BOROUGH OF HADDON HEIGHTS

Wednesday, November 4, 2015 at 7:00 p.m.

Governing Body Meeting Agenda

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 3, 2015."

2. Roll Call

3. CAUCUS SESSION:
   a) Requests for Proposals for 2016 Professionals – *Mayor Forte*

4. Recess of Caucus Session and commencement of Business Session

5. Pledge of Allegiance and moment of silence

6. Public Comment on Caucus and Agenda items only

7. Approval of the Council meeting Minutes of October 20, 2015

8. REPORTS OF COUNCIL MEMBERS

9. UNFINISHED BUSINESS

10. NEW BUSINESS:

Resolution 2015:203 – Resolution Authorizing Transfers of Appropriations

Resolution 2015:204 – Resolution Authorizing the Advertising of Request for Proposals for Professionals for the Borough of Haddon Heights for the Year 2016 *TO BE PROVIDED*

Resolution 2015:205 – Resolution Amending Resolution 2015:201 Resolution Amending Resolution 2015:186 Requesting Permission for Dedication by Rider for the Haddon Heights Neighbors Night Out Committee Donations and Contributions Required by NJSA 40A:5-29 *TO BE PROVIDED*

Resolution 2015:206 – Resolution Authorizing Payment of Bills and Claims for the First Half of November

Resolution 2015:207 – A Resolution Providing for a Meeting Not Open to the Public in Accordance With the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-*12*. ***Discussion Related to Collective Bargaining Agreement with AFSCME, District 71. Meeting expected to be ½ hr. in duration. Formal Action May be Taken.***

11. Public Comment

12. Adjournment

BOROUGH OF HADDON HEIGHTS
Tuesday, October 20, 2015 at 7:00 p.m.
Governing Body Meeting Minutes

Mayor Forte called the Caucus session Call to Order.

"In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was mailed to the official newspapers provided by Resolution adopted January 3, 2015."

ROLL CALL:

Under roll call the following members were present: Council President Lange, Councilwoman Susan R. Griffith, Councilmen Stephen D. Berryhill, Jack D. Merryfield, Jr., Earl R. Miller, Jr. and Richard DiRenzo were present as well as Solicitor, Albert J. Olizi, Jr., Borough Clerk Kelly Santosusso and Deputy Borough Clerk Katilyn Compton.

CAUCUS SESSION:

Mayor Forte began Caucus session by thanking the Neighbor's Night Out Committee (NNO) for the *Spaghetti Dinner* this past Sunday. He said that the day was enjoyable despite the chilly weather. He thanked NNO for all the work they do for the town.

Mayor Forte asked if any Councilmembers had any questions or comments regarding this evening's Agenda.

Councilwoman Griffith said a P.O. in the amount of $763.00 was being pulled from the bill list. She said that she does not have all of the invoices in for the Spaghetti Dinner and would like to wait until they have all come in. Mayor Forte said that bills and claims would be voted upon on as amended.

Council President Lange asked for clarification on Ordinance 2015:1426. Councilman Berryhill said that he has issues with the Ordinance as he is not comfortable restricting a business owner. Councilwoman Griffith asked for clarification as to whether a resident who has a dog or cat who has babies would be permitted to sell the animals. Mayor Forte said that they would be.

Mayor Forte said that we need to put something in place to allow for our Zoning Officer to enforce should this ever become an issue in Haddon Heights.

Councilman Berryhill said that the issue in Cherry Hill on Rt. 70 that brought forth this Ordinance does not exists here. He said that his family loves to rescue animals. Berryhill went on to say that we do not have a pet shop in town so he does not understand why we would pass this Ordinance. He asked who asked us to consider this. The Mayor responded that the County requested municipalities to consider the Ordinance.

Councilman DiRenzo asked how a "breeder" is defined in the Ordinance. Olizi read part of the Ordinance describing breeders and then said that the County is trying to do more to encourage adoption of animals.

Mayor Forte said that we could table the Ordinance until we have someone from the County come to a November meeting. Councilman Berryhill said that he will reach out to the County to see if someone can attend the next meeting to fully explain the County's position on the matter.

It was decided that Ordinance 2015:1426 - An Ordinance of the Borough of Haddon Heights Banning the Sale of Dogs and Cats from Pet Shops will be tabled this evening.

Streetscape Committee - Painting of the Lamp Posts on Station Avenue

Councilman Berryhill said that he is once again bringing the topic to Council with the hope that he receive an answer one way or another. He said that the Committee's budget was cut last year and he believes the request of $3,800 is reasonable. He said that he is concerned that the Streetscape Committee works to make recommendations to Council as they are charged to do and that the proposed projects do not get funded. He said he wants the $750 given to the Borough by the HH Business and Professional Association (HHBPA) in January to be returned to them if the project is not going to be funded this year. Berryhill said that he does not feel it is fair to the Committee for the Borough to not give the Committee a budget, and to not act on any of the recommendations the Committee presents to Council. Berryhill also said that part of the project for which he is requesting money, the Business Association has contributed money. He also said that they have raised money

for the banners on the poles for which they would like to paint. Councilwoman Griffith said that she feels it is important for the poles to be maintained as they are in the business districts. Berryhill directed his comments to Councilman Miller as Director of Finance. He said that he did not think it is fair to the Committee due to the fact that they meet and work hard and then Council does not take their recommendations. He went on to say it should not be this difficult to find the estimated $3,800 to paint the poles in the 500 and 600 blocks of Station Avenue. Councilman Miller responded saying that he agreed to the fact that there is a high probability that we would have savings in different areas but said he did not agree with the amount of the quote Councilman Berryhill put forth. Miller said he did not feel comfortable saying that the money would be available until he has a chance to see where we stand at the end of the third quarter. Miller said that there are always unexpected costs that need to be funded by year end. Councilman Berryhill responded by saying that this matter has been discussed many times over the past six (6) months and that this project requires an answer one way or another. He said that he feels the Committee does great work but does not want to waste committee members' time. He went on to say that if the Borough will not fund Streetscape Committee, then it should be "laid down" and other Committees can then fund the proposed projects. He went on to say that if the Borough will not fund the Streetscape Committee, then it should be "laid down" and other Committees can then fund the proposed projects. Council President Lange said that the Streetscape is very important to the ambiance to the town. Berryhill said that he hopes to receive the money in November to paint the poles.

Proposed Playground Equipment at Hoff's Park

Council President Lange said that she is investigating additional playground equipment to Hoff's Park which was proposed by resident Jillian Soriano. Lange said that the equipment at the Park states "age 5 and above." The new equipment would be for toddler use only. Council President said that she measured out an area for placement of the proposed equipment and held a meeting with Barbara Hoff Robinson. Lange noted that they are inquiring regarding pricing only at this point. Lange said that she will meet with John Ellis of Public Works to determine placement. Mayor Forte said that any equipment that is being considered for purchase should be reviewed to determine it meets all appropriate safety standards. Mayor Forte said that this should be considered a capital expenditure. Lange also said that they are reviewing a funding source.

Council President Lange said that she also wanted to remind Council of her concern regarding the tree in the park and now a second tree closer to the Cabin is becoming an issue. Councilwoman Griffith asked if Superintendent Ellis has looked at the tree. Council President said she thought so but said that it needs to be taken down.

Mayor Forte displayed a diagram noting placement of a proposed Memorial Bench which would be donated to the town by the Santosusso family in memory of Edmond A. Santosusso, Sr. Clerk Santosusso noted that the location of the bench would be in between Frandy Jean Art Gallery and Local Links on East Atlantic Avenue. Council President Lange noted that the existing bench on East Atlantic was placed there with the thought that it would allow for seniors coming from Stanfill Towers to have a place to rest when returning from shopping on Station Avenue.

BUSINESS SESSION:

The Business Session commenced at 7:35 p.m.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mayor Forte asked all to stand for a moment of silence. He then led the meeting in the Pledge of Allegiance.

PUBLIC COMMENT:

Mayor Forte called for Public Comment on Caucus and Agenda items only.

Seeing no one come forward, a motion to close the public comment portion of the meeting was made by Councilman Merryfield, seconded by Councilman Berryhill. All members present were in favor.

PRESENTATION OF PROCLAMATION DESIGNATING THE MONTH OF OCTOBER AS GOOD NEIGHBORS MONTH – *Mayor Forte*

Mayor Forte asked Good Neighbors member David Sommerville to come forward to present the Proclamation. The Mayor read the Proclamation and then thanked Mr. Sommerville for his service to those in need. He then posed for a photo with Mr. Sommerville for the RETROSPECT. Mr. Sommerville explained that every penny

donated to Good Neighbors goes toward an individual or a family in need that resides in within Haddon Heights.

Council President Lange explained some history of how the Good Neighbors organization was formed. Council President thanked Mr. Sommerville for his service to the community.

APPROVAL OF MINUTES:

Mayor Forte asked for a motion to approve the Council meeting minutes of October 6, 2015 was made by Councilman Berryhill and seconded by Councilman Merryfield. All members present were in favor with the exception of Councilman Miller who abstained.

COUNCILMEMBER REPORTS:

Councilman Merryfield commended Neighbors Night Out for Sunday's Spaghetti Dinner. He said despite the chilly weather, it was a very nice event with a great turnout.

Merryfield then reported on our shared service with Barrington EMS, noting for the first time he can recall, there were 63 ambulance calls, all requiring transport to the hospital.

Councilwoman Griffith began her report with the Bonfire held in the Cabin parking lot. She said many families with young children attended partaking of the refreshments. She thanked the Fire and Police Departments. She said that 250 people turned out for the event. She said it was a nice night to get to meet people.

Griffith then reported on the Spaghetti Dinner and meatball dinner was a great time and despite the chilly weather, everyone appeared to have a good time. Griffith complimented and thanked Anthony Iannone from Anthony's Restaurant and Fred Kellerman from Elements Café as well as all the volunteers from the Neighbors Night Out Committee for another successful event.

Lastly, Griffith reported that Neighbors Night Out will be at the last Farmer's Market of the year with a beer and wine garden.

Griffith reported on the Civic Events Committee saying that she has received confirmation that Santa will be attending the Holiday Parade.

She said that the Department of Public Works has begun leaf collection throughout the Borough.

Council President Lange reported that bids were opened today regarding the Devon Avenue Field Lighting project. She said this is a multi-use field accommodating the schools and the soccer club. She said pricing was sought for incandescent bulbs and LED bulbs. She said it is too soon for exact details because Council has not discussed it yet. It will bring up from 5 foot candles to 30 which will allow for more light available to all areas of the field. She said that funding will be an issue so she has asked the Finance Director to look at how the project would be funded. She said that realistically this will be a 2016 project. She said it is important to realize that this will be a joint effort between the Borough, clubs that use the field and individual donations. Club.

Council President reported that she was available to the public on October 15th for the regularly scheduled Parks and Recreation Meeting and noted that fall sports are ongoing. Junior and Senior high school sports are ongoing.

Lange announced that the turnout for the *Soldier Encampment* was excellent and there was great interaction between residents and the actors. Lange said that a donation from Bob Meyers Communities helped to offset the cost of the event. She noted that a full report will be made available at the next meeting and will be added to the Civic Events files in Borough Hall.

Regarding the Student Government Leadership Recognition Certificates Project, Council President Lange reported that Glenview Avenue School received their certificates and Atlantic Avenue and Seventh Avenue schools will receive theirs in November and December as the principal indicated. Lange said that the Haddon Heights Junior High will be here on November 16th to receive their certificates from the Mayor. She said she is still waiting to hear back from St. Rose School and Baptist Regional School.

Lastly, Council President Lange said she Board of Education meeting was held on October 13th. She said all interested should be available on the School's Board's website.

Councilman DiRenzo had no report this evening

Councilman Miller had no report.

Councilman Berryhill announced that Sustainable Haddon Heights was awarded a Bronze Certification for the third year in a row.

Berryhill said that he spoke to a representative at the County regarding trees between the curb and the sidewalk. He said that the County's position is that the trees will be the homeowner's responsibility.

Councilman Berryhill said a number of individuals have contacted him regarding vacant properties. He said he met with a solicitor from another town. He said he filed a complaint in Superior court putting the mortgage companies on notice of it. He said that the town would do work on the vacant property to ensure that property values do not drop. He said under the new statute, the town would be the first lien that would be paid upon the sale. He says he has been successful with this with the town he works for. He said he wants to come up with a plan to ensure that property values do not drop. Solicitor Olizi said he is aware that Sommerdale is looking into this and that there is a test case under way.

Berryhill then reported on the Streetscape Committee. Through the money they raised for the banners and through the Business Association, Streetscape has been able to light up Station Avenue well for the holidays. They are also funding electric on the street lamps on Kings Highway to allow for lighting this holiday season.

Berryhill reported on the Construction totals for the year. He said that John Szczerbinski submitted reports on the construction totals. He said that typically, we are around three million in construction costs. He said that year is 7 million. Permit fees 146,000, this year is He said that much of this is due to Glover Mill but noted that this is a good

Got a call today that the East Atlantic Avenue project went out to bid. It was clarified that this is a County project. Mayor Forte said that they are trying to address the drainage issues with the County.

Mayor Forte announced that the Holiday Parade is November 27th and it will begin promptly at 6:00 p.m.

ENGINEER'S REPORT:

Craig Reilly attended for Steve Bach. He submitted a report to Council and the Clerk.

Reilly said that Resolution 2015:202 awarding a contract to Lexa Concrete for the handicapped ramp program. He said that the Lake Street Pump Station project will begin shortly. Mayor Forte asked that residents in the area are notified in writing of the project and the duration.

Reilly reported on the preliminary review of the bids, the three lowest bids were consistent with expectations. He explained that the low bid was $311,000 and did not include the Add Alternate I (LED lighting) and Add Alternate II (generator). Mayor Forte asked that the Engineer's office review the bids closely before making a recommendation to Council. Council President was concerned about the disparity in the amounts of the bids. Finance Director Miller asked if application has been made for a grant for the project.

SOLICITOR'S REPORT ON LITIGATION:

Solicitor Olizi announced that the Borough was successful in its' defense of a lawsuit filed by Heather Grieco against the Borough regarding an Open Public Records Request response. Olizi said that the judge issued a ten (10) page opinion finding in favor of the Borough. Councilman DiRenzo asked if the attorneys' fees are being paid. Solicitor Olizi said that the opposing side's fees would not be paid as this was part of the decision. DiRenzo asked if our fees have been paid. Olizi responded no.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Ordinance 2015:1426 – An Ordinance of the Borough of Haddon Heights Banning the Sale of Dogs and Cats from Pet Shops

Ordinance 2015:1426 was tabled.

Resolution 2015:196 – Resolution Awarding a Contract to Horizon Dental for the Purpose of Providing Dental Coverage to Full Time Employees and Retirees of the Borough of Haddon Heights for the Period 11/1/15 through 11/1/16.

A motion to adopt Resolution 2015:196 was made by Councilman Merryfield, seconded by Councilman Miller. Under a roll call vote, all members voted yes.

Resolution 2015:197 – Resolution Authorizing Payment of Bills and Claims for the Second Half of October

A motion to adopt Resolution 2015:197 as amended was made by Councilwoman Griffith, seconded by Council President Lange. Under a roll call vote, all members voted yes.

Resolution 2015:198 – Resolution Approving Active Membership of Donald W. Alexander, III in the Haddon Heights Fire Department

A motion to adopt Resolution 2015:198 was made by Councilman Merryfield, seconded by Councilman Berryhill. All members voted in favor.

Resolution 2015:199 – A Resolution Authorizing the Santosusso Family to Erect a Memorial Bench on Borough Property

A motion to adopt Resolution 2015:199 was made by Councilwoman Berryhill, seconded by Council President Lange. All members voted in favor.

Resolution 2015:200 – A Resolution "Authorizing the Mayor to Execute An Agreement Between the Borough of Haddon Heights and the Haddon Heights School District for a Special Law Enforcement Officer (Class II)

A motion to adopt Resolution 2015:200 was made by Councilman Merryfield, seconded by Councilwoman Griffith. Under a roll call vote, all members voted in yes.

Resolution 2015:201 – Resolution Amending Resolution 2015:186 Requesting Permission for Dedication by Rider for the Haddon Heights Neighbors Night Out Committee Donations and Contributions Required by N.J.S.A. 40A:5-29

A motion to adopt Resolution 2015:201 was made by Councilman Merryfield, seconded by Councilwoman Griffith. Under a roll call vote, all members voted in favor.

Resolution 2015:202 – Resolution Awarding a Contract to Lexa Concrete, LLC of Hammonton, New Jersey in the amount of $46,200.00 for the Purpose of FY 2015 Handicap Ramp Program, Camden County, CDBG Program, Years 35, 36 & 37 Funding for the Borough of the Haddon Heights

A motion to adopt Resolution 2015:202 was made by Council President Lange, seconded by Councilman Berryhill. Under a roll call vote, all members present voted yes.

PUBLIC COMMENT:

Mayor Forte called for Public Comment.

Seeing no one come forward, a motion to close the public portion of the meeting was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members present were in favor.

ADJOURNMENT:

A motion to adjourn was made Councilman Berryhill, seconded by Council President Lange. All members present were in favor. 8:04 p.m.

Respectfully submitted:

_____

Kelly Santosusso, RMC, Borough Clerk

ENGINEER'S STATUS REPORT
Borough of Haddon Heights
October 2015

General Engineering (HH2013-0)

Pedestrian and Traffic Safety Enhancements

- *Kings Highway at Hillside*

  Our office has prepared a base plan and funding application for proposed improvements to the King's Highway pedestrian crossing. A joint application with the Borough of Audubon was prepared for the pedestrian safety improvements at the King's Highway pedestrian crossing for Haddon Lake Park to include rapid flash beacons with push-button facilities, crosswalk striping, ADA compliant handicapped ramps, and sidewalk. Our office has completed construction documents and is coordinating with Camden County for funding.

- *Kings Highway at Atlantic Avenue Bridge*

  Base plans for new shadow line and cross hatch stripping have been prepared and will be coordinated with Chief Kinker and Captain Valvardi. Our office is coordinating with the Camden County Department of Public Works regarding the Borough's request for the County to install the new striping.

Storm Water Runoff – 120 & 126 White Horse Pike (No Change Since Last Report)

- Meetings were held at the Borough's offices on August 13, 2013 and September 16, 2013. General discussions as to potential remedial measures were discussed. No definite action plan was established; however the site engineer for 126 White Horse Pike is requesting cost estimates from several contractors for possible improvements that were discussed.

- The 126 White Horse Pike property owner and his site engineer have been requested to provide the cost estimates to the adjoining property owners for further discussion.

- Our office met with the property owner's Engineer on Tuesday, January 21, 2014, to discuss the latest conceptual plan with proposed drainage improvements. The property owner's Engineer agreed to revise conceptual plan addressing Bach Associates' concerns and provide corresponding cost estimate.

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- A meeting was held Monday, July 21, 2014, at the Borough Municipal Building to discuss property owner's progress with improvement plans and cost estimate.
- A meeting was held Thursday, February 05, 2015 at Bach Associates with the Borough Solicitor, property owner, and property owner's Engineer to discuss progress with the improvement plans.

- Our office received revised drainage mitigation plans dated February 10, 2015 from the property owner's engineer. Minor revisions were required. Our office informed the property owner's engineer of these required revisions.

- Our office received revised drainage mitigation plans dated February 27, 2015 from the property owner's engineer. All required revisions have been addressed and our office has no objection to the improvements being constructed per the latest revised plans.

- The property owner's Engineer has been notified that Council has no objection to the proposed remedial improvements and a general schedule should be provided prior to installation of improvements.

- Construction has begun on this property.

- Our office has been notified by the property owner's Engineer that Camden County has issued the required permit for construction to begin in the County Right of Way and will be completed after PSE&G has approved possible utility relocation.

SAFETEA-LU – Pedestrian & Bicycle Facilities & Street Lighting (No Change Since Last Report)

- Construction has been completed.

- PSE&G has installed a substantial portion of the decorative lighting associated with this project. A punch list has been forwarded to PSE&G for remaining items to be addressed.

- Lexa Concrete has addressed all punch list items.

- Our office has processed Change Order #3 (Final) and is processing close out documentation to NJDOT Local Aid.

FY 2014 NJDOT Municipal Aid Funding (No Change Since Last Report)

- As previously reported, the Borough received a grant from the NJDOT for $200,000 for the resurfacing of West Atlantic Avenue from Station Avenue to Kings Highway. Our office has prepared the Bid Documents and Specifications for the project consisting of a Base Bid scope of work as well as Add Alternate No. 1 and Add Alternate Bid No. 2. The Base Bid consists of resurfacing of West Atlantic Avenue

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beginning at Station Avenue and extending approximately 1425 linear feet. Add Alternate No. 1 and Add Alternate No. 2 consists of resurfacing from the end of the Base Bid to Kings Highway.

- The Bid Opening was held on September 16, 2014. There were three (3) bidders, with the low bidder being American Asphalt Company, Inc. in the amount of $142,800.60 for the Base Bid, Add Alternate Bid #1, and Add Alternate Bid #2.

- The Base Bid was awarded to American Asphalt for the Base Bid in the amount of $142,800.60.

- A pre-construction meeting was held on Tuesday, October 7, 2014, with representatives from American Asphalt, Haddon Heights Police Department, and Bach Associates. Pre-construction meeting minutes will be prepared by Bach Associates and forwarded to all meeting attendees in addition to the Borough Clerk, Mayor, and Council.

- Construction has commenced with the majority of work completed. Our office has prepared a punch list with remaining items to be addressed. American Asphalt has begun addressing punch list items as weather permits.

- Payment application #2 has been processed by our office and the Borough for payment.

- Payment application #3 has been processed by our office and submitted to the Borough for payment.

- Our office is coordinating with American Asphalt regarding additional sidewalk improvements to utilize remaining grant funding.

- The contractor has completed the additional sidewalk improvements. Project closeout has commenced.

FY 2015 NJDOT Municipal Aid Funding

- As previously reported, the Borough has received a grant from the NJDOT for $202,000 for resurfacing of West High Street from Lake Street to between Twelfth Avenue and Eleventh Avenue.

- The Bid Opening was held on August 28, 2015. There were two (2) bidders, with the low bidder being Charles Marandino, LLC, P.O. Box 20, Milmay, New Jersey, in the amount of $173,568.30 for the Base Bid.

- The Borough awarded the Base Bid in the amount of $173,568.30 to Charles Marandino, LLC on September 1, 2015.

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- A pre-construction meeting was held on Wednesday, October 7, 2015, with representatives from Charles Marandino, LLC, Haddon Heights Police Department, John Ellis, Kelly Santosusso, and Bach Associates. Pre-construction meeting minutes will be prepared by Bach Associates and forwarded to all meeting attendees in addition to the Borough Clerk, Mayor, and Council.

- Construction has commenced.

FY 2016 NJDOT Municipal Aid Funding

- Our office has recommended the Borough submit for a NJDOT FY 2016 Municipal Aid application for the improvements of West High Street – Phase III, between Black Horse Pike and West Atlantic Avenue. A resolution authorizing our office to make application was passed at the September 2015, Council Meeting.

- Our office has submitted Application (MA-2016-Reconstruction of West High Street-00377) including the cost estimate, location map, and scope of work description to reflect up to date unit costs. The Application was submitted on October 20, 2015 and three (3) certified resolutions will be forwarded to NJDOT Local Aid.

ADA Improvements to Borough Hall Entrance

- This project involves ADA improvements to the Borough Hall entrance. The current steps and railings are not in compliance with current ADA standards. Specifically, the individual riser dimensions are out of uniformity relative to each other, as is also true dimensions. The existing hand rails do not meet current requirements for size and shape of grasping surface, height above walking surface, extensions at the bottom of the railing, and passable object opening sizes. The proposed improvements include the replacement exterior entrance stairs and railings in accordance with current ADA standards.

- Our office is in the process of exploring alternate funding sources for the improvements.

CDBG Yr 35, 36, & 37 – Architectural Barrier Removal & Access (Various Intersections)

- This project consists of the installation of ADA curb ramps in accordance with the Borough's Year 35 Agreement as well as the Borough's Year 37 Agreement with the Camden County CDBG Program. Our office is in the process of coordinating with Camden County to reallocate Year 36 funding to this project as well.

- We have reviewed the one (1) bid received on October 20, 2015, for the above-referenced project and found the low bidder to be Lexa Concrete, LLC, 11 Commerce Way Drive, Hammonton, New Jersey. Lexa Concrete's Base Bid is in the amount of $46,200 representing items 1 through 8 of their Base Bid.

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- As you may recall, the Borough has $58,700 of Years 35, 36, & 37 CDBG funding allocated to this project. Therefore the Base Bid in the amount of $46,200 can be awarded to Lexa Concrete subject to Solicitor review, certification of funds by the CFO and approval of reallocation of funds by Camden County for Year 36. The Bid Tabulation and memorandum regarding the bid results have been submitted to the Borough.

Inflow and Infiltration Program (No Change Since Last Report)

- To facilitate the direct interconnection with the CCMUA for the elimination of the Kings Highway Pump station, the Borough must enter into an agreement with the CCMUA which calls for the Borough to develop a meaningful inflow and infiltration reduction program.

- It is noted that the Borough has initiated development of an Inflow and Infiltration reduction program. The program development has been based on the "Infiltration / Inflow Analysis for Service Area 26 Haddon Heights Borough" previously prepared by the CCMUA as well as the evaluation previously prepared by this office for the Borough's Lake Street Sewerage Pumping Station.

- Our office has initiated flow monitoring at critical locations to quantify inflow and infiltration levels.

- Our office submitted a status memorandum dated July 10, 2013, to the CCMUA providing a general scope for the Borough's Project Work Plan in compliance with the January 22, 2013 CCMUA-Haddon Heights "Inter-municipal Agreement".

- Our office has inspected and prepared associated inspection reports for the majority of the sanitary manholes in the study areas delineated in the above referenced Project Work Plan.

- Our office is in the process of summarizing the results of the flow monitoring and sanitary manhole surveys in an Inflow and Infiltration Analysis Report to be submitted to the CCMUA to comply with the "Inter-municipal Agreement".

Kings Highway Pump Station (No Change Since Last Report)

- Our office has completed the as-built survey, permit, bid, and construction documents for the elimination of the existing Kings Highway Pump Station.

- A set of Bid Documents have been submitted to the Camden County Municipal Utilities Authority (CCMUA) for review.

- We have tabulated the two (2) bids received on July 15, 2014, for the above-referenced project and found the apparent low bidder to be Neri's Construction &

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Rentals, 849 Clayton Road, Williamstown, New Jersey. Neri's Construction's Base Bid was in the amount of $122,543.^00 representing items 1 through 11 of their Base Bid.

- The Base Bid was awarded to Neri's Construction & Rentals for the Base Bid in the amount of $122,543.00.

- A pre-construction meeting was held on Wednesday, September 17, 2014, with representatives from Neri's Construction & Rentals, Haddon Heights Public Works Department, CCMUA, and Bach Associates.

- Construction has commenced with the majority of work completed including the connection to the CCMUA line. Our office has prepared a punch list with remaining items to be addressed.

- Payment application #2 has been processed by our office and submitted to the Borough for payment.

- Neri's Construction has commenced addressing outstanding punch list items.

Hazard Mitigation Grant Program (FEMA) (No Change Since Last Report)

- In coordination with Ms Judy Reiss, Emergency Management Coordinator and Mr. Tom Cella, Superintendant of Public works; our office prepared and submitted a funding letter of intent with associated application materials to the New Jersey Office of Emergency Management.

- The submitted funding request addressed the following projects:

  Backup Power Generator for the Municipal Bldg which houses Police and Emergency Operations Center *(Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43)*

  Elevate Lake Street Sewage Pumping Station (*Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43).*

  Decommission Kings Highway Sewage Pumping Station (*Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43).*

  Station Avenue (C.R.656) & East Atlantic Avenue drainage infrastructure improvement – Borough Parking Lot / PNC Parking Lot Collection System

- Our office has been informed by Judy Reiss that the Borough has been allocated $60,000 towards a standby emergency power generator for the Service Operations Facility. It is noted that the projected cost for the new generator is estimated at $148,000. Therefore, in order to proceed with the project, $88,000 in capital funding must be allocated.

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- Our office is in the process of preparing the generator specifications for submittal to Camden County for approval.

Glover Mill Village

- As previously reported, the Borough is in receipt of a March 30, 2012 correspondence from the NJDEP Historic Preservation Office (SHPO) concerning their review of the recently released A.D. Marble & Company Phase II Archaeological Report for the Glover Mill Fulling Mill Site / Proposed Glover Mill Subdivision, Block 62, Lots 2, 4, and 6. The referenced March 30, 2012 correspondence concludes that items No. 3 through 13 of their December 20 2011 correspondence have now been addressed.

- The items that remain outstanding are:

  1. The park associated with the Glover Mill site (adjacent to the Glover Fulling Mill foundation site and extending to Sylvan Drive) must be designed in accordance with SHPO requirements.

  2. Development of a construction avoidance and protection plan for the Glover Fulling Mill foundation site in accordance with SHPO requirements.

- Our office is currently coordinating with SHPO and the contract developer of the Glover Mill Village project, Bob Meyers Communities, Inc. to determine if the two items delineated above can be accommodated by the current agreement between the Borough and Bob Meyers Communities, Inc.

- The contract developer, Bob Meyers Communities, Inc. has received Preliminary Subdivision and Historic District Commission approval at June 28, 2012 special meeting of the Borough Planning Board. It is noted that this approval contained the conditions that Bob Meyers Communities, Inc. would be designing and constructing the above referenced park area and implementing the construction avoidance and protection plan in accordance with SHPO requirements.

- The CCMUA approved the agreement to extinguish the Authority's easement located at the Glover Mill site during the July 15, 2013 CCMUA Regular Meeting.

- The contract developer, Bob Meyers Communities, Inc. has received Final Subdivision approval at September 5, 2013, special meeting of the Borough Planning Board. The applicant is currently in the process of circulating the Final Subdivision Plan for the necessary municipal and county endorsements.

- Our office met with Councilwoman Fitzgerald, Council President Lange, Margaret Westfield, R.A., the project archaeologist, and project landscape architect regarding the Glover Fulling Mill Park Grant project. Discussed was the project scope and planned coordination between team members.

304 White Horse Pike, Haddon Heights, NJ 08035
(856) 546-8611 • Fax (856) 546-8612

- A pre-construction meeting was held at Borough Hall on February 12, 2014.

- The developer submitted a request for Bond Reduction based on improvements completed to date of the September 9, 2014. Our office recommended the Borough reduce the performance guarantee for this project approximately $49,616.02 or 5.9% of the original guaranty.

- The developer submitted a request for Bond Reduction based on improvements completed to date of the February 4, 2015. Our office recommended the Borough reduce the performance guarantee for this project approximately $292,119.00 or 34.9% of the original guaranty.

- The developer submitted a request for Bond Reduction based on improvements completed to date of the May 4, 2015. Our office recommended the Borough reduce the performance guarantee for this project approximately $587,930.00 or 69.2% of the original guaranty.

- Our office met with the developer and Haddon Heights Department of Public Works regarding repairs along Glover Avenue due to construction traffic from Glover Mill Village. Asphalt repairs were made the week of June 12, 2015.

- Certificates of Occupancy have been issued for seven (7) lots in this development. Construction is ongoing for this project.

Lake Street Pump Station

- Our office has completed the as-built survey, permit, bid, and construction documents for the replacement of the Lake Street Pump Station.

- The Bid Opening was held on September 15, 2015. We have tabulated the nine (9) bids for the above referenced project and found the apparent low bidder to be JEV Construction LLC, 116 W. Main Street, 2nd Floor, Clinton, New Jersey. JEV Construction's Base Bid was in the amount of $335,300.00 representing items 1 and 2 of their Base Bid.

- Our office issued a letter of recommending the contract be awarded to JEV Construction for the Base Bid in the amount of $335,300.00 on the condition of favorable review by the Borough Solicitor and CFO.

- A pre-construction meeting was held on Thursday, October 15, 2015, with representatives from JEV Construction, John Ellis, Kelly Santosusso, and Bach Associates. Pre-construction meeting minutes will be prepared by Bach Associates and forwarded to all meeting attendees in addition to the Borough Clerk, Mayor, and Council.

- Construction is scheduled to begin in two (2) to three (3) weeks.

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Devon Avenue Field Lights

- Our office has completed an existing condition survey, Bid Documents, and Specifications for this project. The Bid Documents and Specifications consisting of a Base Bid scope of work as well as Add Alternate No. 1 and Add Alternate Bid No. 2.

- The Bid Opening was held on October 20, 2015. There were five (5) bidders, with the low bidder being Deerfield Electric, Inc. in the amount of $311,997 for the Base Bid. Enclosed with this report is our letter summarizing the bid results as well as the average of the lowest three (3) bids for the Council's review.

S:\HH2015 Haddon Heights\-0 General Engineering\Status Reports\HH Status 10-20-15.doc

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BACH Associates, PC
ENGINEERS • ARCHITECTS • PLANNERS

October 20, 2015

Borough of Haddon Heights
625 Station Avenue
Haddon Heights, New Jersey 08035

Attn: Mayor and Council

Re: Devon Avenue Field Lights
Borough of Haddon Heights, NJ 08035
Bach Associates No. HH2015-3

Dear Mayor Forte and Council Members:

We have received five (5) bids on October 20, 2015, for the above referenced project, bid results are as follows:

Deerfield Electric Inc.	$ 311,997
Ronald Janney Electrical Contractor, Inc.	$ 362,750
Chammings Electric	$ 385,000
AJM Electric	$ 388,900
Carr & Duff, Inc.	$ 521,000

The apparent low bidder was Deerfield Electric, 203 Kenyon Avenue, Millville, New Jersey 08332, in the amount of $311,997 representing items 1 and 2 of the Base Bid. The average amount of the lowest three (3) bids is $353,249.

It should be noted the Base Bid included a Metal Halide Lighting system and an allowance for PSE&G charges associated with new electric service and miscellaneous electrical work.

304 White Horse Pike • Haddon Heights, NJ 08035 • Phone (856) 546-8611 • Fax (856) 546-8612

Should you have any questions, or require any additional information, please contact me.

Very truly yours,
BACH ASSOCIATES, PC

Craig A. Reilly

Cc: Kelly Santosusso, RMC, Borough Clerk
Albert J. Olizi, Jr, Esq., Borough Solicitor

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BACH Associates, PC
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MEMORANDUM

TO: Kelly Santosusso, RMC, Borough Clerk

FROM: Steven M. Bach, PE, RA, PP, CME

RE: DEVON AVENUE FIELD LIGHTS
BOROUGH OF HADDON HEIGHTS

DATE: October 20, 2015

The list of successful bidders is as follows:

CONTRACTOR	BASE BID AMOUNT
DEERFIELD ELECTRIC, LLC	$311,997.00
RONALD JANNEY ELECTRICAL CONTRACTOR INC.	$362,750.00
CHAMMINGS ELECTRIC	$385,000.00
AJM ELECTRIC	$388,900.00
CARR & DUFF	$521,000.00
The average (lowest 3) base bid price is:	$353,249.00
Engineer's Estimate for this project:	$355,000.00

BACH Associates, PC
ENGINEERS • ARCHITECTS • PLANNERS

BID TABULATION

PROJECT NAME:
DEVON AVENUE FIELD LIGHTS
PROJECT NUMBER:
HH2015-3
CLIENT:
BOROUGH OF HADDON HEIGHTS

#	DESCRIPTION	QUANTITY & UNITS		DEERFIELD ELECTRIC, LLC 203 KENYON AVENUE MILLVILLE, NJ 08332 856-451-5579 UNITS PRICE	TOTAL	RONALD JANNEY ELECTRICAL CONTRAC PO BOX 173 ESTELL MANOR, NJ 08319 609-476-3713 UNITS PRICE	TOTAL	CHAMMINGS ELECTRIC 271 W. ELMER ROAD VINELAND, NJ 08360 856-691-0653 UNITS PRICE	TOTAL
1	DEVON AVENUE FIELD LIGHTS - METAL HALIDE LIGHTING	1	LS	$306,997.00	$306,997.00	$357,750.00	$357,750.00	$380,000.00	$380,000.00
2	ALLOWANCE FOR PSE&G CHARGES ASSOCIATED WITH NEW ELECTRIC SERVICE AND MISCELLANEOUS ELECTRICAL WORK, IF AND WHERE DIRECTED	1	LS	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00
TOTAL AMOUNT BID					**$311,997.00**		**$362,750.00**		**$385,000.00**
	ADD ALTERNATE BID #1								
101	DEVON AVENUE FIELD LIGHTS - LED LIGHTING	1	LS	$393,852.00	$393,852.00	$569,750.00	$569,750.00	$297,000.00	$297,000.00
102	ALLOWANCE FOR PSE&G CHARGES ASSOCIATED WITH NEW ELECTRIC SERVICE AND MISCELLANEOUS ELECTRICAL WORK, IF AND WHERE DIRECTED	1	LS	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00
TOTAL AMOUNT ADD ALTERNATE BID #1					**$398,852.00**		**$574,750.00**		**$302,000.00**
	ADD ALTERNATE BID #1								
201	DIGITAL WIRELESS MONITORING &	1	LS	$21,965.00	$21,965.00	$6,500.00	$6,500.00	$12,000.00	$12,000.00
TOTAL AMOUNT ADD ALTERNATE BID #1					**$21,965.00**		**$6,500.00**		**$12,000.00**

BACH Associates, PC
ENGINEERS • ARCHITECTS • PLANNERS

BID TABULATION

PROJECT NAME:
DEVON AVENUE FIELD LIGHTS
PROJECT NUMBER:
HH2015-3
CLIENT:
BOROUGH OF HADDON HEIGHTS

#	DESCRIPTION	QUANTITY & UNITS		AJM ELECTRIC 2333 CONCORD ROAD CHESTER TWP, PA 19103 610-494-5735 UNITS PRICE	TOTAL	CARR & DUFF 2100 BYBERRY ROAD HUNTINGDON VALLEY, PA 19006 215-672-4200 UNITS PRICE	TOTAL
1	DEVON AVENUE FIELD LIGHTS - METAL HALIDE LIGHTING	1	LS	$383,900.00	$383,900.00	$516,000.00	$516,000.00
2	ALLOWANCE FOR PSE&G CHARGES ASSOCIATED WITH NEW ELECTRIC SERVICE AND MISCELLANEOUS ELECTRICAL WORK, IF AND WHERE DIRECTED	1	LS	$5,000.00	$5,000.00	$5,000.00	$5,000.00
TOTAL AMOUNT BID					**$388,900.00**		**$521,000.00**
	ADD ALTERNATE BID #1						
101	DEVON AVENUE FIELD LIGHTS - LED LIGHTING	1	LS	$449,900.00	$449,900.00	$740,000.00	$740,000.00
102	ALLOWANCE FOR PSE&G CHARGES ASSOCIATED WITH NEW ELECTRIC SERVICE AND MISCELLANEOUS ELECTRICAL WORK, IF AND WHERE DIRECTED	1	LS	$5,000.00	$5,000.00	$5,000.00	$5,000.00
TOTAL AMOUNT ADD ALTERNATE BID #1					**$454,900.00**		**$745,000.00**
	ADD ALTERNATE BID #1						
201	DIGITAL WIRELESS MONITORING &	1	LS	$9,500.00	$9,500.00	$6,500.00	$6,500.00
TOTAL AMOUNT ADD ALTERNATE BID #1					**$9,500.00**		**$6,500.00**

RESOLUTION 2015:203

RESOLUTION AUTHORIZING TRANSFERS OF APPROPRIATIONS

WHEREAS, there are certain appropriations in the 2015 budget of the Borough of Haddon Heights in which there remains insufficient balances to meet the requirements for operating the Borough's affairs for the remainder of 2015; and

WHEREAS, R.S. 40A: 4-58 permits transfers during the last two months of the fiscal year from certain appropriations, where unexpected balances will not be needed to those appropriations facing deficiencies, said transfer to be authorized by not less than two-thirds of the full membership of the governing body.

NOW, THEREFORE BE IT RESOLVED, by Mayor and Council of the Borough of Haddon Heights, Camden County, New Jersey that the transfers be made between the budget appropriations as follows:

Account#	Account Title	Transfer To:	Transfer From:
5-01-20-100-500	General Administration	4,500.00	
5-01-20-130-100	Finance SW		2,000.00
5-01-21-180-100	Planning Board SW	2,400.00	
5-01-22-195-100	Construction SW		500.00
5-01-22-195-200	Construction OE	500.00	
5-01-23-210-200	General Liability Insurance OE		10,000.00
5-01-23-215-200	Worker's Compensation OE		8,000.00
5-01-23-220-200	Employee Group Insurance OE		89,150.00
5-01-25-240-100	Police SW	40,000.00	
5-01-25-265-100	Fire SW	27,750.00	
5-01-26-305-200	Trash/Recycling OE	17,000.00	
5-01-26-310-200	Building & Grounds OE	2,000.00	
5-01-28-370-100	Parks & Recreation SW	1,150.00	
5-01-28-370-200	Parks & Recreation OE		1,150.00
5-01-31-430-200	Electric & Gas OE	6,800.00	
5-01-31-445-200	Water OE	5,000.00	
5-01-31-460-200	Gasoline OE		11,800.00
5-01-32-465-200	Solid Waste Disposal	11,500.00	
5-01-36-471-229	PERS	1,500.00	
	Total	**$122,600.00**	**$122,600.00**

Date: November 4, 2015

_____

Mayor Edward S. Forte, Jr.

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2015:206

RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS FOR THE FIRST HALF OF NOVEMBER

Trust Account	$	18,272.11
Capital Account	$	1,523.00
Payroll Account (WE 10/29/2015)	$	99,363.51
Animal Account	$	-0-
County Taxes	$	1,710,293.28
School Taxes	$	1,060,636.00
Current Fund	$	65,697.68
Total Amount of Bills & Claims	**$**	**2,955,785.58**

Date: November 4, 2015

_____

Mayor Edward S. Forte, Jr.

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

Expenditures for Council Meetings

Date	11/4/2015	2015 Accounts
Vendor	Amount	Reason
Trust		
Various Included in Report	14,666.89	All Accounts Marked T-13 T15
Payroll W/E 10/29/2015	3,605.22	
Total Trust	18,272.11	
Capital		
Alberts South Jersey Wallpaper	1,523.00	2013-1400(4) Improvement to Municipal Building
Total Capital	1,523.00	
Animal		
NJ Dept of Health & Human Services	0.00	Animal License Report September 2015
Total Animal	0.00	
Po's Paid Current Account Borough	65,697.68	
School Tax	1,060,636.00	
County Taxes 4TH Q	1,710,293.28	
Payroll W/E 10/29/2015	99,363.51	
Total Current	2,935,990.47	
Total Spending 11/4/2015	2,955,785.58	

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	5-01	1,124,658.85	0.00	0.00	1,124,658.85
GENERAL CAPITAL FUND	C-04	1,523.00	0.00	0.00	1,523.00
	G-02	1,674.83	0.00	0.00	1,674.83
TRUST - OTHER TRUST	T-13	14,666.89	0.00	0.00	14,666.89
Total Of All Funds:		1,142,523.57	0.00	0.00	1,142,523.57

1,126,332.68

S. TOTAL CURRENT 1,126,332.68
ADD'L COUNTY TAXES 1,710,293.28
TOTAL CURRENT 2,836,625.96

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Include Non-Budgeted: Y

First Enc Date Range: First to 12/31/15

Open: N Paid: N Void: N
Rcvd: N Held: N Aprv: Y
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
AIRGUS AIRGAS USA, INC					
15-01595 10/23/15					
1 WELDING SUPPLIES FPR SPREADER	20.73	5-01-26-315-202	B Vehicle Maint - Public Works	A	10/23
Vendor Total:	20.73				
ALKOD ALKO DISTRIBUTORS					
15-01624 10/26/15					
1 UNIFORMS M. BORMAN	69.00	5-01-26-290-235	B Public Works - Purchase Uniforms	A	10/26
2 UNIFORMS J. BRADLEY	225.00	5-01-26-290-235	B Public Works - Purchase Uniforms	A	10/26
	294.00				
Vendor Total:	294.00				
ALLI ALL INDUSTRIAL SAFETY PRODUCTS					
15-01594 10/22/15					
1 HAZMET PADS	140.75	5-01-26-290-254	B Public Works - Sewer Maint/Repairs	A	10/22
Vendor Total:	140.75				
ALLS ALL SEASONS RENTAL & REPAIR					
15-01540 10/13/15					
1 CHAIN SAW PARTS	76.94	5-01-26-310-254	B Build/Grounds - Maint/Repair	A	10/13
Vendor Total:	76.94				
ALSJW ALBERTS SOUTH JERSEY WALLPAPER					
15-01592 10/22/15					
1 NEW BLINDS FOR MUNI BLDG	1,523.00	C-04-55-807-604	B 2013:1400(4) Improve to Municipal Build	A	10/22
Vendor Total:	1,523.00				

Vendor # Name / PO # / PO Date / Description / Item / Description	Amount	Contract Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
ANCHR ANCHOR RUBBER STAMP					
15-01501 10/05/15					
1 NOTARY SELF-INKING STAMP	21.75	5-01-20-120-219	B Clerk - Dept Head Expenses	A	10/05
Vendor Total:	21.75				
ANTHR ANTHONY'S RISTORANTE					
15-01641 10/29/15					
1 SPAGHETTI DINNER	2,400.00	T-13-56-860-823	B Reserve for Neighbor Night Out (520)	A	10/29
Vendor Total:	2,400.00				
ATONE ATONAL ENTERPRISES, INC.					
15-01634 10/27/15					
1 INSTRUCTOR BRIDGE FALL 2 2015	124.00	5-01-28-370-265	B Parks & Rec - Contracted Staff	A	10/27
Vendor Total:	124.00				
AUDUH AUDUBON HARDWARE					
15-01487 10/05/15					
1 CALCIUM CLORIDE	824.45	5-01-26-290-304	B Public Works - Snow Removal	A	10/05
Vendor Total:	824.45				
BLUE1 HORIZON BLUE CROSS & SHIELD					
15-01579 10/19/15					
1 DENTAL NON POLICE NOVEMBER 15	1,726.66	5-01-23-220-245	B Blue Cross Dental	A	10/19
Vendor Total:	1,726.66				
BURNR BURNS BUICK GMC					
15-01584 10/21/15					
1 HATCH SWITCH HHPD 18-10	15.20	5-01-26-315-205	B Vehicle Maint - Police	A	10/21
Vendor Total:	15.20				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc D
CAVAD DOLORES(DEE) CAVALIERE					
15-01631 10/27/15					
1 INSTRUCTOR TOTAL & ABS FALL 2	315.00	5-01-28-370-265	B Parks & Rec - Contracted Staff	A	10/27
Vendor Total:	315.00				
CCMUA REGIONAL SEWER SERVICE					
15-01580 10/19/15					
1 W ATLANTIC & HIGH STREETS	88.00	5-01-26-310-287	B Build/Grounds - CCMUA	A	10/19
2 514 W ATLANTIC AVE	88.00	5-01-26-310-287	B Build/Grounds - CCMUA	A	10/19
3 321 SEVENTH AVE	88.00	5-01-26-310-287	B Build/Grounds - CCMUA	A	10/19
4 625 STATION AVE	88.00	5-01-26-310-287	B Build/Grounds - CCMUA	A	10/19
5 608 W ATLANTIC REAR	88.00	5-01-26-310-287	B Build/Grounds - CCMUA	A	10/19
	440.00				
Vendor Total:	440.00				
COUNC COUNTY CONSERVATION CO					
15-01638 10/28/15					
1 YARD TRIMMINGS DISP W/E 10/23	774.00	5-01-32-465-218	B Solid Waste - Brush Pickup	A	10/28
Vendor Total:	774.00				
ENGIH ENGINEERED HYDRAULICS INC					
15-01572 10/16/15					
1 JETTER HOSE FOR HYDRO LINE	33.16	5-01-26-290-254	B Public Works - Sewer Maint/Repairs	A	10/16
Vendor Total:	33.16				
FERNK KATIA FERNANDEZ					
15-01628 10/27/15					
1 INSTRUCTOR ZUMBA FALL 2 2015	850.00	5-01-28-370-265	B Parks & Rec - Contracted Staff	A	10/27
Vendor Total:	850.00				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc D
GRAMB GRAMCO BUSINESS COMMUNICATIONS						
15-01569 10/16/15						
1 GG-5560 CD'S	50.80	5-01-20-100-311	B	Office Supplies	A	10/16
Vendor Total:	50.80					
HHBE HADDON HEIGHTS BD OF ED						
15-01613 10/26/15						
1 BORO CONTRIBUTION NOV 2015	1,060,636.00	5-01-55-001-001	B	Local School Taxes Payable	A	10/26
Vendor Total:	1,060,636.00					
HHBUS HADDON HEIGHTS BUSINESS &						
15-01635 10/27/15						
1 PAGES FOR 2016 CALENDAR	750.00	5-01-20-120-205	B	Clerk - Publicity	A	10/27
2 PAGES FOR 2016 CALENDAR	50.00	5-01-20-100-411	B	Marketing Events & Communic.	A	10/27
	800.00					
Vendor Total:	800.00					
HHLIB HADDON HEIGHTS LIBRARY						
15-01615 10/26/15						
1 BORO CONTRIBUTION NOV 2015	22,500.00	5-01-29-390-288	B	Maint Free Public Library	A	10/26
Vendor Total:	22,500.00					
HOGBN HOGBIN'S NURSERY						
15-01647 10/29/15						
1 TREES FOR BOROUGH	1,525.00	5-01-26-310-233	B	Building & Grounds - Shade Tree	A	10/29
Vendor Total:	1,525.00					
JONEN JONES NURSERY						
15-01646 10/29/15						
1 LONDON PLANE TREES	1,100.00	T-13-56-860-821	B	Reserve for Shade Tree Donations (518)	A	10/29
Vendor Total:	1,100.00					

Vendor # Name / PO # / PO Date / Description / Item / Item Description	Amount	Contract Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
KONDB BLAKE J. KONDRAS					
15-01632 10/27/15					
1 INSTRUCTOR LOW IMPACT FALL 2	150.00	5-01-28-370-265	B Parks & Rec - Contracted Staff	A	10/27
Vendor Total:	150.00				
KONMI KONICA MINOLTA BUSINESS					
15-01603 10/23/15					
1 MAINT & COPIES MUNI BLDG	189.53	5-01-20-100-516	B Service Contracts	A	10/23
Vendor Total:	189.53				
KONPF KONICA MINOLTA PRIMIER FINANCE					
15-01620 10/26/15					
1 MUNI BLDG LEASE NOV 2015	116.59	5-01-20-100-516	B Service Contracts	A	10/26
Vendor Total:	116.59				
LAURE LAUREL LAWN MOWER SERVICE INC					
15-01566 10/15/15					
1 PULLEY	38.19	5-01-26-310-254	B Build/Grounds - Maint/Repair	A	10/15
15-01625 10/26/15					
1 REPAIRS LAWN MOWER LEAF VAC	308.60	G-02-41-770-301	B Clean Community	A	10/26
Vendor Total:	346.79				
LYNSS LYNEER STAFFING SOLUTIONS					
15-01575 10/16/15					
1 TEMPORARY WORKERS W/E 10/11/15	1,073.88	5-01-26-290-280	B Public Works - Temporary Workers	A	10/16
15-01614 10/26/15					
1 TEMPORARY WORKERS W/E 10/20/15	1,422.72	5-01-26-290-280	B Public Works - Temporary Workers	A	10/26
15-01626 10/26/15					
1 TEMPORARY WORKERS W/E 7/19/15	1,019.16	5-01-26-290-280	B Public Works - Temporary Workers	A	10/26
Vendor Total:	3,515.76				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc D
MANDS SCOTT A. MANDEL						
15-01630 10/27/15						
1 INSTRUCTOR WED YOGA & GENTLE	320.00	5-01-28-370-265	B	Parks & Rec - Contracted Staff	A	10/27
Vendor Total:	320.00					
MATTW MATTLEMAN, WERNROTH & MILLER						
15-01591 10/22/15						
1 SOLICITOR EXPENSE 3RD QTR 2015	3,370.00	5-01-20-155-205	B	Legal Contractual - Solicitor Expense	A	10/22
2 LEGAL EXPENSE 3RD QTR 2015	10,416.61	5-01-20-155-381	B	Legal - Other Legal Expenses	A	10/22
	13,786.61					
Vendor Total:	13,786.61					
MFBEQ MFB EQUIPMENT SALES LLC						
15-01542 10/13/15						
1 COMPRESSION TEST KIT FOR LEAFE	449.00	G-02-41-771-301	B	RECYCLING TONNAGE GRANT	A	10/13
Vendor Total:	449.00					
MULTT MULTI-TEMP						
15-01578 10/19/15						
1 REPAIRS TO SOF HVAC LABOR & MA	2,607.68	5-01-26-310-254	B	Build/Grounds - Maint/Repair	A	10/19
15-01602 10/23/15						
1 SEASONAL START UP WINTER	270.38	5-01-26-310-254	B	Build/Grounds - Maint/Repair	A	10/23
Vendor Total:	2,878.06					
NAPAA NAPA AUTO & TRUCK PARTS						
15-01208 08/14/15 Fire Dept						
1 Fire Dept	12.71	5-01-26-315-207	B	Vehicle Maint - Fire	A	08/14
Vendor Total:	12.71					

Vendor # Name / PO # / PO Date / Description / Item / Item Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc D
NATA NAT ALEXANDER CO., INC						
15-01525 10/08/15						
1 PAC HANDLOCKS-MOUNTS EQUIPMENT	71.00	5-01-25-265-255	B	Fire - Maint/Repair Other	A	10/08
Vendor Total:	71.00					
NETS NETWORKS						
15-01563 10/15/15						
1 MS OFFICE SOFTWARE	175.00	5-01-20-100-515	B	Computer Maintanence	A	10/15
Vendor Total:	175.00					
NJLW NJ DEPT OF LABOR & WORKFORCE						
15-01616 10/26/15						
1 UNEMPLOYMENT 3RD Q 2015	8,224.89	T-13-56-860-811	B	Reserve Unemployment Comp (509)	A	10/26
Vendor Total:	8,224.89					
OFFIB OFFICE BASICS, INC.						
15-01583 10/20/15						
1 REPLACEMENT KEYS	14.00	5-01-20-100-311	B	Office Supplies	A	10/20
15-01600 10/23/15						
1 CARTRIDG TONER CALENDARS	51.38	5-01-20-100-311	B	Office Supplies	A	10/23
15-01639 10/28/15						
1 RICOH TONER CARTRIDGE	76.75	5-01-20-100-311	B	Office Supplies	A	10/28
Vendor Total:	142.13					
OLDD OLD DOMINION BRUSH						
15-01533 10/09/15						
1 HYDRO PUMP FOR LEAFER	617.35	G-02-41-770-301	B	Clean Community	A	10/09
Vendor Total:	617.35					

Vendor # Name / PO # / PO Date / Description / Item / Item Description	Amount	Contract Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
PAPED PAPER DIRECT, INC					
15-01576 10/19/15					
1 CT2178 CREAM BORDER MINAWRD	36.98	5-01-20-100-311	B Office Supplies	A	10/19
Vendor Total:	36.98				
PEDRO PEDRONI					
15-01589 10/22/15					
1 NO LEAD GAS	1,773.75	5-01-31-460-275	B Unleaded Gas	A	10/22
15-01617 10/26/15					
1 DIESEL FUEL	1,376.65	5-01-31-460-276	B Diesel Fuel	A	10/26
Vendor Total:	3,150.40				
PEIRE PEIRCE EAGLE EQUIPMENT CO.					
15-01571 10/16/15					
1 PIN KIT FOR 623-0003	31.92	5-01-26-290-254	B Public Works - Sewer Maint/Repairs	A	10/16
2 HANDLE FOR 623-0003/623-0289	22.75	5-01-26-290-254	B Public Works - Sewer Maint/Repairs	A	10/16
3 HYD FITTING ADAPTER, 3/4"	13.87	5-01-26-290-254	B Public Works - Sewer Maint/Repairs	A	10/16
	68.54				
Vendor Total:	68.54				
POLLC POLLUTION CONTROL FIN AUTH					
15-01637 10/28/15					
1 ELECTRONIC WASTE	299.88	G-02-41-771-301	B RECYCLING TONNAGE GRANT	A	10/28
Vendor Total:	299.88				
POSIP POSITIVE PROMOTIONS					
15-01408 09/22/15					
1 FIRE PREVENTION MATERIALS	456.52	5-01-25-265-205	B Fire - Publicity	A	09/22
Vendor Total:	456.52				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc D
PSEGR PSE&G					
15-01586 10/22/15					
1 608 STATION AVE REAR AUG 2015	771.39	5-01-31-430-288	B Electric & Gas	A	10/22
Vendor Total:	771.39				
RETRO THE RETROSPECT					
15-01621 10/26/15					
1 ONLINE PUBLIC AUCTION & PROOF	117.20	5-01-20-120-217	B Clerk - Legal Advertising	A	10/26
2 CONTRACT AWARD HORIZ D & PROOF	17.75	5-01-20-120-217	B Clerk - Legal Advertising	A	10/26
3 CONTRACT AWARD LEXA CO & PROOF	20.81	5-01-20-120-217	B Clerk - Legal Advertising	A	10/26
4 MUNI ALLIANCE MTG RESC & PROOF	15.20	5-01-20-120-217	B Clerk - Legal Advertising	A	10/26
	170.96				
Vendor Total:	170.96				
SAFBS SAFETY BUS SERVICE, INC.					
15-01596 10/23/15					
1 FINAL PAYMENT FOR NY BUS TRIP	1,050.00	5-01-28-370-238	B Materials & Supplies-Programs/Facilities	A	10/23
Vendor Total:	1,050.00				
SARA S A R AUTOMATIVE EQUIPMENT					
15-01534 10/09/15					
1 REPAIR OF VEHICLE LIFT	550.00	5-01-26-310-254	B Build/Grounds - Maint/Repair	A	10/09
2 SERVICE THE LIFT	225.00	5-01-26-310-254	B Build/Grounds - Maint/Repair	A	10/13
	775.00				
Vendor Total:	775.00				
SCHRJ JACQUELINE SCHROEDER					
15-01633 10/27/15					
1 INSTRUCTOR TODDLER PLAYTIME	375.00	5-01-28-370-265	B Parks & Rec - Contracted Staff	A	10/27
Vendor Total:	375.00				

Vendor # Name / PO # / PO Date / Description / Item / Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
SINGG SINGLEY & GINDELE, AT LAW LLC					
15-01636 10/27/15					
1 PROSECUTOR SERVICES AUGUST 15	750.00	5-01-25-275-113	B Prosecutor	A	10/27
2 PROSECUTOR SERVICES SEPTEMB 15	750.00	5-01-25-275-113	B Prosecutor	A	10/27
	1,500.00				
Vendor Total:	1,500.00				
SIRCF SIRCHIE FINGER PRINT LABS					
15-01410 09/22/15					
1 RED TIES FOR CABINET	84.50	5-01-25-240-221	B Police - Detective Expense	A	09/22
2 ECT2 SYRINGE COLLECTION TUBES	89.05	5-01-25-240-221	B Police - Detective Expense	A	09/28
	173.55				
Vendor Total:	173.55				
SPORS SPORT SPECIALTIES					
15-01570 10/16/15					
1 5K FIRECRACKER T-SHIRTS	2,942.00	T-13-56-860-812	B Reserve Municipal Alliance (510)	A	10/16
Vendor Total:	2,942.00				
STAHJ JUSTINE L. STAHL					
15-01629 10/27/15					
1 INSTRUCTOR SAT AM YOGA FAAL 2	160.00	5-01-28-370-265	B Parks & Rec - Contracted Staff	A	10/27
Vendor Total:	160.00				
VER33 VERIZON					
15-01577 10/19/15					
1 PHONE HH CABIN OCT 2015	39.60	5-01-31-440-216	B Regular Telephones	A	10/19
15-01582 10/19/15					
1 PHONES SOF OCT 2015	346.11	5-01-31-440-216	B Regular Telephones	A	10/19
Vendor Total:	385.71				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc D
VERIW VERIZON WIRELESS					
15-01581 10/19/15					
1 POLICE MDT'S SEPTEMBER 2015	38.01	5-01-31-440-216	B Regular Telephones	A	10/19
15-01601 10/23/15					
1 HHFD MDC'S SEPT 2015	88.17	5-01-31-440-216	B Regular Telephones	A	10/23
2 HHFD MDC'S SEPT 2015	40.01	5-01-31-440-216	B Regular Telephones	A	10/23
	128.18				
15-01619 10/26/15					
1 CELL PHONES OCTOBER 2015	782.39	5-01-31-440-318	B Cell Phones	A	10/26
Vendor Total:	948.58				
VOORA VOORHEES ANIMAL ORHPANAGE					
15-01590 10/22/15					
1 STRAY ANIMAL HOLDING SEPT 15	400.00	5-01-27-340-205	B Animal	A	10/22
Vendor Total:	400.00				
VSP VISION SERVICE PLAN (CT)					
15-01618 10/26/15					
1 HHPD VISION NOV 2015	954.30	5-01-23-220-247	B Vision Plan	A	10/26
2 NON CONTRACTED VISION NOV 2015	365.50	5-01-23-220-247	B Vision Plan	A	10/26
3 AFSCME UNION VISION NOV 2015	352.40	5-01-23-220-247	B Vision Plan	A	10/26
	1,672.20				
Vendor Total:	1,672.20				

Total Purchase Orders: 65 Total P.O. Line Items: 83 Total List Amount: 1,142,523.57 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	5-01	1,124,658.85	0.00	0.00	1,124,658.85
GENERAL CAPITAL FUND	C-04	1,523.00	0.00	0.00	1,523.00
	G-02	1,674.83	0.00	0.00	1,674.83
TRUST - OTHER TRUST	T-13	14,666.89	0.00	0.00	14,666.89
Total Of All Funds:		1,142,523.57	0.00	0.00	1,142,523.57

BOROUGH OF HADDON HEIGHTS

625 STATION AVENUE, HADDON HEIGHTS, NJ 08035
TEL(856) 547-7164 • FAX (856) 547-5259

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

No. 15-01591

Pg 1

SHIP TO
BORO OF HADDON HEIGHTS
625 STATION AVE
HADDON HEIGHTS, NJ 08035

ORDER DATE: 10/22/15
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

VENDOR #: MATTW

VENDOR
MATTLEMAN, WERNROTH & MILLER
401 ROUTE70 EAST, SUITE 100
CHERRY HILL, NJ 08034

PAYMENT RECORD

CHECK NO.	CHECK DATE

TAX EXEMPT UNDER PROVISIONS OF N.J. SALES AND USE TAX ACT (CHAPTER 30, LAWS OF 1966)

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00/QTR	SOLICITOR EXPENSE 3RD QTR 2015	5-01-20-155-205 Legal Contractual - Solicitor Expense	3,370.0000	3,370.00
1.00/QTR	LEGAL EXPENSE 3RD QTR 2015	5-01-20-155-381 Legal - Other Legal Expenses	10,416.6100	10,416.61
			TOTAL	13,786.61

DEPARTMENT HEAD CERTIFICATION

I, having knowledge of the facts certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

10-22-15

L. [signature]

SIGNATURE DATE

APPROVED FOR PAYMENT

COUNCIL PERSON APPROVAL

MAYOR APPROVAL

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

CERTIFICATION OF FUNDS

I hereby certify that funds are available as encumbered.

DATE TREASURER

PAYMENT AUTHORIZED

Payment Authorized: Res. No.

Borough Clerk Signature [signature]

REQUISITIONER

SIGNATURE DATE

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the wi bill is correct in all its particulars; that the articles have been furnishe services rendered as stated therein; that no bonus has been giver received by any person or persons within the knowledge of this claimar connection with the above claim; that the amount therein stated is justly and owing; and that the amount charged is a reasonable one.

X Please See Attached Cert.

VENDOR SIGN HERE

DATE OFFICIAL POSITION

TAX I.D. NO. OR SOCIAL SECURITY NO. INCORPORATED? ☐ YES ☐ N

MGL PRINTING SO

MATTLEMAN, WEINROTH & MILLER
A PROFESSIONAL CORPORATION
401 ROUTE 70 EAST, SUITE 100
CHERRY HILL, NEW JERSEY 08034
856-429-5507 FAX: 856-429-9036
TAX I.D. 22-1981248

Boro of Haddon Heights
625 Station Ave
Haddon Heights NJ 08035

10/19/2015
Account No: 11439-00000H
Statement No: 217194

Haddon/Heights
Billed Quarterly

Previous Balance $10,431.25

Fees

			Rate	Hours	
)7/01/2015	GT	Research (re: Declaratory judgment)	125.00	3.20	400.00
	AJO	Szerbinski: Phone call from Berryrhill re: personal time off.	125.00	0.10	12.50
	AJO	Police Contract: email to Kelly re: Police contract changes and review response.	125.00	0.20	25.00
)7/02/2015	GT	Draft complaint (re: Declaratory judgment)	125.00	4.60	575.00
	GT	Draft supporting docs (re: Declaratory judgment and motion for relief)	125.00	2.50	312.50
	LC	Research Certification Issue	65.00	0.30	19.50
	LC	Mailing Address Certified	65.00	0.90	58.50
)7/06/2015	AJO	DiRenzo: Phone call from Kelly re: OPRA: Email re: OPRA. Respond to Kelly in e-mail cc: Long. Discussion re: DPW Super and Salary Resolution.	125.00	0.30	37.50
)7/07/2015	GT	Mailing of Complaint and Motion (re: Declaratory judgment)	125.00	2.00	250.00
	LC	Mailing Address/Copy	65.00	1.90	123.50
	LC	Hand Delivery and Filing of Complaint and Motion	65.00	0.60	39.00
	AJO	COAH: Review final draft of Complaint and Motion.	125.00	0.50	62.50
	AJO	Council Meeting			**No Charge**
)7/08/2015	LC	Postage for Mailing Reg/Cert and Enclosing Complaint/Motion	65.00	1.20	78.00
	AJO	Landfill Remediation: Review email from DEP and Pennoni.	125.00	0.30	37.50
	AJO	Glover Mill: Review correspondence for marathon and provide copy to Bach. Email copy to Leavy and request explanation. Review explanation.	125.00	0.30	37.50
)7/09/2015	LC	Phone Call and Email for Docket Numbers	65.00	0.20	13.00
	AJO	Hazardous Waste: Review emails re: insurance claim; review and respond to email from Janet Keebler.	125.00	0.30	37.50
)7/13/2015	GT	Draft public notice and letter to Judge	125.00	0.50	62.50
	LC	Call Ct for Date and Mailing Regular Notice	65.00	0.70	45.50
	AJO	DiRenzo: Phone call Katie re: OPRA.	125.00	0.30	37.50

			Rate	Hours	
	AJO	Soccer: Portable lights for field. Phone call Mike Ciccalese, review docs. Email to Risk Manager.	125.00	0.50	62.50
	AJO	Health Insurance: Phone call from Rob Stoffel.	125.00	0.30	37.50
	AJO	Integrity: Letter Miller copy Mayor re: discussion with Stoffell.	125.00	0.50	62.50
	AJO	Soccer: Received info from JIF - Inform HHSC and KL. Also, follow up re: "Rental Protection Plan".	125.00	0.30	37.50
07/14/2015	AJO	Soccer: email from and to Ciccalese re: rental contract.	125.00	0.30	37.50
	AJO	OPRA: Review request and respond to Katie.	125.00	0.30	37.50
07/15/2015	AJO	PD: Phone call K. Lawson to get case info.	125.00	0.20	25.00
07/16/2015	AJO	COAH: Email to Bach re: COAH issues and need for planner estimate.	125.00	0.30	37.50
	AJO	COAH: Phone call Judge's Chambers re: new date.	125.00	0.10	12.50
	AJO	Assist with Resolutions for next meeting.	125.00	0.50	62.50
	AJO	COAH: Advise of new date.	125.00	0.10	12.50
	AJO	Vacant Property Ordinance: correspond (email) with Steve Berryhill about dealing with problem and setting up system.	125.00	0.30	37.50
07/17/2015	LC	Mailing Updated Court Notice	65.00	0.60	39.00
	AJO	Soccer: Follow up with Ciccalese to do lights.	125.00	0.20	25.00
	AJO	COAH: Notify Miller of cost of plan.	125.00	0.10	12.50
	AJO	Health Insurance: Ted Taylor: Review various emails Phone call to Sara Scalon, left message voice mail. Phone call Tarditi.	125.00	0.50	62.50
07/20/2015	AJO	Health Insurance: Ted Taylor - emails with Katie. Solution seems to have been found.	125.00	0.30	37.50
	AJO	Health Insurance: re-do letter re: Ted Taylor for Katie, Phone call to J. Tarditi, Phone call from Sara.	125.00	0.50	62.50
	AJO	Make suggestion to correct Resolution appointing recycling coordinator.	125.00	0.20	25.00
07/21/2015	AJO	Soccer: Insurance issue re: rental lights. Emails Risk Manager and soccer reps.	125.00	0.50	62.50
	AJO	Council Meeting.			**No Charge**
07/22/2015	AJO	Pennoni: Review LSRP proposal and phone call Bach.	125.00	0.50	62.50
	AJO	Glover Mill Tax Appeal: Phone call from Tom Colavecchio re: resolution.	125.00	0.20	25.00
	AJO	Pennoni: Phone call from Bach re: agreement for LSRP.	125.00	0.30	37.50
07/23/2015	AJO	DiRenzo: Review answer to OPRA request.	125.00	0.30	37.50
	AJO	Grieco - OPRA Request - review response and phone call Katie.	125.00	0.30	37.50
07/24/2015	AJO	Soccer: Review emails from Ciccalese and Deegan, review rental protection plan. Email Bach and copy KL on status.	125.00	0.30	37.50
	AJO	Soccer: review emails from Underwriter and email Ciccalese, Deegan and KL as to status.	125.00	0.30	37.50
	AJO	Soccer: Email to K. Lange.	125.00	0.20	25.00
	AJO	COAH: Review Monroe Twp. decision.	125.00	0.30	37.50

Boro of Haddon Heights

10/19/2015
Account No: 11439-00000H
Statement No: 217194

Haddon/Heights
Billed Quarterly

			Rate	Hours	
)7/27/2015	AJO	COAH: correspondence (email) from Surenian.	125.00	0.10	12.50
)7/28/2015	AJO	Bankruptcy matters: Review Orders in Robert Casey, Garrett Ramuse and David Smith. Send letters and Orders to appropriate parties for further action.	125.00	1.00	125.00
	AJO	OPRA: Phone call from Rosenberg's office re: accepting service of the complaint.	125.00	0.20	25.00
	AJO	OPRA: Meeting with Kelly and Katie to advise of suit being filed.	125.00	0.50	62.50
)7/29/2015	AJO	Health Insurance: Conference call Kelly and David.	125.00	0.50	62.50
	AJO	Municipal Court: Email for next calendar of cases for PD.	125.00	0.20	25.00
)7/30/2015	AJO	Newell/Chepurny: Review correspondence sent to Newell.	125.00	0.20	25.00
	AJO	Health Insurance: Phone call from Kelly re: investigation into Bollinger Plan.	125.00	0.30	37.50
	AJO	Chepurny: Phone call from Newell. Discussed current issue and prior one.	125.00	30.00	3,750.00
	AJO	Chepurny: Phone call to Szerbinski re: issue raised in letter from Chepurny and Newell's recollection.	125.00	0.30	37.50
	AJO	Chepurny: Phone call to Newell - provided advice on handling current issue and provided options with regard to prior issue.	125.00	0.30	37.50
	AJO	Chepurny: Prepare memo re: calls concerning the Chepurny issue with the tree and sidewalk.	125.00	0.30	37.50
	AJO	Chepurny: phone call with Mayor.	125.00	0.20	25.00
07/31/2015	AJO	Chepurny: Edit draft of memo.	125.00	0.20	25.00
	AJO	OPRA: Emails and Phone call with Kelly concerning lawsuit filed.	125.00	0.50	62.50
08/03/2015	LC	Legal Memorandum (OPRA Attorney's Fees)	65.00	1.80	117.00
	AJO	OPRA: Phone call Kelly re: putting closed session resolution on agenda and discussion of lawsuit with her.	125.00	0.20	25.00
08/04/2015	AJO	Grieco v. HH: Prepare letter to Rosenberg.	125.00	0.30	37.50
	AJO	Grieco v. HH: Legal research, review memo and newspaper item.	125.00	0.20	25.00
	AJO	Grieco v. HH: email to Kelly re: prep	125.00	0.20	25.00
	AJO	Grieco v. HH: Review case law supporting memo.	125.00	1.00	125.00
	AJO	Council Meeting.			**No Charge**
08/06/2015	JCM	Rev of Fair Housing Comments to pending Immunity application.	125.00	0.50	62.50
	AJO	Grieco: Review Order to Show Cause.	125.00	0.20	25.00
	AJO	COAH: Review comments from Fair Share.	125.00	0.40	50.00
	AJO	COAH: New set of docs received and sent.	125.00	0.30	37.50
08/07/2015	AJO	Chepurny: memo to file re: email from Chief and telephone conversation, inform Mayor.	125.00	0.30	37.50
	AJO	Parks and Recretation: Phone call from Kelly re: proposed activity rockettes.	125.00	0.30	37.50
	AJO	Construction office.	125.00	0.30	37.50
08/10/2015	GT	Prepare response to FSHC's letter comments	125.00	3.20	400.00
	AJO	COAH: Email to Clerk re: requirements.	125.00	0.20	25.00
	AJO	COAH: Review memo from Friday's hearing.	125.00	0.30	37.50

			Rate	Hours	
08/11/2015	GT	Revisions to reply	125.00	0.30	37.50
	AJO	COAH: Email re: Burchell to Nelson.	125.00	0.10	12.50
	AJO	COAH: Review and edit memo.	125.00	0.20	25.00
	AJO	COAH: Review case sylabes of SC decision to prep for complaint.	125.00	0.20	25.00
	AJO	Shared Court: Check listing for PD cases.	125.00	0.30	37.50
08/12/2015	LC	Hand Delivery Camden Sup. Ct. (Complaint for Decl.) and Hand Delivery to Fair Housing (Cherry Hill)	65.00	1.00	65.00
	AJO	Grieco V HH: Letter to Rosenberg.	125.00	0.50	62.50
	AJO	Part time employees: Phone call Steve Berryhill.	125.00	0.20	25.00
	AJO	COAH: call from and to Court re: argument.	125.00	0.10	12.50
	AJO	COAH: Email to Mayor and Council re: no hearing.	125.00	0.10	12.50
08/14/2015	AJO	Grieco v. HH: Review letter from Rosenberg and draft response.	125.00	0.25	31.25
	AJO	Grieco v. HH: draft answer to complaint, assemble affidavits from info provided.	125.00	1.00	125.00
	AJO	Grieco v. HH: draft brief.	125.00	2.00	250.00
08/17/2015	AJO	Grieco v. HH: Draft additional argument.	125.00	0.50	62.50
	AJO	Glover Mill Tax Appeal: Phone call Tom Colavecchio - left message voice mail.	125.00	0.10	12.50
	AJO	Letter Tax Court to withdraw counterclaim cc: Gradone and Colavecchio, email security to court.	125.00	0.30	37.50
	AJO	Cooperative Purchasing: Email to Kelly to get copy of agreement.	125.00	0.30	37.50
	AJO	Cooperative Purchasing: Review cooperative agreement, email to Kelly and Mayor re: changes and question of sponsorship of resolution.	125.00	0.30	37.50
	AJO	COAH: Review Burchell draft.	125.00	0.50	62.50
08/18/2015	LC	Mailing/Draft Letter Order for Dec. Judgment	65.00	0.80	52.00
	AJO	COAH: review Order from Court.	125.00	0.10	12.50
	AJO	COAH: Phone call to Judge's Chambers re: Order changes.	125.00	0.20	25.00
	AJO	COAH: Email to Kelly for distribution to Mayor and Council re: Order of Court and proceedings.	125.00	0.30	37.50
	AJO	COAH: Email to Bach, Soriano, Ryan and Order and conflict issue.	125.00	0.30	37.50
	AJO	Council Meeting.			**No Charge**
	AJO	Grieco v. HH: Proofread and correct Answer and Brief.	125.00	0.50	62.50
08/20/2015	AJO	Landfill Remediation: Phone call from Angelo Fatiga, we have to change LSRP. Crystal left, plan for future work to be provided with schedule as soon as funds are final.	125.00	0.30	37.50
08/21/2015	AJO	COAH: Email from and to Laura Nelson re: conflicts.	125.00	0.10	12.50
	AJO	Grieco v. HH: Prepare notice in lieu of subpoena and letter.	125.00	0.30	37.50
08/24/2015	AJO	Holiday House Tour issue with insurance. Referred to JIF, spoke with resident.	125.00	0.30	37.50
	AJO	Hillside Avenue Property: Email to and from resident regarding ownership and possible purchase of property.	125.00	0.20	25.00
08/25/2015	AJO	Police issue: re: Chapter 78 applicability in police contract.	125.00	0.30	37.50

Boro of Haddon Heights

10/19/2015

Account No: 11439-00000H

Statement No: 217194

Haddon/Heights
Billed Quarterly

			Rate	Hours	
	AJO	Police contract: Review Chief's inquiry re: Chapter 78 and respond to same.	125.00	0.30	37.50
	AJO	Police Contract: Review Chapter 78 and contract. emails with Chief and Braber.	125.00	0.30	37.50
	AJO	Holiday House Tour: Emails re: insurance coverage, Keebler, Haddix.	125.00	0.30	37.50
	AJO	Holiday House Tour: Email to Mayor to advise of situation.	125.00	0.30	37.50
	AJO	Holiday House Tour: Phone call Haddix.	125.00	0.30	37.50
08/26/2015	AJO	Holiday House Tour: Emails with Risk Manager re: coverage issue. Correspond with resident.	125.00	0.20	25.00
	AJO	Code Enforcement: Complaint re: house at Bellmawr & Sycamore - 2 calls from resident has complaint to code enforcement wants us to do something.	125.00	0.30	37.50
08/28/2015	AJO	Personnel: Construction Office: Phone call Kelly and suggest handling of issue.	125.00	0.20	25.00
	AJO	Phone call from Susan G. re: issue concerning DPW Personnel on premises.	125.00	0.20	25.00
	AJO	Police Contract: Email from and to Katie re: Police contract and health benefits and to Kelly.	125.00	0.30	37.50
08/31/2015	AJO	Closed session item: Answer question re: agenda issue.			**No Charge**
	AJO	HHNNO: Bonfire event - check insurance coverage.	125.00	0.10	12.50
	AJO	COAH: Email from Surenian re: Burchel and response.	125.00	0.10	12.50
	AJO	COAH: Read Burchell report.	125.00	1.00	125.00
09/01/2015	AJO	COAH: Email to Kelly and Katie for distribution - status of Burchell.	125.00	0.30	37.50
	AJO	Holiday House Tour: Email to from and to C. Walter.	125.00	0.20	25.00
	AJO	Council Meeting.			**No Charge**
09/02/2015	AJO	COAH: Review certification and emails re: Burchell and to seek new expert.	125.00	0.30	37.50
	AJO	Cernino Field: Review items re: bond process for private funded improvements. email to Lange and Mayor.	125.00	0.30	37.50
09/03/2015	AJO	IAFF: Email to negotiating team.	125.00	0.10	12.50
	AJO	Macaleer: Issue re: concrete broken by contractor. email from and to Kelly - resolved.	125.00	0.20	25.00
	AJO	IAFF: Emails to Kelly to get copy of final agreement to the negotiation committee.	125.00	0.10	12.50
	AJO	IAFF: review current contract.	125.00	0.30	37.50
09/04/2015	AJO	Meeting with Kelly, Dan and Christy - various financial issues.	125.00	0.50	62.50
	AJO	Lake St. Pump Station: Phone call Bach, review specs and letter from Util & Transp Con Assoc. OK'd amendment to specs to allow equivalent pumps.	125.00	0.30	37.50
	AJO	Complaint about re-enactor cannon - review and respond.	125.00	0.75	93.75
09/10/2015	AJO	COAH: Review emails and exhibits from Defense Group.	125.00	0.30	37.50
	AJO	Lafferty: Review contract, phone call Sommerville and Kelly re: retirement benefits.	125.00	0.30	37.50

Boro of Haddon Heights

10/19/2015
Account No: 11439-00000H
Statement No: 217194

Haddon/Heights
Billed Quarterly

			Rate	Hours	
	AJO	Police: vehicle bids. Phone call Kelly.	125.00	0.30	37.50
	AJO	COAH: Meeting Rutgers.	125.00	3.00	375.00
09/11/2015	AJO	HHPD: Class II at HS review email from Chief. Review Ordinance and case provided and respond.	125.00	0.30	37.50
	AJO	COAH: Status report.	125.00	0.50	62.50
	AJO	Grieco v. HH: Draft reply brief.	125.00	1.30	162.50
09/14/2015	AJO	COAH: Emails with Furey re: Order from Court.	125.00	0.20	25.00
09/15/2015	AJO	COAH: E Consult Resolution.	125.00	0.50	62.50
	AJO	IAFF: Meeting re: contract.	125.00	1.00	125.00
	AJO	Council Meeting.			**No Charge**
09/16/2015	AJO	Streetscape Committee: Trust Resolution.	125.00	0.30	37.50
	AJO	COAH: Email to Kelly to conform and use SSA Amendment.	125.00	0.20	25.00
	AJO	Review bid package - JEV.	125.00	0.30	37.50
	AJO	COAH: Email Kelly for Resolution and Agreement.	125.00	0.10	12.50
09/18/2015	AJO	COAH: Send resolution substituting expert to Surenian. Email Mayor to get agreement signed.	125.00	0.30	37.50
09/21/2015	GT	T/c w/ FHA atty. re: Judge Famular's Order	125.00	0.20	25.00
	AJO	COAH: Review Surenian email and arrange for coverage for meeting.	125.00	0.30	37.50
	AJO	COAH: Email Kelly re: getting agreement signed.	125.00	0.20	25.00
	AJO	Curfew: Email from Chief review Ordinance and respond x 2.	125.00	0.30	37.50
	AJO	COAH: Forward agreement and Resolution to Surenian.	125.00	0.30	37.50
	AJO	Holiday Parade: emails Keebler and response, phone call Mayor.	125.00	0.30	37.50
09/22/2015	AJO	Chepurny: Phone call from Newell re: Court tomorrow.	125.00	0.30	37.50
09/24/2015	GT	Attend COAH mtg; Old Bridge	125.00	2.50	312.50
09/25/2015	GT	Draft mtg. synopsis memo	125.00	0.80	100.00
	AJO	Parks and Rec: Emails from Kelly re: New York trip for seniors	125.00	0.30	37.50
	AJO	Parks and Rec: Prepare waiver form.	125.00	0.50	62.50
09/28/2015	AJO	Class II School Cop - review draft agreement.	125.00	0.50	62.50
09/29/2015	AJO	Bond of Health- Review resolution and advise of action- Phone call with Kelly.	125.00	0.30	37.50
	AJO	Curfew: Brief review of SOP provided by Chief.	125.00	0.20	25.00
09/30/2015	AJO	AFSCME: email to Mr. Valentine re: new contract.	125.00	0.20	25.00
		For Current Services Rendered		110.00	13,150.00

Expenses

07/07/2015	Mileage,Tolls, and Parking - Filing Complaint/Motion	2.85
07/08/2015	Certified Mail (11)	132.00

BOROUGH OF HADDON HEIGHTS

625 STATION AVENUE, HADDON HEIGHTS, NJ 08035
TEL(856) 547-7164 • FAX (856) 547-5259

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

No.

SHIP TO

VENDOR

Mattleman, Weinroth & Miller, P.C.
401 Route 70 East, Suite 100
Cherry Hill, NJ 08034
(856) 429-5507
NJ EIN: 22-1981248

PAYMENT RECORD

CHECK NO.	CHECK DATE

TAX EXEMPT UNDER PROVISIONS OF N.J. SALES AND USE TAX ACT (CHAPTER 30, LAWS OF 1966)

Legal Services of Borough Solicitor for the Third Quarter 2015 as per attached.

DEPARTMENT HEAD CERTIFICATION

I, having knowledge of the facts certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

SIGNATURE DATE

APPROVED FOR PAYMENT

COUNCIL PERSON APPROVAL

MAYOR APPROVAL

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

CERTIFICATION OF FUNDS

I hereby certify that funds are available as encumbered.

DATE TREASURER

PAYMENT AUTHORIZED

Payment Authorized: Res. No.

Borough Clerk Signature

REQUISITIONER

SIGNATURE DATE

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

X

VENDOR SIGN HERE

10/19/2015 Solicitor

DATE OFFICIAL POSITION

TAX I.D. NO. OR SOCIAL SECURITY NO. INCORPORATED? ☐ YES ☐ NO

VENDOR COPY - RETAIN FOR YOUR RECORDS

MOL PRINTING SOLUTIONS 908-665-1999 H011-07

BOROUGH OF HADDON HEIGHTS

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X

VENDOR SIGN HERE

10/19/2015 Solicitor

DATE OFFICIAL POSITION

TAX I.D. NO. OR SOCIAL SECURITY NO. INCORPORATED? ☐ YES ☐ NO

VOUCHER COPY - SIGN AT X AND RETURN VOUCHER COPY WITH INVOICE FOR PAYMENT

MGL PRINTING SOLUTIONS

Boro of Haddon Heights

10/19/2015
Account No: 11439-00000H
Statement No: 217194

Haddon/Heights
Billed Quarterly

08/12/2015	Mileage,Tolls, and Parking - Filing Complaint/Motion	2.85
09/24/2015	Mileage,Tolls, and Parking - COAH Meeting	23.91
	Total Expenses	161.61

Advances

07/07/2015	Complaint for Declaratory Judgment (576) Treasurer, State of New Jersey	250.00
07/07/2015	Motion for Temp Immunity (576) Treasurer, State of New Jersey	50.00
08/25/2015	Answer to Verified Complaint (576) Treasurer, State of New Jersey	175.00
	Total Advances	475.00
	Total Current Work	13,786.61

Payments

08/11/2015	Payment Received- Check #19316	-10,431.25
	Balance Due	$13,786.61

Credit Card Type: ____Visa ____Mastercard ____Debit
____Discover ____Amex ____Diners Club

Credit Card Number:_____

Security Code _____ Expiration Date: _____ Amount:$_____

Printed Name on Credit Card:_____

Address (If different from file) _____

Signature: _____ Date:_____
The above signature authorizes MWM to charge the above credit card.

PAYMENT IS DUE UPON RECEIPT.
WE ACCEPT VISA, MASTERCARD, DISCOVER, AMERICAN EXPRESS, & DINERS CLUB FOR YOUR CONVENIENCE.

RESOLUTION 2015: 207

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Governing Body of the Borough of Haddon Heights is subject to certain requirements of the *Open Public Meetings Act*, N.J.S.A. 10:4-6 et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Haddon Heights to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____(1) ***Matters required by Law to be Confidential:*** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____(2) ***Matters Where the Release of Information Would Impair the Right to Receive Funds:*** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____(3) ***Matters Involving Individual Privacy:*** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

__X__ (4) ***Matters Relating to Collective Bargaining Agreements***: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body. ***Matter related to negotiations with AFSCME, Local 71. Discussion expected to be approximately ½ hr. in duration. Formal Action May be Taken.***

_____ (5) ***Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds***: Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____(6) ***Matters Relating to Public Safety and Property***: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any

investigations of violations of possible violations of the law.

_____ (7) ***Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege***: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

_____ (8) ***Matters Relating to the Employment Relationship***: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ (9) ***Matters Relating to the Potential Imposition of a Penalty***: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, assembled in public session on November 4, 2015 that an Executive Session closed to the public shall be held on November 4, 2015 at approximately 7:45 p.m. in the Municipal Building, 625 Station Avenue, Haddon Heights, NJ for the discussion of matters relating to the specified items designated above.

It is anticipated that the deliberations conducted in Executive Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

This resolution was duly adopted by the Governing Body of the Borough of Haddon Heights at a public meeting held on November 4, 2015.

_____
Mayor Edward S. Forte, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk