deprive one of the three (3) restaurants.

Seeing no one else come forward, a motion to close the public comment portion of the meeting was made by Councilwoman Griffith, seconded by Councilman Merryfield. All members were in favor.

ADJOURNMENT:

With no further business to address, a motion to adjourn was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members were in favor. 9:07 p.m.

Respectfully Submitted,

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Kelly Santosusso, RMC, Borough Clerk

BOROUGH OF HADDON HEIGHTS
October 21, 2014, 7:00 p.m.
Governing Body Meeting Minutes

Mayor Forte called the Caucus session Call to Order.

"In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspaper provided by Resolution adopted January 4, 2014."

ROLL CALL:

Under roll call the following members were present: Council President Kathy Lange and Councilwoman Susan Griffith, Councilmen Rick DiRenzo, Earl R. Miller, Jr. and Jack Merryfield were present as well as Borough Solicitor, Albert J. Olizi, Jr., Esq., Borough Clerk Kelly Santosusso and Deputy Borough Clerk Katilyn Compton. Councilman Steve Berryhill was absent

Mayor Forte began the Caucus session by asking if any Councilmembers had any questions or comments about tonight's Agenda.

Councilman DiRenzo asked Borough Clerk Kelly Santosusso about Resolution 2014:195 specifically noting that the list of items being auctioned is not attached. Santosusso responded list is available and did not attach as she was determining whether the Police Department and other departments had anything to add. Councilman DiRenzo's expressed his concern that Council needs to approve these items and if they are not yet available, they cannot be included in this auction being approved this evening. Following discussion, Santosusso confirmed that we can do a separate online auction for any additional items. Santosusso then provided the list to Council of the items from the Department of Public Works for this evening's resolution.

Councilman Steve Berryhill arrived at 7:05 p.m.

HHYA – *Council President Lange*
Council President asked everyone to review Resolution 2014:190. She explained that there is one issue; she said we do not have a response/approval from Green Acres. She then asked if Council is comfortable with adding a phrase to the Resolution that explains that Council approval of this resolution is subject to Green Acres approval. Borough Engineer Steve Bach said that the Planning Board needs to approve this also. Solicitor Olizi suggested to add the phrase *"Permission is granted subject to receiving approval to go forward from Green Acres and Planning Board"* to Resolution. Council President Lange asked Council if anyone had a question regarding the photos and site plan included in the agenda packet. Councilman DiRenzo said that he thought the size of the building is large. DiRenzo also asked if we have checked things like drainage on the property. Mayor Forte said that Planning Board will do this. Solicitor Olizi stated that Council is not giving anyone permission to build anything, just permission to proceed with application to the Construction office and the Planning Board. Councilman Merryfield asked Council President Lange to confirm the measurements of the proposed building. Council President Lange explains that the correct measurements of the proposed building are 10'x 20'. She also informed Council that steps will be included, which will require approval from the Fire Department. Borough Engineer Steve Bach said that it is his understanding that once the Haddon Heights Youth Association receives the specs for the exact building, those details will be presented to Council before it is released for fabrication. Bach also suggested that the following phrase be added to Resolution 2014:190 *"Further approval is needed by the Governing Body as to materials and color prior to fabrication."* Council President Lange said the sign, which she asked HHYA to put onto the building itself, will also be presented to the Planning Board for approval.

Personnel Manual – *Mayor Forte/Kelly Santosusso*
Mayor Forte mentioned that one issue regarding the personnel manual we want addressed tonight is whether we want to allow rolling over of sick time. Mayor Forte asked if anyone had any thoughts on the carrying over and capping of sick time. Borough Clerk Santosusso explained that the idea was suggested by previous labor attorney, Lou Rosner, Esq. She said it was suggested that we implement a new sick time policy which would allow unused sick time to be rolled over. Currently, the policy is "use it or lose it." Santosusso said this would affect non-contractual full time employees. Councilman Berryhill asked how many of these employees would

be affected by this policy. Mayor Forte said there are three (3) currently. Santosusso said that if everyone is in agreement for the rolling over of sick days, the only decision needed to be made is what the cap should be. Councilman DiRenzo ask what is meant by "rolling over". Mayor Forte responded that sick days that are unused in the calendar year may be carried to the following year. Santosusso noted that following one (1) year of employment, employees receive 10 sick days annually. Councilman Miller asked if it is too late to decrease the amount of sick days that is earned in the first year and increase the amount being carried over. Mayor Forte and Solicitor Albert Olizi said we could do it retroactively. Olizi asked Santosusso what the previous labor attorney suggested. Santosusso said "he said you can cap the number of days accrued, allow the time to roll over. Councilman Berryhill asked "how it would work if they applied for state disability, would we pay the difference for the six (6) months?" Berryhill said "If we do, it would not matter how many days are carried over because they will get their full pay for six (6) months anyway." Olizi said he does not know if we pay the difference, but would like to talk to Lou Rosner about it. Berryhill suggested carrying over more day; he said if they are good employees and are administrative personnel, they will not be trying to cheat the system. Santosusso said that Rosner suggested that sick time be treated as an insurance policy, whereas the way that the policy currently works is, if employees do not use the time, it is perceived as something lost, so in effect, they sick days are unused toward the end of the year are used as personal days. Councilman Berryhill and Councilwoman Griffith agree with capping the sick time. Griffith suggested allowing up to 10 days roll over and cap it at 30. Santosusso reminded Council that the Borough no longer allows a buyout of sick time so there should not be any loss to the Borough. Olizi said he will run this by Lou Rosner and circulate his opinion.

Mayor Forte referred the Council members to page 21 of the preliminary personnel manual. He said he wanted to discuss the eliminating monetary awards for length of service recognition. He said this was an item that went against the Borough on the Best Practices Inventory from the State. Mayor Forte said if anyone has a strong objection to this idea to please let him know.

Caucus Session recessed at 7:25 p.m.

BUSINESS SESSION:

The Business Session commenced at 7:30 p.m.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mayor Forte asked all to stand for a moment of silence. He then led the meeting in the Pledge of Allegiance.

PUBLIC COMMENT:

Mayor Forte called for Public Comment on Caucus and Agenda items only.

David McGee, 414 Third Avenue – Mr. McGee commented on the 10 sick days allotted to current full-time non-contractual employees stating that he thinks this is excessive. Mayor Forte thanked Mr. McGee for his comments.

Seeing no one else come forward, a motion was made to close this portion of the meeting by Councilman DiRenzo, seconded by Councilwoman Griffith. All members present were in favor.

APPROVAL OF MINUTES:

Mayor Forte asked for a motion approving the Council meeting minutes of October 7, 2014. A motion was made by Councilwoman Griffith and was seconded by Councilman Berryhill. All members were in favor.

COUNCILMEMBER REPORTS:

Councilman Berryhill stated that Jackie Parisi is the newest member of the Environmental Commission. The first meeting went well and her knowledge of the history of Planning Board will be of great assistance. The Commission is very happy to have her. Berryhill went on to report that Sustainable Haddon Heights has a "Complete Streets" resolution on the Agenda for approval this evening, Resolution 2014:193. Berryhill thanked Dave Cox and Marshall Hatfield for working on it. He said that Sustainable Haddon Heights took this resolution to Planning Board under Solicitor Albert Olizi's recommendation. The Planning Board spent about a half hour with the Environmental Commission going through the resolution line by line. Berryhill

thanked Steve Bach for his help and for answering everyone's questions. He also thanked Rick DiRenzo for bringing up the question ,"this is a Resolution now, but how do we incorporate this into the future of the town?" The answer was by plan or by ordinance. Councilman Berryhill said this is a good Resolution and will be good for the town down the road. Lastly, he said the adoption of this resolution will get us 20 points toward the *silver* state certification. Berryhill also wanted to thank Chris Soriano for squeezing them in the other night because this needs to be approved by November.

Councilman Miller said that we are getting into budget preparation mode; the budget worksheets have been delivered to Council members and Department Heads. He acknowledged Councilwoman Griffith who oversees the Department of Public Works as having submitted her budget already. Miller further explained that early preparation will make it easier for everyone at the beginning of the year.

Councilman DiRenzo reported on the Haddon Heights Construction Monthly Report of September. He said we had five (5) updates, issued 43 permits, one (1) new building one (1) addition permits, and 43 alteration permits. The value of construction is up almost $30,000 from 2013 at this point. The value of construction is currently at $438,736. Last year, the total value of construction was $2,742,416 and as of September we are currently at $3,020,420. Permit fees are also up from $90,969 to $95,295. DiRenzo noted that this means people are investing into our community. DiRenzo said that that none of this includes Glover Mill.

Council President Lange reported that she held a Parks and Rec meeting on October 16th. She said the lights were repaired at Devon Avenue, however there was a second light outage at Devon Avenue which was the result of a thrown breaker. She met with the HHYA President regarding the lights at Barr Complex regarding light outages there. She said lights are being checked to see why outages occurred. Lange explained that the Engineer, Steve Bach is assisting with this and HHYA has had an electrician out. They now know it is not a problem with the power source because the line was checked. Post season work that needs to be done on the field is being discussed with the High School Athletic Director and field users.

Lange reported that The Soldier Encampment event went on despite the rainy weather. A good time was had by all.

Lange also reported on Hoff's Park explaining that the replacement of table tops, seats, and benches were put in by the Department of Public Works. She noted that this helps us with our Safety Report for risk management.

Lastly, Council President attended the October 14th Board of Education Meeting. She said to check their website for more information on the meeting.

Councilwoman Griffith reported that the Haddon Heights Neighbors Night Out (NNO) will be present at the last Farmer's Market, this Sunday, October 26th. NNO will be conducting beer and wine sales during the Market.

Griffith reported on the Department of Public Works for the Month of September. She said that all core work was completed, they answered and responded to calls, cut the grass on all borough properties and brush collection for the month totaled 220 cubic yards. Griffith ensured that Public Works will still be continuing to pick up brush even though leaf season has commenced. She stated that we are also still picking up grass and picked up 69 yards of grass in September. She said the Department of Public Works has a new and impressive salt bin that will save us some money because we will be able to contain a greater quantity of salt. Councilwoman Griffith was also happy to mention that we are finally, after 20 years, closing the Kings Highway Pump Station.

Lastly, Griffith explained that we are in the process of conducting interviews for a new Mechanic for Public Works and hope to have someone hired within the next few weeks. A full report is attached to these minutes.

Councilman Merryfield explained that he had a meeting with the Police Department regarding the Police contract which expires as of December 31st. Merryfield also thanked Councilman DiRenzo and Albert Olizi for helping with the contract negotiations.

ENGINEER'S REPORT

Steve Bach, Borough Engineer presented his monthly report addressing the active construction on the Kings Highway Pump Station. Bach said the new line will be installed and the pump station will be demolished by mid-December of this year. The second item that was addressed is the bridge on West Atlantic Avenue from

Kings Highway to Station Avenue. The active construction is beginning now. He said that parking spaces on Atlantic Avenue, past the train station, will be improved as well. The last item is the continuation of discussions of the joint appeal with Audubon for pedestrian safety improvements. He said that the bid process will require no heavy effort and payment details will be worked out. Councilman DiRenzo asked if Bach thinks the County is doing the construction funding for 2015 fiscal year. Bach responded yes. Mayor Forte asked Steve Bach where we are with the Lake Street pump station. Steve Bach responded that will go out to bid by next meeting, one (1) month, and the project will roll over into spring. A full Engineer's report is attached to these minutes.

Councilman Merryfield noted that *Hoots and Howls* event is approaching. He said there has been some controversy related to the location. The event was held on Station Avenue last year and is now moved to 8th Avenue & High Street, Cervino Field. He explained that there was some confusion with scheduling relating to a form that was not completed. Councilman Merryfield commented that Council President Lange has worked tirelessly to make this work. He said that due to a lack of communication, Lange has taken a lot of heat for this that she does not deserve. Lastly, he expressed his sincere thanks for all of the time and effort she puts in the many events she has coordinated in town.

UNFINISHED BUSINESS:

Public Hearing and Final Adoption of Ordinance 2014:1414 – An Ordinance Amending Ordinance 2014:1413Salary Ordinance Authorizing Salaries, Wages and Reimbursements to be Paid to Non-Contractual Employees of the Borough of Haddon Heights.

Mayor Forte called for Public Hearing on Ordinance 2014:1414. Seeing no one come forward, a motion to close the Public Hearing was made by Councilwoman Griffith, seconded by Councilman Merryfield. Upon a roll call vote, all members were in favor.

A motion to adopt Ordinance 2014:1414 was made by Councilwoman Griffith, seconded by Councilman DiRenzo. Upon a roll call vote, all members voted in favor.

Public Hearing and Final Adoption of Ordinance 2014:1415 – An Ordinance Amending Chapter §100-13 of the Code of the Borough of Haddon Heights Entitled Parking Prohibited at All Times.

Mayor Forte called for a Public Hearing on Ordinance 2014:1415. Seeing no one come forward, a motion to close the Public Hearing was made by Councilman Merryfield, seconded by Councilwoman Griffith. All members were in favor.

A motion to adopt Ordinance 2014:1415 was made by Councilman Berryhill, seconded by Councilwoman Griffith. All members were in favor.

NEW BUSINESS:

Resolution 2014:187 – Resolution Appointing John Ellis to the Position of Deputy Superintendent for the Department of Public Works

A motion to adopt Resolution 2014:187 was made by Councilwoman Griffith, seconded by Councilman Berryhill. Under a roll call vote, all members voted in favor

Mayor Forte asked the Councilwoman Griffith, John Ellis and his family to come forward for the Swearing in of John as Deputy Superintendent.

John Ellis said that he will serve the Department of Public Works as best as he can and will do the best of his abilities.

Resolution 2014:188 – Resolution Authorizing the Payment of Bills and Claims for Second Half of October

A motion to adopt Resolution 2014:188 was made by Councilman Miller, seconded by Councilwoman Griffith. Upon a roll call vote, all members voted in favor.

Resolution 2014:189 – Resolution Authorizing the Refund of a Street Opening Permit Deposit

A motion to adopt Resolution 2014:189 was made by Councilman DiRenzo, seconded by Councilman Merryfield. Upon a roll call vote, all members voted in favor.

Resolution 2014:190 – Resolution Authorizing Haddon Heights Youth Athletics Inc. Proposal to Apply to Construction Office for Appropriate Permits for Installing a Storage Shed/Announcer's Area and a Field Directional Sign at the Major's Field at Barr Complex

A motion to adopt Resolution 2014:190 was made by Council President Lange, seconded by Councilwoman Griffith. All members voted in favor.

Resolution 2014:191 – Resolution Authorizing Partial Refund of a Cabin Rental Fee

A motion to adopt Resolution 2014:191 was made by Councilman Merryfield, seconded by Councilman DiRenzo. Upon a roll call vote, all members voted in favor.

Resolution 2014:192 – Resolution Authorizing the Haddon Heights Fire Department Purchase of Two (2) Gas Meters and Accessories from Gen-el Safety and Industrial Products of Randolph, New Jersey Utilizing State Contract A68566

A motion to adopt Resolution 2014:192 was made by Councilwoman Griffith, seconded by Councilman Merryfield. Upon a roll call vote, all members voted in favor.

Resolution 2014:193 – Resolution Establishing a "Complete Streets" Policy for the Borough of Haddon Heights

A motion to adopt Resolution 2014:193 was made by Councilman Berryhill, seconded by Councilman Merryfield. Upon a roll call vote, all members voted in favor.

Resolution 2014:194 – Resolution Requesting the Insertion of a Special Item of Revenue in the Budget of the Borough of Haddon Heights Pursuant to N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948)

A motion to adopt Resolution 2014:194 was made by Councilman DiRenzo, seconded by Councilwoman Griffith. Upon a roll call vote, all members voted in favor.

Resolution 2014:195 – Resolution Authorizing the Online Auction of Surplus Personal Property No Longer In Use

A motion to adopt Resolution 2014:195 was made by Councilwoman Griffith, seconded by Councilman Merryfield. All members voted in favor.

PUBLIC COMMENT:

Mayor Forte called for Public Comment.

Mr. David McGee, 414 Third Avenue- Mr. McGee had questions regarding the shared services of Haddon Heights' vehicles. He wanted to know if the other towns, with which we share equipment incur any of the repair or maintenance costs of the vehicles/equipment. Mayor Forte responded that each town takes care of each piece of property that the town owns. McGee also spoke about the School Board and various issues he experienced while attending recent meetings. Mayor Forte thanked Mr. McGee for his comments.

Seeing no one else come forward, a motion to close the public portion of the meeting was made by Councilwoman Griffith, seconded by Councilman DiRenzo. All members were in favor.

ADJOURNMENT:

With no further business to address, a motion to adjourn was made by Council President Lange, seconded by Councilwoman Griffith. All members present were in favor. 8:06 p.m.

Respectfully submitted:

_____

Katilyn Compton, Deputy Borough Clerk

September 2014 Public Works Summary Report

- ✓ All core work for the month of September has been completed.
- ✓ Answered and responded to all phone calls & e-mails.
- ✓ Trash cans along Station Ave. and at ball parks have been emptied twice a week.
- ✓ Weekly and monthly Police car maintenance was performed.
- ✓ Cut grass on all borough properties.
- ✓ Cut grass on vacant properties around town.
- ✓ Brush collection for the month totaled 220 cu yards.
- ✓ Picked up 69 yds. of grass around town.
- ✓ Collected 2,414 lbs. of electronics.
- ✓ Collected 1,640 lbs. of white goods.
- ✓ We replaced traffic signs around town for the Police Dept.
- ✓ Cleared storm inlets around town.
- ✓ Did monthly playground inspections at Hoffs Park.
- ✓ 4 sewer calls (3) ours (1) not ours. We flushed 1730 ft. of sewer pipes.
- ✓ Flushed 20,273 ft. of sewer mains as part of sewer maintenance.
- ✓ Maple Ave wet well cleaned out & new valves installed.
- ✓ Trimmed tree branches around town that we can reach.
- ✓ We built new salt bin at the Public Works.
- ✓ Used 1.05 tons of blacktop on pot holes.

Kings Hwy · pumpstation is ~~being worked on~~ under construction for closing.
Interviewed mechanics.

** HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES **

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY 9 // 1 // 14	HOLIDAY		
TUESDAY HOT DRY DAY 9 // 2 // 14	PICK UP TRASH THROUGH TOWN PICK UP GRASS THROUGH TOWN COMPLETE MONTHLY REPORTS PICK UP MULCH	12 cu. yds. GRASS	LUIS, MITCHELL, JOSE } TEMPS JAMES - VACATION DENNIS - VACATION
WEDNESDAY Dry Dry 9 // 3 // 14	Cut Grass through Town Clean Storm inlets Throughout Town Mulch Flower beds Station Ave + Rail Road work on RTK paperwork check on tree issues		Luis, Mitchell, Jose, Kamen } Temps Frank - Bereavement JAMES - VACATION DENNIS - VACATION
THURSDAY DRY DAY 9 // 4 // 14	PICK UP BRUSH ON WEST SIDE OF TOWN FINISH EXIT DOOR OUTSIDE LANDING @ SOF TRIM TREE @ 1912 W. HIGH ST. TAKE PLATES TO MOTOR VEHICLES REGISTER TWO PIECES OF EQUIPMENT DUMP METAL @ FANELLE'S	1,640 POUNDS $131.20 FOR METAL 25 cu. yds. BRUSH	LUIS, MITCHELL, JOSE, KAMEN } TEMPS. JOHN - PERSONAL JAMES - VACATION DENNIS - VACATION
FRIDAY DRY DAY 9 // 5 // 14	PICK UP BRUSH ON WEST SIDE OF TOWN PICK UP TRASH IN TOWN WORK ON VEHICLES IN SHOP CUT GRASS IN TOWN SEND PUMP STATION SURVEY TO DEP PICK UP MOTOR VEHICLE RECEIPT FOR TAGS PUT OUT BARRICADES FOR 5K RUN FIX FLAGS/BANNERS ON LIGHT POLES ON STATION	25 cu. yds BRUSH	LUIS, MITCHELL, JOSE, KAMEN } TEMPS. BARRY - PERSONAL JAMES - VACATION DENNIS - VACATION
SATURDAY 9 // 6 // 14			
SUNDAY 9 // 7 // 14			

** WEEKLY DUTIES FOR WEEK OF : 9 // 7 // 2014 **

** HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES **

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY DRY DAY 9 // 8 // 14	PICK UP TRASH IN TOWN PICK UP GRASS THROUGH TOWN PICK UP BARRICADES FROM EVENTS PICK UP CLEANING SUPPLIES EVOQUA IN TO FILL TANK @ MAPLE AVE WITH BIOXIDE	15 cu. yds. GRASS	MITCHELL, LUIS, JOSE, KAWAN } TEMPS JAMES - VACATION DENNIS - VACATION
TUESDAY Dry Day 9 // 9 // 14	Cut Grass throughout Town Fill pot holes throughout Town Drop trash truck off to get tires Cleaned up Shop + Yard	1.05 tons of Fe-2 steel	Luis, Kamin } Temps Frank - Sick Barry - Vacation Dennis - Vacation
WEDNESDAY DRY DAY 9 // 10 // 14	CUT GRASS THROUGH TOWN PICK UP TRASH TRUCK @ TIRE CORRAL MOVE SPREADERS TO DEVON LOT		LUIS, KAMIN } TEMPS BARRY - VACATION DENNIS - VACATION
THURSDAY DRY DAY 9 // 11 // 14	PICK UP BRUSH THROUGH TOWN WORK WITH FRANK'S TREE SERVICE WORK ON VEHICLES IN SHOP	25 cu yds BRUSH	MITCHELL, LUIS, JOSE, KAWAN } TEMPS JOHN - VACATION DAY DENNIS - VACATION
FRIDAY Dry Day 9 // 12 // 14	Pick-up trash through town Pick-up brush through town Empty trucks Paint Graffiti at Dunn A-C Looked at Trash Truck in Pennsville Cut Grass on E+L. Atlantic Ave	40 cu yds Brush (logs)	Mitchell, Jose } Temps BRIAN - VACATION FRANK - BEREAVEMENT DENNIS - VACATION
SATURDAY 9 // 13 // 14			
SUNDAY 9 // 14 // 14			

** WEEKLY DUTIES FOR WEEK OF : 9 // 14 // 2014 **

** HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES **

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY Dry Day 9 //15 //14	Pick-up trash throughout Town Pick-up Grass throughout Town Pick-up white Goods Throughout Town Empty Dump truck with Brush work on Paperwork for Right to Know Pick-up branch in Play Park Pick-up barricades - 1317 Kewish & Soubk Station	16 cu yds of Grass 5 cu yds of Brush (LOGS)	Mitchell, Luis, Jose K. Day } Temps Frank - Bereavement Dennis Vacation
TUESDAY WET DAY 9 // 16 // 14	WORK ON VEHICLES IN SHOP CLEAN INLET SURFACES THROUGHOUT TOWN WORK ON SALT BIN Sewer Maintenance throughout Town		NO TEMPS FRANK - PERSONAL
WEDNESDAY DRY DAY 9 // 17 // 14	WORK ON VEHICLES IN SHOP WORK ON SALT BIN SEWER MAINTENANCE WITH JETTER CUT GRASS IN TOWN		NO TEMPS
THURSDAY Dry Day 9 // 18 // 14	Pick-up Brush West side of Town shop work on vehicles Took Jetter to get hose repaired Pick-up Supplies for Salt Bin Mark out Trees around Town for Bid	25 cu yds of Brush	Jose, Mitchell, Luis, Kenan } Temps Dennis Vacation FRANK - VACATION
FRIDAY Dry Day 9 // 19 // 14	Pick-up Trash through Town Cut Grass throughout Town shop work on vehicles Pick-up supplies from Degen Put out Barricades for Saturday event Empty Brush Truck	25 cu yds of Brush	NO TEMPS James - Sick FRANK - VACATION
SATURDAY 9 // 20 // 14			
SUNDAY 9 // 21 // 14			

** WEEKLY DUTIES FOR WEEK OF : 9 // 21 // 2014 **

** HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES **

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY DRY DAY 9 //22//14	PICK UP TRASH THROUGH TOWN PICK UP GRASS THROUGH TOWN PICK UP BARRICADES FROM EVENTS PUT UP DEAD END SIGN @ CEDAR & GLENVIEW PUT UP ARROW SIGN @ CEDAR & BELLMAWR CLEAN LAKE ST. PUMP STATION WET PUT UP NO PARKING SIGNS @ SOF BUILDING PICK UP BAGS EASY STREET @ HOME DEPOT +	12 cu. yds. GRASS SEWER MAINTENANCE WITH JETTER	JOSE, MITCHELL, LUIS } TEMPS JOE- SICK DAY
TUESDAY DRY DAY 9 //23//14	WORK ON SALT BIN WORK ON VEHICLES IN SHOP SEWER MAINTENANCE WITH JETTER PICK UP SUPPLIES @ HOME DEPOT PUT UP ELECTRONICS DROP OFF SIGN		NO TEMPS
WEDNESDAY DRY DAY 9 //24//14	WORK ON SALT BIN CUT GRASS @ W. ATLANTIC & 8TH / HIGH FIELDS REMOVE BIOXIDE TANK @ KINGS HWY. STATION SEWER MAINTENANCE WITH JETER		NO TEMPS
THURSDAY RAINY DAY 9 //25//14	PICK UP BRUSH ON EAST SIDE OF TOWN WORK IN SHOP ON POLICE CARS & VEHICLES DROP OFF GAS DETECTER TO ALL INDUSTRY CHANGE SENIOR ROOM AROUND @ L.CENTER		JOSE, MITCHELL, LUIS } TEMPS DENNIS - LEFT @ 12:15 p
FRIDAY DRY DAY 9 //26//14	PICK UP TRASH IN TOWN PUT UP NO PARKING SIGNS & PAINT YELLOW @ 3RD / KINGS HWY & GARDEN / W.H.P. PUT OUT BARRICADES FOR EVENTS WORK ON SALT BIN CUT LIMB OUT OF TREE @ STATION / LIAWCOTT PICK UP CHAIRS & CABANA & BRING TO BOROUGH HALL PICK UP BRUSH ON EAST SIDE OF TOWN & DUMP TRUCKS	50 cu yds BRUSH	NO TEMPS JOHN - SICK JOE - PERSONAL
SATURDAY 9 // 27// 14	BUCKET TRUCK INSPECTED ON 9-26-14		
SUNDAY 9 //28 //14			

** WEEKLY DUTIES FOR WEEK OF : 9 //28 //2014 **

** HADDON HEIGHTS DEPARTMENT OF PUBLIC WORKS WEEKLY DUTIES **

DAY	WORK PERFORMED	AMOUNT	ATTENDANCE
MONDAY DRY DAY 9 // 29 // 14	PICK UP TRASH IN TOWN PICK UP GRASS IN TOWN SEWER CALL @ 1308 SYLVAN DRIVE CLEAN UP COMMUNITY CENTER WORK ON SALT BIN PAPERWORK + WORK WITH VENDORS	14 cu. yds. GRASS	JOSE, MITCHELL, LUIS } TEMPS TOM - VACATION BRIAN - PERSONAL JOE - VACATION
TUESDAY DRY DAY 9 // 30 // 14	PICKED UP BARRICADES FROM EVENTS TRIM TREES AROUND SCHOOL SIGN ON EAST ATLANTIC AVENUE WORK ON SALT BIN WORK ON QUOTES FOR JOBS + EQUIPMENT		NO TEMPS BARRY - VACATION JOE - VACATION
WEDNESDAY // //			
THURSDAY // //			
FRIDAY // //			
SATURDAY // //			
SUNDAY // //			

** WEEKLY DUTIES FOR WEEK OF : // // **

SEWER REPORT

TODAYS DATE: OCTOBER 1, 2014

SEWER REPORT FOR THE MONTH OF: SEPTEMBER

SEWER BLOCKAGES REPORTED: 4 BLOCKAGES

SEWER BLOCKAGES BEING OURS: 3 BEING OURS

FOOTAGE OF LINES FLUSHED: 1,730 FEET

PUMP STATION ALARM CALLS: 1 CALL @ KINGS HWY PUMP STATION

SEWER STORM PROBLEMS: NONE

:

PREVENTIVE MAINTENANCE LINES FLUSHED: 69 LINES

FOOTAGE OF MAITENANCE LINES FLUSHED: 20,243 FEET

NUMBER OF CHEMICAL LINES MAINTAINED: NONE

AMOUNT OF CHEMICALS USED: NONE

:

:

:

OUTSIDE CONTRACTERS USED: ROSEY'S IN TO CLEAN WETWELL @ MAPLE AVE STATION

: DELTRONICS IN TO CHANGE VALVES @ MAPLE AVE STATION

: SIEMANS IN TO REMOVE BIOXIDE TANK @ KINGS HWY. STATION

OTHER: CLEANED CEDAR AVE PUMP STATION WETWELL

CHANGE & BLEED FILTERS @ ALL PUMPINS STATIONS

CHECK ALL PUMPING STATIONS

PMA® Management Corp.

Garden State Municipal Joint Insurance Fund

Playground Monthly Safety Check List

Park 8TH AVE. + HIGH ST., DEVON AVE COMPLEX, W. ATLANTIC BATHROOMS **Inspection Date** 10-1-2014

Name of Inspector FRANK SPADEA / JAMES HANTON **Title** FOREMAN / DRIVER

Facility / Playground Equipment PLAYGYM, BALANCE BEAM, SWINGS, MONKEY BARS, PULL UP BARS, BENCHES, TABLES, BASKETBALL COURTS, TENNIS COURTS, TRASH CANS, BATHROOMS, FENCES

YES	NO	NA	Condition
X			Visible cracks, bending, warping, rusting or breakage of any component
	X		Deformation of open hooks, shackles, rings or links
	X		Worn swing hangers and chains
	X		Missing, damaged or loose swing seats; heavy seats with sharp edges or corners
	X		Broken supports / anchors
	X		Footings exposed, cracked, loose in ground
X			Accessible sharp edges or points
	X		Exposed ends of tubing that should be covered by plugs or caps
	X		Protruding bolt ends that do not have smooth finished caps and covers
	X		Loose bolts, nuts, corrosion, etc.
	X		Splintered, cracked or otherwise deteriorated wood
	X		Lack of lubrication on moving parts
	X		Worn bearings
	X		Broken or missing rails, steps, rungs or seats
	X		Surfacing material worn or scattered (in landing pits, etc.)
	X		Hard surfaces, especially under swings, slides, etc.
X			Chipped or peeling paint
	X		Vandalism (broken glass, trash, graffiti, etc.)
	X		Tripping hazards such as roots, rocks, etc.
	X		Poor drainage areas
	X		Fencing damaged, exposed sharp edges, end caps missing
	X		Electrical hazards, exposed, low hanging wires
	X		Low hanging, dead tree limbs
	X		Bleachers with damaged boards, bent or damaged supports, missing protective railings (over 48" in height)
	X		Surfaces for basketball or tennis courts cracked or uneven

NOTE: ALL "YES" ANSWERS REQUIRE EXPLANATION ON THE BACK OF THIS FORM

TABLES + BENCHES ARE BENT, PLASTIC COATINGS ARE CRACKING + PEELING @ 8TH + HIGH FIELD

LANDING ON PLAYGYM STARTING TO CRACK @ 8TH + HIGH FIELD

TENNIS COURTS FENCE @ DEVON AVE. NEEDS TIES.

ENGINEER'S STATUS REPORT
Borough of Haddon Heights
October 2014

General Engineering (HH2013-0)

Pedestrian and Traffic Safety Enhancements

- *Kings Highway at Hillside* (No Change Since Last Report)

  Our office has prepared a base plan and funding application for proposed improvements to the King's Highway pedestrian crossing. A joint application with the Borough of Audubon was prepared for the pedestrian safety improvements at the King's Highway pedestrian crossing for Haddon Lake Park to include rapid flash beacons with push-button facilities, crosswalk striping, ADA compliant handicapped ramps, and sidewalk. The completed applications were hand-delivered on March 31, 2014. A copy of the application was submitted to the Borough Clerk.

- *Kings Highway at Atlantic Avenue Bridge* (No Change Since Last Report)

  Base plans for new shadow line and cross hatch stripping are currently being prepared and will be coordinated with Chief Kinker and Captain Valvardi. Our office will coordinate with the Camden County Department of Public Works regarding the Borough's request for the County to install the new stripping.

Storm Water Runoff – 120 & 126 White Horse Pike

- Meetings were held at the Borough's offices on August 13, 2013 and September 16, 2013. General discussions as to potential remedial measures were discussed. No definite action plan was established; however the site engineer for 126 White Horse Pike is requesting cost estimates from several contractors for possible improvements that were discussed.

- The 126 White Horse Pike property owner and his site engineer have been requested to provide the cost estimates to the adjoining property owners for further discussion.

- Our office met with the property owner's Engineer on Tuesday, January 21, 2014, to discuss the latest conceptual plan with proposed drainage improvements. The property owner's Engineer agreed to revise conceptual plan addressing Bach Associates' concerns and provide corresponding cost estimate.

- A meeting was held Monday, July 21, 2014, at the Borough Municipal Building to discuss property owner's progress with improvement plans and cost estimate.

304 White Horse Pike, Haddon Heights, NJ 08035
(856) 546-8611 • Fax (856) 546-8612

- The 126 White Horse Pike property owner's site engineer is finalizing improvement plans to address concerns of our office as discussed at the Monday, August 11, 2014 meeting.

SAFETEA-LU – Pedestrian & Bicycle Facilities & Street Lighting

- Construction has completed for the majority of improvements along East Atlantic Avenue, West Atlantic Avenue, Green Street, and Lippincott Lane complete. Our office has prepared the punch list for remaining items to be addressed.

- PSE&G has installed a substantial portion of the decorative lighting associated with this project. A punch list has been forwarded to PSE&G for remaining items to be addressed.

- Lexa Concrete has commenced addressing punch list items.

- Our office is in the process of submitting payment voucher #3 to NJDOT Local Aid.

FY 2012 NJDOT Municipal Aid

- The Contractor has completed all punch list items. Payment Application #2 has been processed by our office and submitted to the Borough for processing.

- The Contractor has completed additional work to utilize remaining funds provided by NJDOT Municipal Aid within the project limits. Our office is coordinating with the Contractor regarding final payment and close out documentation.

FY 2014 NJDOT Municipal Aid Funding

- As previously reported, the Borough received a grant from the NJDOT for $200,000 for the resurfacing of West Atlantic Avenue from Station Avenue to Kings Highway. Our office has prepared the Bid Documents and Specifications for the project consisting of a Base Bid scope of work as well as Add Alternate No. 1 and Add Alternate Bid No. 2. The Base Bid consists of resurfacing of West Atlantic Avenue beginning at Station Avenue and extending approximately 1425 linear feet. Add Alternate No. 1 and Add Alternate No. 2 consists of resurfacing from the end of the Base Bid to Kings Highway.

- The Bid Opening was held on September 16, 2014. There were three (3) bidders, with the low bidder being American Asphalt Company, Inc. in the amount of $142,800.60 for the Base Bid, Add Alternate Bid #1, and Add Alternate Bid #2.

- The Base Bid was awarded to American Asphalt for the Base Bid in the amount of $142,800.60.

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- A pre-construction meeting was held on Tuesday, October 7, 2014, with representatives from American Asphalt, Haddon Heights Police Department, and Bach Associates. Pre-construction meeting minutes will be prepared by Bach Associates and forwarded to all meeting attendees in addition to the Borough Clerk, Mayor, and Council.

- Notice to Proceed was issued on Wednesday, October 8, 2014.

CDBG Yr 36 – ADA Improvements to Borough Hall Entrance (No Change Since Last Report)

- This project involves ADA improvements to the Borough Hall entrance. The current steps and railings are not in compliance with current ADA standards. Specifically, the individual riser dimensions are out of uniformity relative to each other, as is also true dimensions. The existing hand rails do not meet current requirements for size and shape of grasping surface, height above walking surface, extensions at the bottom of the railing, and passable object opening sizes. The proposed improvements include the replacement exterior entrance stairs and railings in accordance with current ADA standards.

Camden County Open Space (2012)

- The Camden County Open Space Committee has funded $25,000 of asphalt walkway improvements along Devon Avenue adjacent to the fence line of the existing recreational fields.

- Construction has completed for the majority of improvements. Our office has prepared a punch list for remaining items to be addressed.

- Our office has processed payment application #1.

- Lexa Concrete has commenced addressing punch list items.

- Our office is coordinating with Lexa Concrete to process final payment and close out documentation.

Camden County Open Space (2014) (No Change Since Last Report)

- Our office has revised and submitted a joint application with the Borough of Audubon for the pedestrian safety improvements at the King's Highway pedestrian crossing for Haddon Lake Park to include rapid flash beacons with push-button facilities, crosswalk striping, ADA compliant handicapped ramps, and sidewalk

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- At the August 21, 2014, Freeholder Meeting, Camden County announced the 2014 Grant recipients. Unfortunately, both Haddon Heights and Audubon were not successful in receiving funding.

- Our office is in the process of exploring alternate funding sources for the pedestrian crossing improvements.

Inflow and Infiltration Program (No Change Since Last Report)

- To facilitate the direct interconnection with the CCMUA for the elimination of the Kings Highway Pump station, the Borough must enter into an agreement with the CCMUA which calls for the Borough to develop a meaningful inflow and infiltration reduction program.

- It is noted that the Borough has initiated development of an Inflow and Infiltration reduction program. The program development has been based on the "Infiltration / Inflow Analysis for Service Area 26 Haddon Heights Borough" previously prepared by the CCMUA as well as the evaluation previously prepared by this office for the Borough's Lake Street Sewerage Pumping Station.

- Our office has initiated flow monitoring at critical locations to quantify inflow and infiltration levels.

- Our office submitted a status memorandum dated July 10, 2013, to the CCMUA providing a general scope for the Borough's Project Work Plan in compliance with the January 22, 2013 CCMUA-Haddon Heights "Inter-municipal Agreement".

- Our office has inspected and prepared associated inspection reports for the majority of the sanitary manholes in the study areas delineated in the above referenced Project Work Plan.

- Our office is in the process of summarizing the results of the flow monitoring and sanitary manhole surveys in an Inflow and Infiltration Analysis Report to be submitted to the CCMUA to comply with the "Inter-municipal Agreement".

Kings Highway Pump Station

- Our office has completed the as-built survey, permit, bid, and construction documents for the elimination of the existing Kings Highway Pump Station.

- A set of Bid Documents have been submitted to the Camden County Municipal Utilities Authority (CCMUA) for review.

- We have tabulated the two (2) bids received on July 15, 2014, for the above-referenced project and found the apparent low bidder to be Neri's Construction & Rentals, 849 Clayton Road, Williamstown, New Jersey. Neri's Construction's Base

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Bid was in the amount of $122,543.^{00} representing items 1 through 11 of their Base Bid.

- The Base Bid was awarded to Neri's Construction & Rentals for the Base Bid in the amount of $122,543.00.

- A pre-construction meeting was held on Wednesday, September 17, 2014, with representatives from Neri's Construction & Rentals, Haddon Heights Public Works Department, CCMUA, and Bach Associates.

- Construction has commenced.

Hazard Mitigation Grant Program (FEMA) (No Change Since Last Report)

- In coordination with Ms Judy Reiss, Emergency Management Coordinator and Mr. Tom Cella, Superintendant of Public works; our office prepared and submitted a funding letter of intent with associated application materials to the New Jersey Office of Emergency Management.

- The submitted funding request addressed the following projects:

  Backup Power Generator for the Municipal Bldg which houses Police and Emergency Operations Center *(Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43)*

  Elevate Lake Street Sewage Pumping Station (*Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43).*

  Decommission Kings Highway Sewage Pumping Station (*Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43).*

  Station Avenue (C.R.656) & East Atlantic Avenue drainage infrastructure improvement – Borough Parking Lot / PNC Parking Lot Collection System

- Our office has been informed by Judy Reiss that the Borough has been allocated $60,000 towards a standby emergency power generator for the Service Operations Facility. It is noted that the projected cost for the new generator is estimated at $148,000. Therefore, in order to proceed with the project, $88,000 in capital funding must be allocated.

- Our office is in the process of preparing the generator specifications for submittal to Camden County for approval.

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HYAA – Barr Recreational Complex Improvements (No Change Since Last Report)

- Construction has been completed regarding the Lighting. Payment Application #1 has been processed by our office and submitted to the Borough. Our office is currently processing the close out documentation.

- Construction has been completed regarding the Infield Improvements and Payment Application #1 has been processed by our office and the Borough.

- Our office is verifying quantities with the contractor and processing the final payment application and final change order.

Glover Mill Village (No Change Since Last Report)

- As previously reported, the Borough is in receipt of a March 30, 2012 correspondence from the NJDEP Historic Preservation Office (SHPO) concerning their review of the recently released A.D. Marble & Company Phase II Archaeological Report for the Glover Mill Fulling Mill Site / Proposed Glover Mill Subdivision, Block 62, Lots 2, 4, and 6. The referenced March 30, 2012 correspondence concludes that items No. 3 through 13 of their December 20 2011 correspondence have now been addressed.

- The items that remain outstanding are:

  1. The park associated with the Glover Mill site (adjacent to the Glover Fulling Mill foundation site and extending to Sylvan Drive) must be designed in accordance with SHPO requirements.

  2. Development of a construction avoidance and protection plan for the Glover Fulling Mill foundation site in accordance with SHPO requirements.

- Our office is currently coordinating with SHPO and the contract developer of the Glover Mill Village project, Bob Meyers Communities, Inc. to determine if the two items delineated above can be accommodated by the current agreement between the Borough and Bob Meyers Communities, Inc.

- The contract developer, Bob Meyers Communities, Inc. has received Preliminary Subdivision and Historic District Commission approval at June 28, 2012 special meeting of the Borough Planning Board. It is noted that this approval contained the conditions that Bob Meyers Communities, Inc. would be designing and constructing the above referenced park area and implementing the construction avoidance and protection plan in accordance with SHPO requirements.

- The CCMUA approved the agreement to extinguish the Authority's easement located at the Glover Mill site during the July 15, 2013 CCMUA Regular Meeting.

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- The contract developer, Bob Meyers Communities, Inc. has received Final Subdivision approval at September 5, 2013, special meeting of the Borough Planning Board. The applicant is currently in the process of circulating the Final Subdivision Plan for the necessary municipal and county endorsements.

- Our office met with Councilwoman Fitzgerald, Council President Lange, Margaret Westfield, R.A., the project archaeologist, and project landscape architect regarding the Glover Fulling Mill Park Grant project. Discussed was the project scope and planned coordination between team members.

- A pre-construction meeting was held at Borough Hall on February 12, 2014.

- Demolition has commenced on site.

- The developer submitted a request for Bond Reduction based on improvements completed to date of the September 9, 2014. Our office recommended the Borough reduce the performance guarantee for this project approximately $49,616.02 or 5.9% of the original guaranty.

- Construction is ongoing for this project.

FY 2013 Road Program – Reconstruction of West High Street

- Our office prepared the plans and specifications for the full depth reconstruction of West High Street from Bellmawr Avenue to approximately 760 feet past the first offset intersection of Lake Street.

- We have tabulated the four (4) bids received on May 8, 2014, for the above-referenced project and found the apparent low bidder to be Charles Marandino, LLC, P.O. Box 20, Milmay, New Jersey. Charles Marandino's Base Bid was in the amount of $194,269.^{30} representing items 1 through 18 of their Base Bid.

- Our office has been coordinating with New Jersey American Water regarding their current construction along West High Street. In order to allow for NJAW to complete their work along West High Street and to allow proper settlement of the trench.

- The Borough awarded the Base Bid in the amount of $194,269.30 to Charles Marandino, LLC on June 3, 2014.

- Construction of this project has completed. Our office is in the processes the final payment application and closeout documentation for this project.

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Tax Map Maintenance/Revisions for the Borough of Haddon Heights for Tax Year 2013
(No Change Since Last Report)

- As requested by the Borough Tax Assessor, Remington & Vernick has submitted a proposal to perform Tax Map Maintenance services for the tax year 2013, in conformance with the Camden County Board of Taxation. Services would be completed and documents submitted to the Camden County Board of Taxation no later than January 2014 with a total cost not to exceed $3,000.00. It is our understanding the 2013 Budget contains a $3,000.00 line item under the Tax Assessor. The costs associated with the Remington & Vernick services would be passed through this office with no mark up or handling costs. A copy of Remington and Vernick's October 31, 2013 proposal for the above referenced services was attached to our December 2013 report.

- In addition a draft Ordinance for the purpose of creating an escrow structure to cover costs for future Tax Map/GIS updates associated with Planning Board applications is attached for consideration. If no objection, our office will coordinate with the Borough Clerk to have this introduced and adopted in 2014.

S:\HH2014 Haddon Heights\-0 General Engineering\Status Reports\HH Status 10-21-14.doc

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RESOLUTION 2014:196

RESOLUTION AUTHORIZING THE JAMES N. ALEXANDER PUBLIC LIBRARY OF HADDON HEIGHTS TO INSTALL HVAC SYSTEM

WHEREAS, the Haddon Heights Public Library occupies 608 Station Avenue; and

WHEREAS, the Haddon Heights Library Board of Trustees wishes to replace a 49 year old boiler and a 25 year old air conditioner; and

WHEREAS, the Haddon Heights Public Library has raised sufficient funding for this project.

NOW, THEREFORE, the governing body of the Borough of Haddon Heights, Camden County, State of New Jersey, hereby authorizes the Haddon Heights Public Library Board of Trustees to apply to the construction office for appropriate permits to install new a new HVAC system and subject plans to the Borough Engineer for review.

Date: November 5, 2014

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Katilyn Compton, Deputy Borough Clerk

RESOLUTION 2014:197

RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS FOR THE FIRST HALF OF NOVEMBER

Trust Account	$ 5,777.95
Capital Account	$ 11,482.87
Payroll Week Ending 10/31/14	$ 93,395.23
Animal Account	$ 0.00
P.O.'s Paid Current Borough Account	$ 148,073.82
Monthly Borough Contribution to Schools	$1,009,662.00
County Taxes	$1,650,138.85
Total Amount of Bills & Claims	**$2,918,530.72**

Date: November 5, 2014

_____

Mayor Edward S. Forte, Jr.

ATTEST: _____

Katilyn Compton, Deputy Borough Clerk

Expenditures for Council Meetings

Date	11/5/2014	2014 Accounts
Vendor	Amount	Reason
Trust		
Various Included in Report	4,047.09	All Accounts Marked T-13
Payroll W/E 10/31/2014	1,730.86	
Total Trust	5,777.95	
Capital		
American Asphalt	1,225.85	2012:1382(1)DPW Vehicles & Equipment/Asphalt for Salt Bin
Bach & Associates	3,060.00	2013:1390(2)Water/Sewer Improvements/Kings Highway Pump Station HH2012-6
Bach & Associates	1,124.60	2012:1382(3) Road Improvements/W High Street HH2013-6
Bach & Associates	4,600.00	2014:1411(7)West Atlantic Ave/Reconstruct W Atlantic Ave. HH2014-1
Tire Corral	1,472.42	2012:1382(1)DPW Vehicles & Equipment/Spare Tires & Wheels for DPW Truck
Total Capital	11,482.87	
Animal		
NJ Dept of Health & Senior Services	0.00	
Total Animal	0.00	
Po's Paid Current Account Borough	148,073.82	
School Contribution	1,009,662.00	
County Taxes 3RD Q	1,650,138.85	
Payroll W/E 10/31/2014	93,395.23	
Total Current	2,901,269.90	
Total Spending 11/5/2014	2,918,530.72	

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Include Non-Budgeted: Y

First Enc Date Range: First to 12/31/14

Open: N Paid: N Void: N
Rcvd: N Held: N Aprv: Y
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date
AMERA AMERICAN ASPHALT CO INC					
14-01572 10/21/14					
1 ASPHALT FOR SALT BIN	1,225.85	C-04-55-807-401	B 2012:1382(1) DPW VEHICLES & EQUIPMENT	A	10/21/14
Vendor Total:	1,225.85				
ANKOF ANKOR FIRE & SAFETY EQUIP					
14-01526 10/10/14					
1 20LB FIRE EXTINGUISHER REFILL	35.00	4-01-25-265-255	B Fire - Maint/Repair Other	A	10/10/14
Vendor Total:	35.00				
BACHA BACH ASSOC PC					
14-01613 10/27/14					
1 KINGS HWY PUMP STAT HH2012-6	3,060.00	C-04-55-807-502	B 2013:1390(2) WATER/SEWER IMPROVEMENTS	A	10/27/14
2 W HIGH STREET HH2013-6	1,124.60	C-04-55-807-403	B 2012:1382(3) ROAD IMPROVEMENTS	A	10/27/14
3 HH GEN ENGINEERING HH2014-0	3,722.50	4-01-20-165-205	B Engineering - Professional Services	A	10/27/14
4 GLOVER MILL VILLAGE E HH2014-1	2,603.75	T-13-56-860-802	B Reserve Planning Board Escrow (500)	A	10/27/14
5 RECONST W ATLANT AVE HH2014-1	4,600.00	C-04-55-808-807	B 2014:1411(7) W. Atlantic Ave	A	10/27/14
	15,110.85				
Vendor Total:	15,110.85				
BAILJ JACK BAILEY					
14-01616 10/28/14					
1 C2 SEWER LICENCE SEPT 2014	300.00	4-01-26-290-215	B Public Works - Sewer License	A	10/28/14
14-01624 10/28/14					
1 C2 SEWER LICENCE OCT 2014	300.00	4-01-26-290-215	B Public Works - Sewer License	A	10/28/14
Vendor Total:	600.00				

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date
BLUE1 - HORIZON BLUE CROSS & SHIELD					
14-01574 10/21/14					
1 DENTAL NON POLICE NOV 2014	1,795.93	4-01-23-220-245	B Blue Cross Dental	A	10/21/14
Vendor Total:	1,795.93				
BLUE2 HORIZON BLUE CROSS BLUE SHIELD					
14-01610 10/27/14					
1 ENTAL POLICE NOV 2014	2,828.70	4-01-23-220-245	B Blue Cross Dental	A	10/27/14
Vendor Total:	2,828.70				
CARTD CARTRIDGE DEPOT					
14-01571 10/21/14					
1 HP 564XL BLACKW/CHIP	19.99	4-01-20-100-311	B Office Supplies	A	10/21/14
2 HP 564XL CYAN W/CHIP	15.99	4-01-20-100-311	B Office Supplies	A	10/21/14
3 HP 564XL MAGENTA W/CHIP	15.99	4-01-20-100-311	B Office Supplies	A	10/21/14
4 HP 564XL YELLOW W/CHIP	15.99	4-01-20-100-311	B Office Supplies	A	10/21/14
5 CANON PG-210XL BLACK	17.00	4-01-20-100-311	B Office Supplies	A	10/21/14
6 REFUND FOR CARTRIDGES & TONER	6.00-	4-01-20-100-311	B Office Supplies	A	10/21/14
	78.96				
14-01615 10/28/14					
1 HP 933XL MAGENTA INK	12.59	4-01-20-100-311	B Office Supplies	A	10/28/14
2 HP 933XL CYAN INK	12.59	4-01-20-100-311	B Office Supplies	A	10/28/14
3 HP 933XL YELLOW INK	12.59	4-01-20-100-311	B Office Supplies	A	10/28/14
4 REFUND FOR RETURNED CARTRIDGES	2.00-	4-01-20-100-311	B Office Supplies	A	10/28/14
	35.77				
Vendor Total:	114.73				
CAVAD DOLORES(DEE) CAVALIERE					
14-01622 10/28/14					
1 INSTR TOTAL PILATES & ABS OCT	455.00	4-01-28-370-265	B Parks & Rec - Contracted Staff	A	10/28/14
Vendor Total:	455.00				

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date
CCTR CAMDEN COUNTY TREASURER					
14-01576 10/21/14					
1 CAMDEN COUNTY TAXES 4TH Q 2014	1,610,036.53	4-01-55-001-003	B County Taxes Added/Omitted	A	10/21/14
2 OPEN SPACE TAXES 4TH Q 2014	40,102.32	4-01-55-001-004	B County Open Space Tax Payable	A	10/21/14
	1,650,138.85				
Vendor Total:	1,650,138.85				
COMC COMCAST					
14-01556 10/16/14					
1 HI SPEED INTERNET	133.76	4-01-31-440-216	B Regular Telephones	A	10/16/14
Vendor Total:	133.76				
CONTF CONTINENTAL FIRE & SAFETY INC					
14-01525 10/10/14					
1 BULLARD BATTERIES	259.30	4-01-25-265-255	B Fire - Maint/Repair Other	A	10/10/14
Vendor Total:	259.30				
COURP COURIER POST					
14-01565 10/20/14					
1 RESURFACING TO BID	205.44	4-01-20-120-217	B Clerk - Legal Advertising	A	10/20/14
Vendor Total:	205.44				
CRAFO PETRO CHOISE					
14-01302 08/26/14					
1 15W40 OIL & ANTIFREESE	721.18	4-01-26-290-272	B Public Works - Purchase Motor Oil	A	08/26/14
Vendor Total:	721.18				
DAVIP W C DAVIS INC					
14-01594 10/24/14					
1 RECLEAN MAIN SEWER L STATION A	115.00	4-01-26-290-254	B Public Works - Sewer Maint/Repairs	A	10/24/14
Vendor Total:	115.00				

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date
DIAMS WELLS FARGO BUSINESS CREDIT					
14-01311 09/02/14					
1 TEMPORARY WORKERS W/E 8/24/14	334.60	4-01-26-290-280	B Public Works - Temporary Workers	A	09/02/14
14-01321 09/04/14					
1 TEMPORARY WORKERS W/E 8/24/14	627.38	4-01-26-290-280	B Public Works - Temporary Workers	A	09/04/14
14-01381 09/17/14					
1 TEMPORARY WORKERS W/E 9/14/14	1,254.76	4-01-26-290-280	B Public Works - Temporary Workers	A	09/17/14
14-01424 09/25/14					
1 TEMPORARY WORKERS W/E 9/21/14	597.51	4-01-26-290-280	B Public Works - Temporary Workers	A	09/25/14
14-01512 10/08/14					
1 TEMPORARY WORKERS W/E 10/5/14	501.90	4-01-26-290-280	B Public Works - Temporary Workers	A	10/08/14
14-01581 10/22/14					
1 TEMPORARY WORKERS W/E 10/19/14	985.89	4-01-26-290-280	B Public Works - Temporary Workers	A	10/22/14
Vendor Total:	4,302.04				
EBNEL LETICIA ANGELIA EBNER					
14-01621 10/28/14					
1 INSTR WEDPM, SATAM & GENT OCT	480.00	4-01-28-370-265	B Parks & Rec - Contracted Staff	A	10/28/14
Vendor Total:	480.00				
ELLIS JOHN ELLIS					
14-01587 10/23/14					
1 MILAGE FOR CERT PUB WORKS MGR	42.56	4-01-26-290-222	B Public Works - Conference/Conventions	A	10/23/14
Vendor Total:	42.56				
FERNK KATIA FERNANDEZ					
14-01619 10/28/14					
1 INSTR ZUMBA OCT 2014	800.00	4-01-28-370-265	B Parks & Rec - Contracted Staff	A	10/28/14
Vendor Total:	800.00				

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date
FLEMP FLEMING TERMITE & PEST					
14-01612 10/27/14					
1 PEST CONTROL COMM CTR OCT	32.10	4-01-26-310-235	B Build/Ground - Pest Control	A	10/27/14
2 PEST CONTROL HH CABIN OCT	26.75	4-01-26-310-235	B Build/Ground - Pest Control	A	10/27/14
3 PEST CONTROL MUNI BLDG OCT	25.68	4-01-26-310-235	B Build/Ground - Pest Control	A	10/27/14
4 PEST CONTROL SOF OCT	25.68	4-01-26-310-235	B Build/Ground - Pest Control	A	10/27/14
	110.21				
Vendor Total:	110.21				
GILER GILES & RANSOME INC					
14-01457 09/30/14					
1 REPAIR SQ 2-1	400.00	4-01-26-315-207	B Vehicle Maint - Fire	A	09/30/14
2 REPAIR SQ 2-1	330.00	4-01-26-315-207	B Vehicle Maint - Fire	A	10/20/14
	730.00				
Vendor Total:	730.00				
HHBE HADDON HEIGHTS BD OF ED					
14-01601 10/27/14					
1 BORO CONTRIBUTION NOV 2014	1,009,662.00	4-01-55-001-001	B Local School Taxes Payable	A	10/27/14
Vendor Total:	1,009,662.00				
HHLIB HADDON HEIGHTS LIBRARY					
14-01602 10/27/14					
1 BOROUGH CONTRIBUTION NOVEMBER	22,500.00	4-01-29-390-288	B Maint Free Public Library	A	10/27/14
14-01604 10/27/14					
1 STATE AID FOR 2014	3,248.00	4-01-55-008-013	B Due To/From Library	A	10/27/14
Vendor Total:	25,748.00				
INNOI INNOVATIVE INVESTIGATIONS, INC					
14-01316 09/02/14					
1 CRIMINAL RECORD SEARCH	20.00	4-01-28-370-265	B Parks & Rec - Contracted Staff	A	09/02/14

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date
INNOI INNOVATIVE INVESTIGATIONS, INC Continued					
14-01316 09/02/14		Continued			
2 CRIMINAL RECORD SEARCH	20.00	4-01-28-370-265	B Parks & Rec - Contracted Staff	A	10/24/14
	40.00				
Vendor Total:	40.00				
KONDB BLAKE J. KONDRAS					
14-01620 10/28/14					
1 INSTR LOW IMPACT OCT 2014	120.00	4-01-28-370-265	B Parks & Rec - Contracted Staff	A	10/28/14
Vendor Total:	120.00				
KONMI KONICA MINOLTA BUSINESS					
14-01596 10/24/14					
1 MAINT FEE & COPIES MUNI BLDG	228.80	4-01-20-100-516	B Service Contracts	A	10/24/14
Vendor Total:	228.80				
KONPF KONICA MINOLTA PRIMIER FINANCE					
14-01597 10/24/14					
1 LEASE HHFD & SOF NOV 2014	116.59	4-01-20-100-516	B Service Contracts	A	10/24/14
Vendor Total:	116.59				
LAMML LAUREN LAMMERS					
14-01617 10/28/14					
1 INSTR BOOTCAMP OCT 2014	135.00	4-01-28-370-265	B Parks & Rec - Contracted Staff	A	10/28/14
Vendor Total:	135.00				
LEONL Lynda Leonetti					
14-01630 10/30/14					
1 INSTRUCTOR CROCHETING OCT 14	175.00	4-01-28-370-265	B Parks & Rec - Contracted Staff	A	10/30/14
Vendor Total:	175.00				

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date
MATTW MATTLEMAN, WERNROTH & MILLER					
14-01599 10/24/14					
1 SOLICITOR SERVICES 3RD Q 2014	2,600.00	4-01-20-155-205	B Legal Contractual - Solicitor Expense	A	10/24/14
2 LEGAL SERVICES 3RD Q 2014	2,968.75	4-01-20-155-381	B Legal - Other Legal Expenses	A	10/24/14
	5,568.75				
Vendor Total:	5,568.75				
MORJO JOAN MORELAND					
14-01629 10/29/14					
1 REIMBURSE HEALTH BEN OCT 2014	972.65	4-01-23-220-234	B Retirees Health Insurance	A	10/29/14
Vendor Total:	972.65				
NASSE NASSAU ELECTRIC CO INC					
14-01543 10/15/14					
1 REPAIR LIGHTS DEVON FIELD	2,460.71	4-01-28-370-215	B Parks & Rec - Field Maintenance	A	10/15/14
Vendor Total:	2,460.71				
NATA NAT ALEXANDER CO., INC					
14-01412 09/23/14					
1 SCOTT-PAK TRUCK CHARGER	403.79	4-01-25-265-233	B Fire - Purchase Minor Equip	A	09/23/14
14-01548 10/15/14					
1 8' HOSE 2 1/2" COUPLED 213 ACC	42.00	4-01-25-265-255	B Fire - Maint/Repair Other	A	10/15/14
Vendor Total:	445.79				
NETS NETWORKS					
14-01611 10/27/14					
1 SOFTWARE SUPPORT MICROSOFT REI	260.00	4-01-20-100-515	B Computer Maintanence	A	10/27/14
Vendor Total:	260.00				

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date
NJLAB NJ LABOR LAW POSTER SERVICE					
14-01561 10/17/14					
1 ADD'L SET OF POSTERS FOR SOF	127.75	4-01-20-100-311	B Office Supplies	A	10/17/14
Vendor Total:	127.75				
NJLW NJ DEPT OF LABOR & WORKFORCE					
14-01608 10/27/14					
1 UNEMPLOYMENT 3RD Q 2014	502.53	T-13-56-860-811	B Reserve Unemployment Comp (509)	A	10/27/14
Vendor Total:	502.53				
OCCHD OCCUPATIONAL HEALTH DYNAMICS					
14-01403 09/22/14					
1 FITTESTER ANNUAL CALIBRATION	860.00	4-01-25-265-279	B Fire - Mandatory Inspect/Certif	A	09/22/14
Vendor Total:	860.00				
OFFIB OFFICE BASICS, INC.					
14-01566 10/20/14					
1 CALENDAR REFILLS PENCILS & CLI	85.29	4-01-20-100-311	B Office Supplies	A	10/20/14
14-01570 10/21/14					
1 PENS PLANNER HIGHLIGHTER	54.48	4-01-20-100-311	B Office Supplies	A	10/21/14
2 RIBBON & TAPE	5.16	4-01-20-100-311	B Office Supplies	A	10/21/14
	59.64				
14-01626 10/28/14					
1 STORAGE BINDER	58.34	4-01-20-100-311	B Office Supplies	A	10/28/14
2 COPY PAPER	181.00	4-01-20-100-311	B Office Supplies	A	10/28/14
	239.34				
Vendor Total:	384.27				

Vendor # Name / PO # / PO Date / Description / Item Description		Contract Amount	PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date
ONEIJ JAMES O'NEIL						
14-01625 10/28/14						
1 REFUND OF STREET OPENING PERMI		27.00	T-13-56-860-804	B Reserve Street Opening Permits (502)	A	10/28/14
	Vendor Total:	27.00				
PEDRO PEDRONI						
14-01575 10/21/14						
1 NO LEAD GAS		3,438.82	4-01-31-460-275	B Unleaded Gas	A	10/21/14
14-01595 10/24/14						
1 DIESEL FUEL		1,978.22	4-01-31-460-276	B Diesel Fuel	A	10/24/14
	Vendor Total:	5,417.04				
PETTC PETTY CASH						
14-01593 10/24/14						
1 TO INCREASE CASH DRAWS		100.00	4-01-55-003-001	B Increase Change Fund	A	10/24/14
	Vendor Total:	100.00				
PITNE PITNEY BOWES						
14-01528 10/13/14						
1 BLACK INK FOR POSTAGE MACHINE		101.98	4-01-20-100-212	B Postage	A	10/13/14
	Vendor Total:	101.98				
PSEGR PSE&G						
14-01605 10/27/14						
1 321 SEVENTH AVE. OCT 2014		583.57	4-01-31-430-288	B Electric & Gas	A	10/27/14
14-01628 10/29/14						
1 W HIGH & 8TH STR OCT 2014		27.21	4-01-31-430-288	B Electric & Gas	A	10/29/14
14-01633 10/30/14						
1 WEST HIGH ST OCT 2014		209.57	4-01-31-430-288	B Electric & Gas	A	10/30/14
	Vendor Total:	820.35				

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date
RADEE ERIKA RADETICH					
14-01635 10/30/14					
1 INSTR CHIKD ETIQUETTE OCT 14	78.00	4-01-28-370-265	B Parks & Rec - Contracted Staff	A	10/30/14
Vendor Total:	78.00				
RETRO THE RETROSPECT					
14-01607 10/27/14					
1 ADOPT ORD 2014:1414 & PROOF	14.69	4-01-20-120-217	B Clerk - Legal Advertising	A	10/27/14
2 ADOPT ORD 2014:1415 & PROOF	14.18	4-01-20-120-217	B Clerk - Legal Advertising	A	10/27/14
	28.87				
Vendor Total:	28.87				
RIVEF RIVER FRONT RECYCLING					
14-01590 10/23/14					
1 BRUSH DISPOSAL 10/2/14	250.00	4-01-32-465-218	B Solid Waste - Brush Pickup	A	10/23/14
Vendor Total:	250.00				
ROTTC CARRIE ROTTINA					
14-01623 10/28/14					
1 INSTR MOMMY & ME OCT 2014	375.00	4-01-28-370-265	B Parks & Rec - Contracted Staff	A	10/28/14
Vendor Total:	375.00				
SIEGM MORRIS L. SIEGEL					
14-01618 10/28/14					
1 INSTR TAI CHI OCT 2014	180.00	4-01-28-370-265	B Parks & Rec - Contracted Staff	A	10/28/14
Vendor Total:	180.00				
SINGG SINGLEY & GINDELE, ATTORNEYS					
14-01569 10/20/14					
1 PROSECUTOR SERVICES SEPT 2014	750.00	4-01-25-275-113	B Prosecutor	A	10/20/14
Vendor Total:	750.00				

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date
TESSC CHRISTOPHER A. TESSING					
14-01638 10/31/14					
1 REIMB DOT PHYSICAL PRE PLACE	92.50	4-01-26-290-296	B Public Works - Misc	A	10/31/14
Vendor Total:	92.50				
TIREC TIRE CORRAL					
14-01279 08/21/14					
1 2 750X16 TIRES FOR LEAFER	248.00	T-13-56-860-807	B Reserve Recycling Funds (505)	A	08/21/14
2 4 ST225X90 TIRES FOR LEAFER	464.00	T-13-56-860-807	B Reserve Recycling Funds (505)	A	08/21/14
3 CREDIT FOR UNUSED TIRES LEAFER	248.19-	T-13-56-860-807	B Reserve Recycling Funds (505)	A	08/21/14
	463.81				
14-01436 09/30/14					
1 SPARE TIRES & WHEELS DPW TRUCK	1,472.42	C-04-55-807-401	B 2012:1382(1) DPW VEHICLES & EQUIPMENT	A	09/30/14
14-01614 10/28/14					
1 TIRE FOR LOADER	316.00	4-01-26-315-202	B Vehicle Maint - Public Works	A	10/28/14
Vendor Total:	2,252.23				
TOWEC CRISTIAN M. TOWERS, ESQ.					
14-01637 10/31/14					
1 CONFLICT PUBLIC DEFENDER AUG	150.00	T-13-56-860-808	B Reserve Public Defender (506)	A	10/31/14
2 CONFLICT PUBLIC DEFENDER SEPT	150.00	T-13-56-860-808	B Reserve Public Defender (506)	A	10/31/14
3 CONFLICT PUBLIC DEFENDER OCT	150.00	T-13-56-860-808	B Reserve Public Defender (506)	A	10/31/14
	450.00				
Vendor Total:	450.00				
VACUS VACUUM SALES INC					
14-01554 10/16/14					
1 ADAPTORS FOR JETTER HOSE	36.00	4-01-26-290-254	B Public Works - Sewer Maint/Repairs	A	10/16/14
Vendor Total:	36.00				

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date
VER33 VERIZON					
14-01564 10/20/14					
1 HH CABIN PHONES SEPT 2014	33.88	4-01-31-440-216	B Regular Telephones	A	10/20/14
Vendor Total:	33.88				
VERIW VERIZON WIRELESS					
14-01568 10/20/14					
1 POLICE MDT SEPT 2014	38.01	4-01-25-240-254	B Police - Computer Maintenance	A	10/20/14
14-01592 10/24/14					
1 HHFD MDC'S SEPT 2014	40.03	4-01-31-440-216	B Regular Telephones	A	10/24/14
2 HHFD MDC'S SEPT 2014	40.01	4-01-31-440-216	B Regular Telephones	A	10/24/14
	80.04				
14-01606 10/27/14					
1 BOROUGH CELL PHONES OCT 2014	652.27	4-01-31-440-318	B Cell Phones	A	10/27/14
Vendor Total:	770.32				
VSP VISION SERVICE PLAN (CT)					
14-01598 10/24/14					
1 VISION HHPD NOV 2014	1,087.19	4-01-23-220-247	B Vision Plan	A	10/24/14
2 VISION RETIREES NOV 2014	335.66	4-01-23-220-247	B Vision Plan	A	10/24/14
3 VISION NON POLICE NOV 2014	358.33	4-01-23-220-247	B Vision Plan	A	10/24/14
	1,781.18				
Vendor Total:	1,781.18				

Total Purchase Orders: 73 Total P.O. Line Items: 102 Total List Amount: 2,741,556.59 Total Void Amount: 0.00

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	4-01	2,726,026.63	0.00	0.00	2,726,026.63
GENERAL CAPITAL FUND	C-04	11,482.87	0.00	0.00	11,482.87
TRUST - OTHER TRUST	T-13	4,047.09	0.00	0.00	4,047.09
Total Of All Funds:		2,741,556.59	0.00	0.00	2,741,556.59

S. TOTAL CURRENT 2,726,026.63
HEALTH INS ACTIVE 32,405.12
" " RETIRED 49,442.92
TOTAL CURRENT 2,807,874.67

RESOLUTION 2014:198

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Governing Body of the Borough of Haddon Heights is subject to certain requirements of the *Open Public Meetings Act*, N.J.S.A. 10:4-6 et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Haddon Heights to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____(1) ***Matters required by Law to be Confidential***: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____(2) ***Matters Where the Release of Information Would Impair the Right to Receive Funds***: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____(3) ***Matters Involving Individual Privacy***: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ (4) ***Matters Relating to Collective Bargaining Agreements***: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____ (5) ***Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds***: Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____(6) ***Matters Relating to Public Safety and Property***: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

__X__ (7) ***Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege***: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. ***Matter involves an issue in which the solicitor perceives a potential for litigation. Discussion will be approximately one half (1/2) hour in duration.***

_____ (8) ***Matters Relating to the Employment Relationship***: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ (9) ***Matters Relating to the Potential Imposition of a Penalty***: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, assembled in public session on November 5, 2014 that an Executive Session closed to the public shall be held on November 5, 2014 at approximately 7:45 p.m. in the Municipal Building, 625 Station Avenue, Haddon Heights, NJ for the discussion of matters relating to the specified items designated above.

It is anticipated that the deliberations conducted in Closed Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

The following resolution was duly adopted by the Governing Body of the Borough of Haddon Heights at a public meeting held on November 5, 2014.

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Katilyn Compton, Deputy Borough Clerk