BOROUGH OF HADDON HEIGHTS

Tuesday, January 19, 2016 at 7:00 p.m.
Governing Body Meeting Agenda

1. "In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 2, 2016."

2. Roll Call

3. CAUCUS SESSION:
   a) Vacant Property Ordinance – *Solicitor Albert Olizi, Jr.*
   b) Networks Plus – *Borough Clerk Kelly Santosusso*
   c) Out of Service Police Vehicle – *Councilwoman Susan Griffith*
   d) Fourth of July Rain Date – *Councilwoman Susan Griffith*
   e) Transportation and Community Development Initiative (TCDI) East/West Atlantic Avenue Corridor Multi-Use Improvement Study – *Borough Clerk Kelly Santosusso*

4. Recess of Caucus Session and commencement of Business Session

5. Pledge of Allegiance and moment of silence

6. Public Comment on Caucus and Agenda items only

7. PRESENTATION OF COMMENDATION FOR OFFICER OF THE YEAR 2015 *to Ptl. Michael Selby Mayor Merryfield and Director Griffith*

8. PRESENTATION OF *'WINTER LIGHTS CONTEST'* TROPHIES *by Police Department, Mayor Merryfield and Director Griffith*

9. Approval of the Council meeting Minutes of December 15, 2015 and January 2, 2016 Reorganization Meeting

10. REPORTS OF COUNCIL MEMBERS:

11. ENGINEER'S REPORT:

12. UNFINISHED BUSINESS:

    None.

13. NEW BUSINESS:

Introduction of Ordinance 2016:1427 – Ordinance Of The Borough Of Haddon Heights, County Of Camden, New Jersey, Re-Appropriating Certain Funded Appropriation Balances Heretofore Provided For Various Capital Projects And Re-Appropriating Such Funded Appropriation Balances For Other Capital Projects

Public Hearing and Final Adoption is scheduled for February 2, 2016 at 7:30 p.m. at Borough Hall, 625 Station Avenue, Haddon Heights, New Jersey

Resolution 2016:37 – Resolution Combining the Responsibilities of the Streetscape Committee and the Neighbors Night Out Committee and Memorializing the Mayor's 2016 Appointments to the Neighbors Night Out Committee

Resolution 2016:38 – Resolution Amending Resolution 2016:25 Resolution Concerning Appointments

Resolution 2016:39 – Resolution Appointing Acting Fire Officials DePierri, Ernie Busch & Jim Burleigh

Resolution 2016:40 – Resolution Authorizing the Approval of Bills and Claims for the First Half of January 2016

Resolution 2016:41 – Resolution Approving a Social Affair Permit for the Village Cheese Shop for the Purpose of a Haddonfield Adult School Class on Belgian Beers

Resolution 2016:42 – Resolution Approving a Social Affair Permit for the Village Cheese Shop for the Purpose of a Haddonfield Adult School Class on Bourbon

Resolution 2016:43 – Resolution Approving a One day Social Affair Permit for St. Rose of Lima for the Purpose of a Beef and Beer Fundraiser

Resolution 2016:44 – Resolution Authorizing The Mayor to Execute An Agreement Between the Borough of Haddon Heights and Phoenix Advisors, LLC, Independent Registered Municipal Advisor Of Record For The Purpose of Providing Continuing Disclosure Agent Services

Resolution 2016:45 – Resolution Appointing Special Law Enforcement Officer for the Haddon Heights Police Department

Resolution 2016:46 – Resolution Authorizing Submission of a Grant Application for Governor's Council on Alcoholism and Drug Abuse

14. Public Comment

15. Adjournment

Caucus A

ORDINANCE 2016:

AN ORDINANCE AMENDING SECTION 450-149 OF THE CODE OF THE BOROUGH OF HADDON HEIGHTS WITH REGARD TO NOTICE IN CERTAIN CASES

WHEREAS, the Joint Land Use Board of the Borough of Haddon Heights periodically receives applications for certification of prior non-conforming uses, requests for interpretation and appeals from decision of the Zoning Officer; and

WHEREAS, neither the Municipal Land Use Law nor the Borough Code require or provide for public notice in such matters; and

WHEREAS, it is believed by the Governing Body that some measure of public notice in those cases is appropriate in order to maintain transparency in the activities of the Joint Land Use Board and to provide notice of such matters to those who reside closest to the properties affected by these applications.

NOW THEREFORE BE IT ORDAINED, that Section 450-149 of the Code of the Borough of Haddon Heights dealing with Public Notice is hereby amended as follows:

1. Add C (1):
   - (g) Any application for Certification of a prior non-conforming use.
   - (h) Any application for an interpretation pursuant to N.J.S.A. 40:55D-70(b).
   - (i) Any appeal from a decision of the Zoning Officer pursuant to N.J.S.A 40:55D-70(a).
2. Add C (2):
   - (g) Notwithstanding any provisions of the foregoing, with respect to any application for which notice is required under Section 450-149 C (1)(h) or (i) (relating to interpretations or appeals from a decision of the Zoning Officer), the applicant shall be required to provide notice solely to any owners of real property that adjoin the property that is the subject of the application. The Zoning Officer shall determine and advise applicant which properties constitute adjoining properties for purpose of notice required by this subsection.

This Ordnance shall become effective immediately upon public hearing, final adoption and advertisement as required by law.

Date introduced: _____

Date Adopted: _____

_____
JACK MERRYFIELD, MAYOR

Attest:

_____
Kelly Santosusso, Clerk

ORDINANCE NO: 2016-

AN ORDINANCE REPEALING ORDINANCE 2014:1416 and PROVIDING FOR VACANT/ABANDONED PROPERTIES

WHEREAS, the Borough of Haddon Heights ("Borough") contains structures which are vacant in whole or large part; and

WHEREAS, in many cases, the owners or responsible parties of these structures are neglectful of them, are not maintaining or securing them to an adequate standard, or restoring them to productive use; and

WHEREAS, it has been established that vacant and abandoned structures cause severe harm to the health, safety, and general welfare of the community, including diminution of neighboring property values, increased risk of fire and potential increases in criminal activity and public health risks; and

WHEREAS, the Borough incurs disproportionate costs in order to deal with the problems of vacant and abandoned structures, including but not limited to, excessive police calls, fire calls, and property inspections; and

WHEREAS, it is in the public interest for the Borough to establish minimum standards of accountability on the owners or other responsible parties of vacant and abandoned structures in order to protect the health, safety and general welfare of the residents of the Borough.

NOW THEREFORE BE IT ORDAINED THAT Ordinance number 2014:1416 enacted January , 2015 and entitled An Ordinance of the Borough of Haddon Heights, County of Camden and State of New Jersey amending Chapter 348 of the Property Maintenance Code of the Borough of Haddon Heights and adding Article IV, Sections 348-9, et. Seq.", "Maintenance of Vacant Properties" is hereby repealed and is replaced by Ordnance No. 2016-_____.

VACANT PROPERTY REGISTRATION

Section 1

This ordinance governs the maintenance of vacant property in the Borough of Haddon Heights amending registration requirements and amending registration fees for owners of vacant properties.

Section 2 Definitions.

"Owner" shall include the title holder, any agent of the title holder having authority to act with respect to a vacant property, any foreclosing entity subject to the provision of C.46:10B-51 (P.L. 2008, c. 127, Sect. 17) or any other entity determined by the Borough of Haddon Heights to have authority to act with respect to the property.

"Vacant Property" shall mean any building used or to be used which is not legally occupied or at which substantially all lawful construction operations or occupancy has ceased, provided, however, that any property that contains all building systems in working order, is fully compliant with our property maintenance codes and is being actively marketed by its owner for sale or rental, shall not be deemed vacant. Property determined to be "abandoned property" in accordance with the meaning of such term in the Abandoned Properties Rehabilitation Act, N.J.S.A. 55:19-78, et seq. shall also be deemed to be vacant property for the purposes of this ordinance.

Section 3

A. Effective July 1, 2016, the owner of any vacant property as defined herein shall within sixty (60) days after the building becomes vacant property or within thirty (30) days after assuming ownership of the vacant property, whichever is later, file a registration statement for each such vacant property with the Zoning Officer or his designee on forms provided by the Zoning Officer or his designee for such purposes. The registration shall remain valid for one (1) year from July 1 until June 30 of the following year. The owner shall be required to renew the

registration annually as long as the building remains vacant property and shall pay a registration or renewal fee in the amount prescribed in this Chapter for each vacant property registered.

B. Any owner of any building that meets the definition of vacant property prior to July 1, 2016, shall file a registration statement for that property on or before July 30, 2016. The registration statement shall include the information required under this Chapter, as well as any additional information that the Zoning Officer or his designee may reasonable require.

C. The owner shall notify the Zoning Officer or his designee within thirty (30) days of any change in the registration information by filing an Amended registration statement on a form provided by the Zoning Officer or his designee for such purpose.

d. The registration statement shall be deemed prima facie proof of the statements therein contained in any administrative enforcement proceeding or court proceeding instituted by the Borough against the owner or owners of the building.

Section 4 . Registration statement requirements; Property Inspection

After filing a registration statement or a renewal of a registration statement, the Owner of any vacant property shall provide access to the Borough to conduct an exterior and interior inspection of the building to determine compliance with the municipal code, following reasonable notice, during the period covered by the initial registration or any subsequent renewal.

A. The registration statement shall include the name, street address, email address and telephone number of a natural person 21 years of age or older, designated by the owner or owners as the authorized agent for receiving notice of code violations and for receiving process, in any court proceeding or administrative enforcement proceeding, on behalf of such owner or owners in connection with the enforcement of any applicable code. This person must maintain an office in the State of New Jersey or reside within the State of New Jersey. The statement shall also include the name, street address, email address and telephone number of the person responsible for maintaining and securing the property, if different.

B. An owner who is a natural person and who meets the requirements of this ordinance as to location of residence or office may designate him or herself as agent.

C. By designating an authorized agent under the provisions of this section the owner consents to receive any and all notices of code violations concerning the registered vacant property and all process in any court proceeding or administrative enforcement proceeding process on the authorized agent. Any owner who has designated an authorized agent under the provisions of this section shall be deemed to consent to the continuation of the agent's designation for the purposes of this section until the owner notifies the Zoning Officer or his designee of a change of authorized agent or until the owner files a new annual registration statement. The designation of an authorized agent in no way releases the owner from any requirement of this ordinance.

Section 5 Fee Schedule

The registration fee for each building shall be $500.00 per year, $1,000.00 for the second, and $1,500.00 for the third year and each year thereafter.

Section 6 Requirements of Owners of Vacant Property

The owner of any building that has become vacant property, and any person maintaining, operating or collection rent for any such building that has become vacant shall within thirty (30) days:

A. Enclose and secure the building against unauthorized entry as provided in the applicable provisions of the code of the Borough of Haddon Heights.

B. Post a sign affixed to the building indicating the name, address and telephone number of the owner, the owner's authorized agent for the purpose of service of process and the person responsibility for day-to-day supervision and management of the building, if such person is different from the owner holding title or authorized agent. The sign shall be of a size and place in such a location so as to be legible from the nearest public street or sidewalk, whichever is nearer, but shall be no smaller than 18x24.

C. Secure the building from unauthorized entry and maintain the sign until the building is again legally occupied or demolished or until repair or rehabilitation of the building is complete.

D. Post the property with No Trespassing signs or a nature sufficient to give notice to any person entering upon the property that is against the law to enter the property without permission of the owner.

Section 7 Administration

The Zoning Officer or his designee may issue rules and regulations for the administration of the provision of this ordinance.

Section 8 Violations and penalties

A. Any owner who is not in full compliance with this ordinance or who otherwise violates any provision of this ordinance or of the rules and regulations issued hereunder shall be subject to a fine of not less than $500.00 and not more than $1,000.00 for each offense. Fines assessed under this chapter shall be recoverable form the owner and shall be a lien on the property.

B. For purposes of this section, failure to file a registration statement in time, failure to provide correct information on the registration statement, failure to comply with the provisions of this Chapter or such other matters as may be established by the rules and regulations of the Zoning Officer or his designee, shall be deemed to be violations of this ordinance.

Section 9

Nothing in this ordinance is intended nor shall be read to conflict or prevent the Borough from taking action against buildings found to be unfit for human habitation or unsafe structures as provided in applicable provisions of the Code of the Borough of Haddon Heights. Further, any action taken under any such code provision other than the demolition of a structure shall relieve an owner from its obligation under this ordinance.

Section 10

This Ordinance shall take effect July 1, 2016.

Section 11

The provisions of this Ordinance are severable. To the extent any clause, phase, sentence, paragraph or provision of this Ordinance shall continue in full force and effect.

Section 12

Any funds collected as vacant property registration fees in excess of the funds necessary to operate and enforce the provisions of this Chapter shall be set aside in a dedicated fund for the purpose of property rehabilitation within the Borough of Haddon Heights at the discretion of the Governing Body.

BE IT FURTHER ORDAINED that if any section, subsection, paragraph, sentence or other party of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not affect , impair or invalidate the remainder of this Ordinance, but shall be confined in its effect to the section, subsection, paragraph, sentence or other part of this Ordinance directly involved in the controversy in which said judgment shall have been rendered and all other provisions of this Ordinance shall remain in full force and effect.

BE IT FURTHER ORDAINED this Ordinance shall take effect immediately upon final adoption and publication in the manner prescribed by law.

Date introduced: _____

Date Adopted: _____

_____
JACK MERRYFIELD, MAYOR

Attest:

_____
Kelly Santosusso, Clerk

Caucus "E"

BACH Associates, PC
ENGINEERS • ARCHITECTS • PLANNERS

Audubon / Haddon Heights / Oaklyn
TCDI Planning Grant Project

East / West Atlantic Avenue Corridor Multi-Use Improvement Study

Steering Committee Agenda - January 14, 2016

1. **Attendee sign-in**

2. **Welcome and Introduction by Bach Associates**

3. **Project Background and Scope of work**

   - Transportation and Community Development Initiative (TCDI) planning grant awarded by the Delaware Valley Regional Planning Commission (DVRPC).

   - Project will highlight safe pedestrian and bicycle access along East and/or West Atlantic Avenue (CR 727/729), as well as consideration of multi-modal trail parallel to the existing railway through the Boroughs of Oaklyn, Audubon.

4. **Project Goals**

   - Planning and feasibility analysis for improvements to corridor area to better accommodate multi-modal uses such as cyclists and pedestrians, evaluate opportunities for increased traffic calming and street beautification.

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5. Scope of work and Timeline

a. Discussion with Steering Committee to acquaint participants with project goals and to elicit potential locations for key connection points within each municipality, along the study corridor. **January 14, 2016**

b. Prepare a summary of January 14, 2016 discussions and circulate to steering committee for review and feedback. **January 23, 2016**

c. Conduct field visits and survey of the study area to identify key features, assets, and challenges. Prepare preliminary GIS map including roads and sidewalks, right-of-ways and parking facilities. **February 2016**

d. Feasibility Analysis **March 2016**:

- SWOT Analysis. Strengths, weaknesses, opportunities, threats/constraints. This will include site visits, discussions with stakeholders, and review of available information (mapping, existing reports and plans, etc).

- Rail Right-of-Way: Review ownership of railroad and adjacent land and right-of-way. Gather relevant tax maps.

- Roadways: Analyze existing roadway configuration and consider compatibility with pedestrian and bicyclist comfort and safety including roadway widths, shoulders, passing zones, etc. Identify areas in need of infrastructure improvements, and review consistency of lane striping, general traffic flow rates, adequacy of signage, traffic calming needs, pedestrian crossing locations, and railroad crossing locations.

- Sidewalks and Curbs: Ensure consistency with ADA requirements and identify areas missing sidewalks or in need of substantial repair.

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- Bike/Pedestrian Trail: Identify existing paths if any along the corridor and potential locations for multi-use trail, whether on or off road.

- Land: Research ownership of property, identify where acquisition or easements may be necessary and possible.

- Assets: catalogue and assess existing assets within ¼ to ½ mile of the potential trail including other paths/trails, shopping districts, institutions, recreation facilities, existing public facilities, and transportation assets. These assets may inform the location of other improvements.

- Local Planning: Consider local zoning and land use concerns to ensure that all plans will be mutually supportive. Identify changes that may be recommended to ensure consistency.

- Traffic Calming: Identify potential locations and techniques for increasing pedestrian, bicyclist, and automobile safety.

- Street Beatification: Catalogue existing streetscape enhancements and potential and identify potential additional improvements.

Prepare and distribute feasibility analysis Summary of Findings and meet with steering committee in **early April 2016**.

e. Conduct outreach and hold a public / stakeholders meeting to provide an opportunity for stakeholders to communicate with the steering committee. **late April 2016**

f. Provide cost estimates for selected sidewalk and road improvements and for multi-use trail. Estimated costs for acquisition may be provided based on information gathered from tax records and property owners, but this proposal does not include an appraisal or review of comparable sales. **early May 2016**

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g. Draft Plan (including implementation narrative and funding alternatives) review meeting with Steering Committee. **late May 2016.**

h. Present findings at a joint meeting of the Audubon, Haddon Heights, Oaklyn governing bodies. **June 2016**

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BOROUGH OF HADDON HEIGHTS

Officer of the Year 2015

Commendation

Whereas, Patrolman Michael Selby is known by Sergeants to have a "positive attitude, a friendly demeanor and a no nonsense attitude;" and

Whereas, Patrolman Selby consistently sustained production with arrests, calls for service and motor vehicle stops; and

Whereas, Patrolman Selby's team work and positive attitude are appreciated by other officers, as well as the administration and residents; and

Whereas, Patrolman Selby helped establish the Departmental physical fitness test and has trained officers on the CodeRed system; and

Whereas, Patrolman Selby has visited numerous schools as part of the Departments "Adopt–a-Cop" Program; and

Whereas, Patrolman Selby has taken it upon himself to assure that the Police Department is successful by consistently working hard.

Therefore, I, Mayor Jack D. Merryfield, present Patrolman Michael Selby this Certificate of Commendation as Officer of the Year 2015. His actions reflect great credit upon himself, and are deeply appreciated by the residents of Haddon Heights.

_____

Mayor Jack D. Merryfield

BOROUGH OF HADDON HEIGHTS
Tuesday, December 15, 2015
Governing Body Meeting Minutes

Mayor Forte called the Caucus session to Order at 7:00 p.m.

"In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted January 3, 2015."

Mayor Forte asked for roll call.

ROLL CALL:

Under roll call the following members were present: Council President Lange, Councilwoman Susan R. Griffith, Councilmen Stephen D. Berryhill, Jack D. Merryfield, Jr., Councilman Richard DiRenzo and Earl R. Miller, Jr. were present as well as Solicitor, Albert J. Olizi, Jr., Borough Clerk Kelly Santosusso and Deputy Clerk Katilyn Compton.

CAUCUS SESSION:

Mayor Forte asked if any Councilmembers had any questions or comments regarding this evening's Agenda.

Councilman Berryhill had a question regarding Resolution 2016:231. He wanted to confirm that this is on the agenda due to the fact that we cannot accept these bids because we do not have the 2016 budget. Mayor Forte explained that Berryhill was correct and we also cannot hold bids for more than 60 days without awarding the project. Solicitor Olizi added that all deposits will be returned.

Councilman DiRenzo had questions for Council President Lange regarding the Devon Avenue summary she submitted to the minutes at the last meeting. He asked where the figures about the bond came from. Lange responded that this is an indirect number and was found by variable math. DiRenzo also asked if there were any e-mail or correspondence from the Soccer Club regarding this report and the figures included. Lange responded that she has met with the club but has no e-mails. She explained that the only e-mail she has is from Scott Alexander, a parent of a child involved in the program, regarding tax revenues. Councilman Miller said he was involved in many of these conversations. Councilman DiRenzo responded that he is concerned due to the January 19th decision deadline that Council President Lange had written on the report. Lange explained that this was a soft date that she estimated.

Mayor Forte said that in his opinion, the next step in this project is to find out what the Soccer Club will be contributing, which won't be decided until the middle of January anyway.

Councilman Miller asked to go over the proposals received for professionals during this caucus. Mayor Forte responded that the results are only being distributed tonight and are not for public discussion. He said if a discussion is warranted then it has to be in closed session.

Councilman DiRenzo asked a question regarding the two (2) dedication by rider Resolutions for Streetscape and Neighbors Night Out on the agenda. He called attention to the line in the resolutions which specifies that monies will be taken from the Recreation Trust Fund of the municipality. He questions why these two groups are falling under Parks & Recreation. Solicitor Olizi explained that the State asked the borough to write it that way. Council President Lange responded that this fund is not our program, it is the county's program. Olizi said this is not in relation to the borough's Parks & Recreation Department, it is a separate account named as what the state advised us. He also added that it is considered "Recreational" due to how the funds are raised.

Council President Lange asked about the four (4) resolutions on for the appointments of the two police officers to their new positions. Mayor Forte explained that two (2) of these four (4) resolutions appoint these gentleman to their "acting" positions and will be passed in the beginning of the meeting so they may be sworn in. The other two resolutions will be passed during regular business session and will not come into effect until April 2016, at which time these two employees will received the salary for their official positions. He explained that the chief found it necessary that these two employees be put into this position as these positions need to be filled and also so they receive the rank and authority in the department.

Councilwoman Griffith spoke about Resolution 2015:227 regarding the Dedication by Rider for Neighbors Night Out. She explained that some of the wording in paragraph five (5) needs to be changed. Where it specifies the "Haddon Heights Streetscape Committee" should be changed to "Haddon Heights Neighbors Night Out." Borough Clerk Kelly Santosusso said it is a typo and it will be corrected. Solicitor Olizi explained that these two resolutions have been back and forth to the state. He said that these Resolutions came directly from the State with their approval.

Mayor Forte explained that he asked for the spreadsheet regarding the results of the RFP's for professionals to be distributed. He said that council will not be reviewing them, only distributing them so council can see the results.

Councilman Miller spoke about a meeting he had with Council President Lange, Councilman Merryfield, and interested parties from the Haddon Heights Soccer Club regarding the lights at Devon Avenue fields. He explained that they are not interested in borrowing the money and having us paying it back. There are many options that are on the table and are being discussed. Miller said that Accountant Don Bicking is going to do a cash flow analysis and financial statements for the club that will be ready in January for our review. With that being said, Miller explained that where we stand is that it is going to come to this council to make a decision to bond potentially the full amount of this project for lighting. There are multiple variables involved. There have been conversations about contributions from the Soccer club and how we can work together to pay for the project. He said it was a very productive meeting and conversation where two sides are working together diligently to try and come up with the best solution. He said we will not have any numbers until we have the analysis from the accountant. He will have an approach to present to council regarding this project after other meetings upcoming in the future.

Councilman DiRenzo asks how much it would add to our bond repayment debt. Miller responded that that is a simple question to answer once he has all of the figures sought. Miller reassures councilman DiRenzo that no figures will be hidden.

BUSINESS SESSION:

The Business Session commenced at 7:30 p.m.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mayor Forte asked all to stand for a moment of silence. He then led the meeting in the Pledge of Allegiance.

PUBLIC COMMENT:

Council called for Public Comment on Caucus and Agenda items only.

Seeing no one come forward, a motion to close the public comment portion of the meeting was made by Councilman Berryhill, seconded by Council President Lange. All members present were in favor.

PRESENTATIONS:

Mayor Forte announced that we would be swearing in two officers this evening and requested that Resolutions 2015:222 and 2015:224 be brought forward from tonight's Agenda to be voted upon prior to swearing in the officers.

Resolution 2015:222 – Resolution Appointing Bruce H. Koch, Jr. to the Position of Acting Captain of Police for the Haddon Heights Police Department

A motion to adopt Resolution 2015:222 was made by Councilman Merryfield, seconded by Councilwoman Griffith. All members present voted yes.

SWEARING IN OF CAPTAIN– *Mayor Forte and Director Merryfield*

Mayor Forte asked the Honorable Nan Famular to come forward to swear in Bruce Koch to the position of Acting Captain in the Police Department.

Judge Famular came forward to administer the Oath of Office to Det. Sgt. Koch. Mayor Forte and Councilman Merryfield congratulated Captain Koch. Mayor Forte announced that he has known Bruce for a long time and

he is happy he has such support from his family and friends. He also stated that he believes this will be a great opportunity for him. Koch thanked all his family and coworkers who came out tonight to support him. Koch and his family posed for photographs.

Resolution 2015:224 – Resolution Appointing Thomas S. Schneider to the Position of Acting Sergeant for the Borough of Haddon Heights Police Department

A motion to adopt Resolution 2015:224 was made by Councilman Merryfield, seconded by Councilman Miller. All members present voted yes.

SWEARING IN OF SERGEANT

Judge Famular was asked to swear in Thomas Schneider to the position of Nan S. Famular to the position of Acting Sergeant with the Borough of Haddon Heights.

Mayor Forte explained that Judge Famular is here tonight because she is related to Thomas Schneider. Judge Famular said he is her godson, and a fine, upstanding, loyal, and honest man. She also said that borough is fortunate to have him and he is fortunate to have everyone in the borough.

Captain Bruce Koch said he was on the hiring committee when Tom was hired. He explained that Tom is one of his go to guys and a key personnel in the department. He wants to be the first to congratulate Tom to his new position of sergeant.

Tom thanked everyone for coming out and said he appreciates everything.

Mayor Forte announced that Judge Famular now has a son in the Department as well as her nephew, Tom.

PRESENTATION OF BRONZE CERTIFCATION TO SUSTAINABLE HADDON HEIGHTS

Mayor Forte announced that this is our third year receiving the bronze certification. He said the committee consists of the people to his left, Jan Ewing and Marshall Hatfield. Forte said was in Atlantic City to receive the award. We were one of 26 municipalities that received this award and he praises the committee for their work. Mayor Forte placed the new plate onto the Sustainable Plaque.

Councilman Berryhill said that past Mayor Alexander initially asked him to be on the Green Initiatives Committee. Members of Green Initiatives were farsighted enough to see that it's good that government works with you. Many of these people formed Sustainable Haddon Heights, a 501-C3. Berryhill explained that these people have done a lot for this town. Because of their efforts, we now have a community garden, a rain garden, and many other projects. This group of volunteers has done a tremendous job. He explained that for a town our size, for us to get the Bronze Certification three (3) years in a row is pretty remarkable. He announced that Marshall and Jan are some of the founding members, and these two knew this would be a good thing for the town. He is proud of them for what they have done and what they continue to do.

Marshall Hatfield explained that we got the hat-trick for receiving the Bronze Certification three times in a row. He explained that they could not have done it without Mayor and Council. He explained that he has found that each town who received the Silver Certification has a *Municipal Champion*. Marshall also that people do not realize how much time is put into Municipal Government and he thanked mayor and council for all that they do.

Council President Lange welcomed everyone to have refreshments and snacks.

APPROVAL OF MINUTES:

Mayor Forte asked for a motion to approve the Council meeting minutes of the December 1, 2015 Council meeting. A motion was made by Councilman Merryfield and seconded by Councilwoman Griffith. All members present were in favor with the exception of Councilman DiRenzo who abstained.

PUBLIC HEARING ON REALLOCATION OF CDBG FY39 – Solicitor Olizi said that this Public Hearing is required as we are using money that was intended for something else.

Seeing none, Mayor Forte made a motion to close this portion of the meeting. A motion was made by Councilman Merryfield and seconded by Councilwoman Griffith. Under a roll call vote, all members were in favor.

COUNCILMEMBER REPORTS:

Berryhill reported on Sustainable Haddon Heights.

Councilman Berryhill reported that there is an Environmental Commission meeting tomorrow night to speak about the 2016 budget. He thanked Sustainable Haddon Heights for everything the have done this year. In regards to the Shade Tree Commission, he reported that John Ellis has been course certified. The Streetscape Committee's budget will be ready shortly. Berryhill also announced that he has met with the Zoning and Construction offices and he will pass that budget along soon. He explained that council has the Pet Ordinance on for this meeting. He was initially a bit wary about it but after talking about it with people at the county he hopes it passes.

Berryhill also explained that he has been the only democrat on council for the past three (3) years. He said it has been a pleasure working with Mayor Forte. He complimented Mayor Forte, saying Forte has made him better on council, he is hands on and supportive. Berryhill is sad to see him go and proud to have served with him. Berryhill said that whatever Forte does in the future, he will succeed.

Councilman Miller reported that budget season is underway. He advised everyone to stay tuned. The budget will be presented in the New Year.

Councilman DiRenzo had no report this evening.

Council President Lange reported that there was an informal gathering regarding the Devon Avenue light installation. The first program brochure for 2016 was mailed out last week. It includes 44 different class options. She said that gift certificates are also available. Lange also announced that first New York City bus trip was successful and made about $500.

Lange said there will be no Parks & Recreation meeting this month. The information she presented last week on Devon Avenue was edited, retyped and will be included in these minutes. She wanted to make it clear that the Field Hockey Club started at Devon Avenue but is not there now. Also, during the caucus session of this meeting, it came to her realization that there needs to be a change regarding the discussion date on this paperwork. She addressed the soccer club representatives and explained that there is a resolution on the agenda, number 2015:231. She explained that this is a legal technicality because we are not able to contract for this project in 2015 so we have to re-bid in 2016.

Lange also announced that the Board of Education met last week and was honored to have Mayor Forte distribute certificates of leadership to the student governments in the schools.

Councilwoman Griffith explained that it has been a pleasure to work with Mayor Forte over the past few years. She thanked him for his commitment and contributions to the borough. Griffith also wished everyone a Merry Christmas.

Councilman Merryfield reported that he has worked with Mayor Forte for the past three (3) years and explained that he has been a pleasure to work with. Merryfield said that he appreciates working with Forte and said he has big shoes to fill in the role of Mayor.

ENGINEER'S REPORT:

Borough Engineer Steve Bach distributed his report on current projects but highlighted a few items.

The first item Bach highlighted was the Storm Water Runoff situation on Station Avenue, working on 2 items. The first is the county limitations of parallel line that has greatly reduced the flooding which has been operational and without incidents similar to what we have had in the past. He explains that there is a continuation of this project where the property owners of former Department of Motor Vehicle property has installed mitigation measures. This has been complete and tied into county restoration systems on E. Atlantic Avenue. This paving project, from Station Avenue to Atlantic Avenue School has been completed. Another paving project that is coming to completion is the one on W. High Street. Bach said that he thinks Mayor Forte will be happy to know that the Lake Street Pump Station wet-well will be set starting tomorrow and should be completed over the winter.

UNFINISHED BUSINESS:

Public Hearing and Final Adoption of Ordinance 2015:1426 – An Ordinance of the Borough of Haddon Heights Banning the Sale of Dogs and Cats from Pet Shops 7:30 p.m. in the Auditorium of Borough Hall, 625 Station Avenue, Haddon Heights, New Jersey.

Mayor Forte opened the floor for Public Hearing on Ordinance 2015:1426. Seeing no one come forward, a motion to close the Public Hearing was made by Councilman Berryhill, seconded by Councilwoman Griffith. All members were in favor.

A motion to adopt Ordinance 2015:1426 was made by Councilman Berryhill, seconded by Councilwoman Griffith. Under a roll call vote, all members were in favor.

NEW BUSINESS:

Resolution 2015:221 – Resolution Regarding Reallocation of Funding for Year 36 (2014-2015) Community Development Block Grant.

A motion to adopt Resolution 2015:221 was made by Councilman Miller, seconded by Councilman Merryfield. Under a roll call vote, all members present voted yes.

Resolution 2015:223 – Resolution Appointing Bruce H. Koch, Jr. to the Position of Captain of Police for the Haddon Heights Police Department

A motion to adopt Resolution 2015:223 was made by Councilman Merryfield, seconded by Councilwoman Griffith. All members present voted yes.

Resolution 2015:225 – Resolution Appointing Thomas S. Schneider to the Position of Sergeant in the Haddon Heights Police Department

A motion to adopt Resolution 2015:225 was made by Councilman Merryfield, seconded by Councilwoman Griffith. All members present voted yes.

Resolution 2015:226 – Resolution Requesting Permission for Dedication by Rider for the Haddon Heights Streetscape Committee Required by N.J.S.A. 40A:4-39 (PL 1999, Chapter 292, Approved December 23, 1999)

A motion to adopt Resolution 2015:226 was made by Councilman Berryhill, seconded by Councilwoman Griffith. All members present voted yes.

Resolution 2015:227 – Resolution Requesting Permission for Dedication by Rider for the Haddon Heights Neighbors Night Out Committee Required by N.J.S.A. 40A:4-39 (PL 1999, Chapter 292, Approved December 23, 1999)

A motion to adopt Resolution 2015:227 was made by Councilwoman Griffith, seconded by Councilman Merryfield. All members present voted yes.

Resolution 2015:228 – Resolution Authorizing the Mayor to Execute a Lease Agreement Between the Borough of Haddon Heights and Ancero, LLC for the Purpose of Providing a Voice Over Internet Protocol Phone System Borough Wide

A motion to adopt Resolution 2015:228 was made by Councilman Miller, seconded by Councilman Berryhill. Under a roll call vote, all members present voted yes.

Resolution 2015:229 – Resolution Authorizing the Approval of Bills and Claims for the Second Half of December

A motion to adopt Resolution 2015:229 was made by Councilman Miller, seconded by Councilman Merryfield. Under a roll call vote, all members present voted yes.

Resolution 2015:230 – Resolution Authorizing Transfer of Appropriations

A motion to adopt Resolution 2015:230 was made by Councilman Miller, seconded by Councilwoman Griffith. Under a roll call vote, all members present voted yes.

Resolution 2015:231 – Resolution Rejecting All Bids for the Devon Avenue Field Lighting Project

A motion to adopt Resolution 2015:231was made by Councilman Merryfield, seconded by Councilman DiRenzo. All members present voted yes.

Resolution 2015:232 – Resolution Recognizing Mayor Edward S. Forte, Jr.'s Service to the Borough of Haddon Heights.

A motion to adopt Resolution 2015:232 was made by Council President Lange seconded by Councilman Merryfield. All members present voted yes.

Council President Lange read a proclamation by Congressman Donald Norcross recognizing Mayor Forte.

PUBLIC COMMENT:

Mayor Forte called for Public Comment.

Erin Miller, 1818 Maple Avenue- She congratulated Mayor Forte and thanked him for his service. She spoke on behalf of her family and the Haddon Heights Soccer Club. She thanked council for their support of the Devon Avenue field lighting project, and explained that Council President Lange has been amazing for months. She said that she wants her kids to grow up playing soccer here in town and the lights will improve that possibility.

Brett Harrison, 516 Station Avenue - He thanked Mayor Forte for everything he has done in town and also thanked him for being a large supporter of local businesses. He also thanked everyone that sits on council for their hard work this year. He went on to explain that in July of 2011, the Streetscape Committee had a list of high priorities. Then, they created a second list. He said that for the first two years of the committee, they were given money from the Borough to do projects, however they have not received any money for the last 2 years. Recently, it was decided to put lights in the 9th Ave corridor at Kings Highway. The Haddon Heights Business and Professional Association had given $750 to the Streetscape Committee to ensure lights would be put on these poles. The total cost of the anticipated project came in at about $2800. The Streetscape Committee then wrote check to borough for $1200. Harrison explained that he feels it is a shame that the borough could not come up with the additional $700 to put these lights in. He urges council to work towards a budget for the Streetscape Committee and ensure that the businesses have an equal presence in town.

Seeing no one else come forward, Mayor Forte called for a motion to close this portion of the meeting. A motion to close this portion of the meeting was made by Councilwoman Griffith, seconded by Councilman Berryhill.

PRESENTATION OF PLAQUE TO MAYOR FORTE - *Council President Lange and Borough Clerk Kelly Santosusso*

Council President Lange presented Mayor Forte with a plaque for his service to the borough. Lange explained that there has not been a time when she has asked the Mayor to show up and do something that he has not been there. She said he has always been available when we have needed him. She said God Bless Ed and God Bless PSEG for sharing him with us during weather emergencies.

Borough Clerk Kelly Santosusso thanked Mayor Forte for all of his support over the past few years. She explained that she will always thank him and hold him in her heart dearly for sending her to school and helping her in her career.

Mayor Forte explained that he is a mummer. The year he was appointed to Mayor, Solicitor Olizi swore him in under the LOVE statue in Philadelphia after the parade with 70-80 mummers as witnesses dressed in costume.

Council President Lange said that council has enjoyed having him here and it is her honor and privilege to present this plaque.

Mayor Forte said that he does not regret a moment as mayor and he has enjoyed every minute. He is glad to hear that everyone appreciated what he has done. He explained that we did a lot of projects in the first few years that he was Mayor and he believes they have been successful. He also said that during his four (4) years as Mayor, he has married almost 30 couples. He thanked everyone who came here, council, employees, and residents.

ADJOURNMENT:

A motion to adjourn was made Councilman Merryfield, seconded by Councilman Berryhill. All members present were in favor. 8:25 p.m.

Respectfully submitted:

_____

Katilyn Compton, Deputy Borough Clerk

Revised

Devon Ave Lights

This is a **Restoration** Project of a Borough Asset
NOT a NEW concept

Borough Property

Green Acres funding loans and grants ; Fields must be open to all county residents under Green Acres regs

Developed first as softball field, roller skating rink, open fields

Users:Soccer - adults and youth for 30 & years, football and cheerleading (starting in 2008) High School Varsity and JV boys and Girls teams. Also have had adult soccer, flag football ,Field hockey in their first year. Plus 4th of July festivities on July 3rd and 4th in the past, Punt. Pass and Kick competitions etc

Concession stand, storage and bathrooms added by Borough; Concession stand refurbished in 2014 with Borough supplied materials and Soccer club supplied labor

HS Ground crew cuts the grass year round even fields they don't use and even after their season is over; lines varsity field, lines JV and small fields start of every season and then Club maintains the lines. HHSoccer Club helps with field maintenance- soil purchase and spreading, grass seeds etc

Lights added in approx 1990 with Borough permission - over 30 years of lights

Combination of donated and some purchased equipment labor

Electricity account in Borough's name

Purchase of light bulbs paid by Borough - Maintenance of light fixtures and lift rental paid by Borough
labor combination of Borough paid and some labor donated by electrician

in 2009-2010 Borough paid for light heads to be added to the jv and small fields for better light in those areas (allowed for better use) and paid monthly bills instead of HHSC

How did we come to present situation with no light fixtures...

During regular light bulb replacement, the electrician hired by Borough noticed pole deterioration from the top (not noticeable from ground level
Borough paid for light fixture removal to get weight off the poles
Borough paid for engineer inspection, engineer specs, bid process; also
Borough engineer donated $5000 in services

Moving forward:

Projected cost(low bid) $315,000
Rebid,if necessary will cost , so lets say $320,00

Options:

- Qualifies for a Capital project
  Mr Cunningham Director of Local Government Services
  HH has the rating and cap space to bond this expense

- Dedicate new tax revenue from Glover Mill Village for this

- Assess property tax 3000 tax paying households,one dollar a month = $36,000 a year for 9 years=$324,000

- Ask HHSC for set amount for a limited number of years

- Ask HHSC to resume paying for electricity bills year round

Given a reprieve during time of rapid growth to allow for purchase of more goals, equipment,uniform purchases, training clinics for kids and coaches additional college scholarships and purchase of soil and seed for field upkeep

SO

What debt <u>can</u> the Borough take on? What debt <u>should</u> the Borough take on?
Before the public "financing options meeting" with field users, I need to know the will of the Council so January 19 Council Meeting- will be caucus agenda item- then"Financing Options meeting will be Third Thursday In January, January 21 7:30 Conference Room.

ENGINEER'S STATUS REPORT
Borough of Haddon Heights
December 2015

General Engineering (HH2013-0)

Pedestrian and Traffic Safety Enhancements (No Change Since Last Report)

- *Kings Highway at Hillside*

  Our office has prepared a base plan and funding application for proposed improvements to the King's Highway pedestrian crossing. A joint application with the Borough of Audubon was prepared for the pedestrian safety improvements at the King's Highway pedestrian crossing for Haddon Lake Park to include rapid flash beacons with push-button facilities, crosswalk striping, ADA compliant handicapped ramps, and sidewalk. Our office has completed construction documents and is coordinating with Camden County for funding.

- *Kings Highway at Atlantic Avenue Bridge*

  Base plans for new shadow line and cross hatch stripping have been prepared and will be coordinated with Chief Kinker and Captain Valvardi. Our office is coordinating with the Camden County Department of Public Works regarding the Borough's request for the County to install the new striping.

Storm Water Runoff – 120 & 126 White Horse Pike

- Meetings were held at the Borough's offices on August 13, 2013 and September 16, 2013. General discussions as to potential remedial measures were discussed. No definite action plan was established; however the site engineer for 126 White Horse Pike is requesting cost estimates from several contractors for possible improvements that were discussed.

- The 126 White Horse Pike property owner and his site engineer have been requested to provide the cost estimates to the adjoining property owners for further discussion.

- Our office met with the property owner's Engineer on Tuesday, January 21, 2014, to discuss the latest conceptual plan with proposed drainage improvements. The property owner's Engineer agreed to revise conceptual plan addressing Bach Associates' concerns and provide corresponding cost estimate.

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- A meeting was held Monday, July 21, 2014, at the Borough Municipal Building to discuss property owner's progress with improvement plans and cost estimate.
- A meeting was held Thursday, February 05, 2015 at Bach Associates with the Borough Solicitor, property owner, and property owner's Engineer to discuss progress with the improvement plans.

- Our office received revised drainage mitigation plans dated February 10, 2015 from the property owner's engineer. Minor revisions were required. Our office informed the property owner's engineer of these required revisions.

- Our office received revised drainage mitigation plans dated February 27, 2015 from the property owner's engineer. All required revisions have been addressed and our office has no objection to the improvements being constructed per the latest revised plans.

- The property owner's Engineer has been notified that Council has no objection to the proposed remedial improvements and a general schedule should be provided prior to installation of improvements. Construction is substantially complete.

- East Atlantic Avenue improvements are substantially complete by Camden County.

SAFETEA-LU – Pedestrian & Bicycle Facilities & Street Lighting (No Change Since Last Report)

- Construction has been completed.

- PSE&G has installed a substantial portion of the decorative lighting associated with this project. A punch list has been forwarded to PSE&G for remaining items to be addressed.

- Lexa Concrete has addressed all punch list items.

- Our office has processed Change Order #3 (Final) and is processing close out documentation to NJDOT Local Aid.

FY 2014 NJDOT Municipal Aid Funding (No Change Since Last Report)

- As previously reported, the Borough received a grant from the NJDOT for $200,000 for the resurfacing of West Atlantic Avenue from Station Avenue to Kings Highway. Our office has prepared the Bid Documents and Specifications for the project consisting of a Base Bid scope of work as well as Add Alternate No. 1 and Add Alternate Bid No. 2. The Base Bid consists of resurfacing of West Atlantic Avenue beginning at Station Avenue and extending approximately 1425 linear feet. Add Alternate No. 1 and Add Alternate No. 2 consists of resurfacing from the end of the Base Bid to Kings Highway.

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- The Bid Opening was held on September 16, 2014. There were three (3) bidders, with the low bidder being American Asphalt Company, Inc. in the amount of $142,800.60 for the Base Bid, Add Alternate Bid #1, and Add Alternate Bid #2.

- The Base Bid was awarded to American Asphalt for the Base Bid in the amount of $142,800.60.

- A pre-construction meeting was held on Tuesday, October 7, 2014, with representatives from American Asphalt, Haddon Heights Police Department, and Bach Associates. Pre-construction meeting minutes will be prepared by Bach Associates and forwarded to all meeting attendees in addition to the Borough Clerk, Mayor, and Council.

- Construction has commenced with the majority of work completed. Our office has prepared a punch list with remaining items to be addressed. American Asphalt has begun addressing punch list items as weather permits.

- Payment application #2 has been processed by our office and the Borough for payment.

- Payment application #3 has been processed by our office and submitted to the Borough for payment.

- Our office is coordinating with American Asphalt regarding additional sidewalk improvements to utilize remaining grant funding.

- The contractor has completed the additional sidewalk improvements. Project closeout has commenced.

FY 2015 NJDOT Municipal Aid Funding

- As previously reported, the Borough has received a grant from the NJDOT for $202,000 for resurfacing of West High Street from Lake Street to between Twelfth Avenue and Eleventh Avenue.

- The Bid Opening was held on August 28, 2015. There were two (2) bidders, with the low bidder being Charles Marandino, LLC, P.O. Box 20, Milmay, New Jersey, in the amount of $173,568.30 for the Base Bid.

- The Borough awarded the Base Bid in the amount of $173,568.30 to Charles Marandino, LLC on September 1, 2015.

- A pre-construction meeting was held on Wednesday, October 7, 2015, with representatives from Charles Marandino, LLC, Haddon Heights Police Department, John Ellis, Kelly Santosusso, and Bach Associates. Pre-construction meeting minutes will be prepared by Bach Associates and forwarded to all meeting attendees in addition to the Borough Clerk, Mayor, and Council.

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- Construction is substantially complete. Our office is in the process of preparing a punch list with remaining items to be addressed. Payment Application #1 has been processed by our office and submitted to the Borough for payment.

FY 2016 NJDOT Municipal Aid Funding (No Change Since Last Report)

- Our office has recommended the Borough submit for a NJDOT FY 2016 Municipal Aid application for the improvements of West High Street – Phase III, between Black Horse Pike and West Atlantic Avenue. A resolution authorizing our office to make application was passed at the September 2015, Council Meeting.

- Our office has submitted Application (MA-2016-Reconstruction of West High Street-00377) including the cost estimate, location map, and scope of work description to reflect up to date unit costs. The Application was submitted on October 20, 2015 and three (3) certified resolutions will be forwarded to NJDOT Local Aid.

ADA Improvements to Borough Hall Entrance (No Change Since Last Report)

- This project involves ADA improvements to the Borough Hall entrance. The current steps and railings are not in compliance with current ADA standards. Specifically, the individual riser dimensions are out of uniformity relative to each other, as is also true dimensions. The existing hand rails do not meet current requirements for size and shape of grasping surface, height above walking surface, extensions at the bottom of the railing, and passable object opening sizes. The proposed improvements include the replacement exterior entrance stairs and railings in accordance with current ADA standards.

- Our office is in the process of exploring alternate funding sources for the improvements.

CDBG Yr 35, 36, & 37 – Architectural Barrier Removal & Access (Various Intersections)

- This project consists of the installation of ADA curb ramps in accordance with the Borough's Year 35 Agreement as well as the Borough's Year 37 Agreement with the Camden County CDBG Program. Our office is in the process of coordinating with Camden County to reallocate Year 36 funding to this project as well.

- We have reviewed the one (1) bid received on October 20, 2015, for the above-referenced project and found the low bidder to be Lexa Concrete, LLC, 11 Commerce Way Drive, Hammonton, New Jersey. Lexa Concrete's Base Bid is in the amount of $46,200 representing items 1 through 8 of their Base Bid.

- As you may recall, the Borough has $58,700 of Years 35, 36, & 37 CDBG funding allocated to this project.

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- The contract was awarded to Lexa Concrete at the October Council Meeting. A preconstruction meeting was held on November 16, 2015 at the Borough Municipal building between our office, Kelly Santosusso, John Ellis, Lexa Concrete, the Borough Police Department, and CDBG representatives.

- Construction has commenced and expected to be substantially complete the week of December 14, 2015.

Inflow and Infiltration Program (No Change Since Last Report)

- To facilitate the direct interconnection with the CCMUA for the elimination of the Kings Highway Pump station, the Borough must enter into an agreement with the CCMUA which calls for the Borough to develop a meaningful inflow and infiltration reduction program.

- It is noted that the Borough has initiated development of an Inflow and Infiltration reduction program. The program development has been based on the "Infiltration / Inflow Analysis for Service Area 26 Haddon Heights Borough" previously prepared by the CCMUA as well as the evaluation previously prepared by this office for the Borough's Lake Street Sewerage Pumping Station.

- Our office has initiated flow monitoring at critical locations to quantify inflow and infiltration levels.

- Our office submitted a status memorandum dated July 10, 2013, to the CCMUA providing a general scope for the Borough's Project Work Plan in compliance with the January 22, 2013 CCMUA-Haddon Heights "Inter-municipal Agreement".

- Our office has inspected and prepared associated inspection reports for the majority of the sanitary manholes in the study areas delineated in the above referenced Project Work Plan.

- Our office is in the process of summarizing the results of the flow monitoring and sanitary manhole surveys in an Inflow and Infiltration Analysis Report to be submitted to the CCMUA to comply with the "Inter-municipal Agreement".

Kings Highway Pump Station (No Change Since Last Report)

- Our office has completed the as-built survey, permit, bid, and construction documents for the elimination of the existing Kings Highway Pump Station.

- A set of Bid Documents have been submitted to the Camden County Municipal Utilities Authority (CCMUA) for review.

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- We have tabulated the two (2) bids received on July 15, 2014, for the above-referenced project and found the apparent low bidder to be Neri's Construction & Rentals, 849 Clayton Road, Williamstown, New Jersey. Neri's Construction's Base Bid was in the amount of $122,543.^{00}$ representing items 1 through 11 of their Base Bid.

- The Base Bid was awarded to Neri's Construction & Rentals for the Base Bid in the amount of $122,543.00.

- A pre-construction meeting was held on Wednesday, September 17, 2014, with representatives from Neri's Construction & Rentals, Haddon Heights Public Works Department, CCMUA, and Bach Associates.

- Construction has commenced with the majority of work completed including the connection to the CCMUA line. Our office has prepared a punch list with remaining items to be addressed.

- Payment application #2 has been processed by our office and submitted to the Borough for payment.

- Neri's Construction has commenced addressing outstanding punch list items.

Hazard Mitigation Grant Program (FEMA) (No Change Since Last Report)

- In coordination with Ms Judy Reiss, Emergency Management Coordinator and Mr. Tom Cella, Superintendant of Public works; our office prepared and submitted a funding letter of intent with associated application materials to the New Jersey Office of Emergency Management.

- The submitted funding request addressed the following projects:

  Backup Power Generator for the Municipal Bldg which houses Police and Emergency Operations Center *(Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43)*

  Elevate Lake Street Sewage Pumping Station (*Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43).*

  Decommission Kings Highway Sewage Pumping Station (*Camden County, New Jersey – Multi-Jurisdictional Hazard Mitigation Plan, p. 9-43).*

  Station Avenue (C.R.656) & East Atlantic Avenue drainage infrastructure improvement – Borough Parking Lot / PNC Parking Lot Collection System

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- Our office has been informed by Judy Reiss that the Borough has been allocated $60,000 towards a standby emergency power generator for the Service Operations Facility. It is noted that the projected cost for the new generator is estimated at $148,000. Therefore, in order to proceed with the project, $88,000 in capital funding must be allocated.

- Our office is in the process of preparing the generator specifications for submittal to Camden County for approval.

Glover Mill Village

- As previously reported, the Borough is in receipt of a March 30, 2012 correspondence from the NJDEP Historic Preservation Office (SHPO) concerning their review of the recently released A.D. Marble & Company Phase II Archaeological Report for the Glover Mill Fulling Mill Site / Proposed Glover Mill Subdivision, Block 62, Lots 2, 4, and 6. The referenced March 30, 2012 correspondence concludes that items No. 3 through 13 of their December 20 2011 correspondence have now been addressed.

- The items that remain outstanding are:

  1. The park associated with the Glover Mill site (adjacent to the Glover Fulling Mill foundation site and extending to Sylvan Drive) must be designed in accordance with SHPO requirements.

  2. Development of a construction avoidance and protection plan for the Glover Fulling Mill foundation site in accordance with SHPO requirements.

- Our office is currently coordinating with SHPO and the contract developer of the Glover Mill Village project, Bob Meyers Communities, Inc. to determine if the two items delineated above can be accommodated by the current agreement between the Borough and Bob Meyers Communities, Inc.

- The contract developer, Bob Meyers Communities, Inc. has received Preliminary Subdivision and Historic District Commission approval at June 28, 2012 special meeting of the Borough Planning Board. It is noted that this approval contained the conditions that Bob Meyers Communities, Inc. would be designing and constructing the above referenced park area and implementing the construction avoidance and protection plan in accordance with SHPO requirements.

- The CCMUA approved the agreement to extinguish the Authority's easement located at the Glover Mill site during the July 15, 2013 CCMUA Regular Meeting.

- The contract developer, Bob Meyers Communities, Inc. has received Final Subdivision approval at September 5, 2013, special meeting of the Borough Planning Board. The applicant is currently in the process of circulating the Final Subdivision Plan for the necessary municipal and county endorsements.

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- Our office met with Councilwoman Fitzgerald, Council President Lange, Margaret Westfield, R.A., the project archaeologist, and project landscape architect regarding the Glover Fulling Mill Park Grant project. Discussed was the project scope and planned coordination between team members.

- A pre-construction meeting was held at Borough Hall on February 12, 2014.

- The developer submitted a request for Bond Reduction based on improvements completed to date of the September 9, 2014. Our office recommended the Borough reduce the performance guarantee for this project approximately $49,616.02 or 5.9% of the original guaranty.

- The developer submitted a request for Bond Reduction based on improvements completed to date of the February 4, 2015. Our office recommended the Borough reduce the performance guarantee for this project approximately $292,119.00 or 34.9% of the original guaranty.

- The developer submitted a request for Bond Reduction based on improvements completed to date of the May 4, 2015. Our office recommended the Borough reduce the performance guarantee for this project approximately $587,930.00 or 69.2% of the original guaranty.

- Our office met with the developer and Haddon Heights Department of Public Works regarding repairs along Glover Avenue due to construction traffic from Glover Mill Village. Asphalt repairs were made the week of June 12, 2015.

- Certificates of Occupancy have been issued for eight (8) lots in this development. Construction is ongoing for this project.

Lake Street Pump Station

- Our office has completed the as-built survey, permit, bid, and construction documents for the replacement of the Lake Street Pump Station.

- The Bid Opening was held on September 15, 2015. We have tabulated the nine (9) bids for the above referenced project and found the apparent low bidder to be JEV Construction LLC, 116 W. Main Street, 2nd Floor, Clinton, New Jersey. JEV Construction's Base Bid was in the amount of $335,300.00 representing items 1 and 2 of their Base Bid.

- Our office issued a letter of recommending the contract be awarded to JEV Construction for the Base Bid in the amount of $335,300.00 on the condition of favorable review by the Borough Solicitor and CFO.

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- A pre-construction meeting was held on Thursday, October 15, 2015, with representatives from JEV Construction, John Ellis, Kelly Santosusso, and Bach Associates. Pre-construction meeting minutes will be prepared by Bach Associates and forwarded to all meeting attendees in addition to the Borough Clerk, Mayor, and Council.

- Construction has commenced on this project with the wet well to be installed during the week of December 14, 2015.

Devon Avenue Field Lights (No Change Since Last Report)

- Our office has completed an existing condition survey, Bid Documents, and Specifications for this project. The Bid Documents and Specifications consisting of a Base Bid scope of work as well as Add Alternate No. 1 and Add Alternate Bid No. 2.

- The Bid Opening was held on October 20, 2015. There were five (5) bidders, with the low bidder being Deerfield Electric, Inc. in the amount of $311,997 for the Base Bid. Our office has previously submitted a letter summarizing the bid results as well as the average of the lowest three (3) bids for the Council's review.

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BOROUGH OF HADDON HEIGHTS
Saturday, January 2, 2016
Reorganization Meeting Minutes

Council President Kathy Lange called the Reorganization Meeting to Order at 11:00 a.m. She then read the following statement:

"In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, notice of this meeting was posted on the bulletin board designed for that purpose and notice was transmitted to the official newspapers provided by Resolution adopted December 1, 2015."

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Council President she asked all to stand for a moment of silence. She then led the meeting in the Pledge of Allegiance.

INVOCATION

Council President asked Father E. Joseph Byerley forward for the Invocation. Council President Lange

Council President Lange acknowledged the dignitaries present: Patricia Eagan Jones, State Assemblywoman, the Honorable Nan S. Famular, Judge in Superior Court, the Honorable Augie Longo, former Mayor of Haddon Heights, the Honorable Rosemary Fitzgerald, former Councilwoman. Lastly, she said that on behalf of Congressman Donald Norcross, Vincent Sarubbi, Jr., the Congressman's legislative assistant is here on his behalf.

OATH OF OFFICE TO MAYOR

The Honorable Nan S. Famular came forward as Mayor-elect Merryfield and his family assembled for Oath of Office. Following the Oath, all posed for a photo for the RETROSPECT. Mayor Merryfield then returned to his seat to preside over the remainder of the meeting.

OATH OF OFFICE TO COUNCIL-MEMBERS ELECT

Mayor Merryfield asked that Councilman-elect Stephen D. Berryhill and his wife come forward along with Assemblywoman Patricia Eagan Jones for the Oath of Office. Following the swearing in, all posed for a photo for the RETROSPECT.

Mayor Merryfield then asked Councilwoman-elect Jacquelyn Valvardi, her family and Assistant United States Attorney Patrick Askin to come forward for the Oath of Office. Mr. Askin administered the Oath of Office and all then all posed for a photograph for the RETROSPECT.

ROLL CALL:

Council President Lange asked Borough Clerk Santosusso for roll call.

Under roll call the following members were present: Councilmen Stephen D. Berryhill, Councilwoman Susan R. Griffith, Council President Kathy Lange, Councilwoman Jacqueline E. Valvardi, Earl R. Miller, Jr. were present as well as Solicitor, Albert J. Olizi, Jr., Borough Clerk Kelly Santosusso and Deputy Clerk Katilyn Compton. Councilman Richard DiRenzo was absent.

Mayor Merryfield wished all a good morning and a happy new year. He thanked everyone in attendance for being here at the Reorganization meeting. He said that he was honored and humbled to begin his term as the Mayor. He said that he is not one for long speeches but said that he would like to thank his family and all those who have supported him throughout his years of political involvement. He then congratulated Councilman Berryhill welcoming him back to Council noting the positive working relationship they have had. Mayor Merryfield then congratulated Councilwoman Valvardi and said that he cannot wait to work with everyone on Council. He then made the following statement:

"I'm not someone who is about talking, I am about delivering. This will be the theme of this administration. I will not spend time on empty words and promises. We will spend time on working in a bipartisan environment the issues facing our town. We are not going to get bogged down by negativity; there is no room for that here. Instead, we are going to act in a positive way and move our town forward. You deserve nothing less. For those of you whose trust I have earned in the last election, I thank you. For those of you whose trust I haven't earned

yet, I hope you will give me and those on this government the opportunity to earn it. Thank you again and best wishes in 2016."

Councilwoman Valvardi wished all a happy new year and thanked her family and friends who those who have supported her. She also thanked the people of the town who voted for her this time around. Valvardi said she says looks forward to working with everyone here saying that this opportunity is new, exciting and different Lastly, she said that she is looking forward to representing residents' voices on this Council.

Councilman Berryhill thanked all who voted for him and said that he enjoys serving on Council. He said that he wanted to acknowledge those in town with which he has worked. He said that the town has received a *Bronze Certification* from Sustainable New Jersey three times in a row, noting that this is unusual for a small town like Haddon Heights. He thanked all those responsible for working toward this effort. He went on to say he has worked toward the beautification of the town on the *Streetscape Committee* with the Banners in the Business District thanking all those involved in the banner project.

Berryhill acknowledged members of *Sustainable Haddon Heights* and the *Environmental Commission* who preserve and protects our natural resources. He named all members of both groups. He said that several individuals serve on more than one committee which he described as above the call of duty.

He then noted the *Community Garden* from which residents can rent plots for seasonal growing. He said that these members give back the proceeds of the Garden to our community in the way of donations to charities in town and to families with financial difficulties.

Councilman Berryhill thanked the members of the *Creative Team* saying that they nurture our artists in town. He said that they planned two musical festivals this year; one of which was rained out and the other was following the 4th of July Parade. He thanked all on the Committee and then said that he had a few of the musicians involved play in his home at his New Year's Eve party.

Berryhill described the *Local Board of Health* noting that they ensure the health of the residents in town. He said the group is very professional and works well together.

Councilman Berryhill said that the *Shade Tree Commission* is partially responsible for the beauty of the White Horse Pike in Haddon Heights. He said we have one of the most beautiful towns in this area and much of it is due to the shade trees here. He named and thanked all the members on the Commission.

Berryhill said that he was asked to head Construction and Zoning half way through the year last year. He thanked John Szczerbinski and Ron Newell from the Construction and Zoning Department saying they are both great people and a pleasure to work with.

Councilman Berryhill spoke of the *Haddon Heights Municipal Alliance* is close to his heart as he has lost friends to drug and alcohol abuse. He thanked the entire work for their work. He specifically mentioned past Chair, Susie Griffith for which he said he enjoyed working with. He thanked all members by name.

He then thanked the police officers in town who have some new initiatives this year. He said he is looking forward to working on these initiatives which he thinks will be helpful to some of our residents.

He also thanked Holly Cass who works for the County and is a resident noting that she is always there to help him out.

Berryhill thanked Albert Olizi, our Solicitor, who keeps everyone on track and says that he has been great to work with.

He said that he did most of his Christmas Shopping from businesses/restaurants in town noting that he shopped at Carole's Candy, , Kunkel's Restaurant, the Village Cheese Shop, Station House Restaurant, Anthony's Restaurant, Fair Trade Lady, John's Friendly Market, Ralph's Pizza and Local Links.

Lastly, he thanked all who voted for him as well as those who did not. He said that he was very happy to work with Councilwoman Jackie Valvardi as she represents some of the younger residents in town. Lastly, Councilman Berryhill then thanked past Mayor Forte for a good working relationship over the past four years. He then said that he thought that Jack Merryfield will be a fantastic Mayor as he has already worked with him on directorships. He said that he feels blessed to serve on Council this term.

Councilwoman Griffith thanked wished all a happy and healthy and prosperous New Year. She spoke to Mayor Merryfield saying that he is her dear friend. She went on to say that she is so excited to work with Mayor Merryfield knows he will do a great job. She also congratulated Councilwoman Valvardi and looks forward to working with her saying she knows she will do well and offered any assistance she may need. She then congratulated Councilman Berryhill and welcomed him back noting his dedicated service to the town. She said she is honored to be a part of Council again this year.

Council President Lange thanked all for coming and for voting in November. She welcomed all to attend the Council meetings throughout the year. She thanked all of the volunteers in the room who she described as the backbone of our wonderful community. She then wished all a happy new year.

Councilman Miller thanked all and congratulated Councilman Berryhill, Mayor Merryfield and Councilwoman Valvardi. He said he is looking forward to working with the entire town who he described as a great time. He went on to say that he would like to reiterate his commitment to the residents by doing his absolute best for every person in this town for the areas of his responsibility. He said he is looking forward to a great 2016.

PUBLIC COMMENT:

Council called for Public Comment on Caucus and Agenda items only.

Seeing no one come forward, a motion to close the public comment portion of the meeting was made by Councilwoman Griffith, seconded by Councilman Miller. All members present were in favor.

NEW BUSINESS:

Asked for a motion to appoint Councilwoman Kathy Lange to the position of Council President. A motion was made by Councilwoman Griffith, seconded by Councilman Miller. All members were in favor.

Mayor Merryfield announced that he will read the Directorship appointments and are as follows:

Administration/Personnel/Inter-Government	Councilwoman Jacquelyn Valvardi, Director Mayor Jack D. Merryfield, Jr.
Finance/Budgets/Grants	Councilman Earl R. Miller, Jr., Director Mayor Jack D. Merryfield, Jr.
Public Works Department	Councilman Earl R. Miller, Jr., Director Council President Kathy Lange Councilwoman Susan R. Griffith
Construction/Zoning Department	Councilman Stephen D. Berryhill, Director Mayor Jack D. Merryfield, Jr.
Public Safety (Police, Fire & Municipal Court)	Councilwoman Susan R. Griffith, Director Councilman Earl R. Miller, Jr.
Parks/Recreation	Council President Kathy Lange, Director Councilwoman Jacquelyn E. Valvardi

Mayor Merryfield asked for a motion to approve the directorship appointments. A motion was made to approve the directorship appointments by Councilman Berryhill, seconded by Council President Lange. All members present were in favor.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Resolution 2016:01 – Resolution Appointing Deputy Borough Clerk – Katilyn Compton, 1 yr.

Resolution 2016:02 – Resolution Appointing Auditor for 2016 – Bowman & Company, 1 yr.

Resolution 2016:03 – Resolution Appointing Borough Solicitor – Mattleman, Weinroth and Miller, P.C. – Albert J. Olizi, Esq., 1 yr.

Resolution 2016:04 – Resolution Appointing Borough Bond Counsel – Waters, McPherson, McNeill, P.C., 1 yr.

Resolution 2016:05 – Resolution Appointing Risk Manager – Tom Sherwin Agency, 1 yr.

Resolution 2016:06 – Resolution Appointing Court Administrator for the Haddon Heights Municipal Court – Cathy Lawson, 1 yr.

Resolution 2016:07 – Resolution Appointing Recycling Coordinator – John J. Ellis, 1 yr.

Resolution 2016:08 – Resolution Appointing Superintendent of the Department of Public Works – John J. Ellis. 1 yr.

Resolution 2016:09 – Resolution Appointing Deputy Court Administrator – Michele Busarello, Sharon McMaster, Karen Eckert, and Cynthia White, 1 yr.

Resolution 2016:10 – Resolution Appointing Tax Search Officer – Eric Fitzgerald

Resolution 2016:11 – Resolution Appointing Fire Chief – Nicholas Scardino, 1 yr.

Resolution 2016:12 – Resolution Appointing Fund Commissioner and Alternate to the Garden State Municipal Joint Insurance Fund – Mayor Jack D. Merryfield, Jr. and Earl R. Miller, Jr.

Resolution 2016:13 – Resolution Appointing Municipal Court Prosecutor – Richard A. DeMichele 1 yr.

Resolution 2016:14 – Resolution Appointing Municipal Court Public Defender – William J. Stopper, Esq., 1 yr.

Resolution 2016:15 – Resolution Appointing Zoning Code Enforcement Officer – Ron Newell, 1 yr.

Resolution 2016:16 – Resolution of the Mayor and Borough Council of the Borough of Haddon Heights in the County of Camden and State of New Jersey Designating Delegates to the Camden County Community Development Block Grant Program – Councilwoman Susan R. Griffith and Borough Clerk Kelly Santosusso, 1 yr.

Resolution 2016:17 – Resolution Appointing Broker of Record – Hardenbergh Insurance Group, 1 yr.

Resolution 2016:18 – Resolution Appointing Fire Inspectors for the Haddon Heights Fire Department – Judith Reiss, Thomas Daly, Jim Burleigh, Ralph Jones, Ernie Busch and Stephen DePierri, 1 yr.

Resolution 2016:19 – Resolution Appointing Members of the Haddon Heights Fire Department

Resolution 2016:20 – Resolution Appointing Deputy Coordinator of Emergency Management – Judith Reiss, 1 yr.

Resolution 2016:21 – Resolution Authorizing Chief of Police to Issue Gun Permits – Chief Richard Kinkler

Resolution 2016:22 - Resolution Appointing Crossing Guards for the Haddon Heights Police Department, 1 yr.

Resolution 2016:23 – Resolution Appointing Borough Arborist – Steve Dorsey, 1 yr.

Resolution 2016:24 – Resolution Appointing Frank Spadea to the Position of Licensed Collection System Operator (C-2 License), 1 yr.

Resolution 2016:25 – Resolution Concerning Attached 2016 Appointments

MOTION TO ADOPT RESOLUTION 2016:01 THROUGH 2016:25. All individuals named in the above Resolutions please stand to receive the *Oath of Office* from Mayor Merryfield.

Mayor Merryfield asked for a motion to approve Resolutions 2016:01 through 2016:25. A motion to adopt Resolutions 2016:01 through 2016:25 was made by Councilman Berryhill, seconded by Council President Lange. All members present were in favor.

Mayor Merryfield then asked all appointees to stand for the administering of the Oath of Office. All stood, raised their right hand and repeated the Oath of Office after the Mayor.

Resolution 2016:26 – Resolution Regarding Rules of Council

A motion was made to adopt Resolution 2016:26 by Councilman Berryhill, seconded by Councilwoman Griffith. All members present were in favor.

Resolution 2016:27 – Resolution Regarding Interest Rate for 2016

A motion was made to adopt Resolution 2016:27 by Councilman Berryhill, seconded by Councilwoman Griffith. Under a roll call vote, all members present voted yes.

Resolution 2016:28 – Resolution Establishing a Petty Cash Fund for 2016

A motion to adopt Resolution 2016:28 was made by Councilwoman Griffith, seconded by Councilman Miller. Under a roll call vote, all members present voted yes.

Resolution 2016:29 – Resolution Authorizing Use of a Cash Management Plan

A motion to adopt Resolution 2016:29 was made by Councilman Miller, seconded by Councilwoman Griffith. Under a roll call vote, all members present voted yes.

Resolution 2016:30 – Resolution Designating Newspapers to Receive Notices of Meetings as Required Under the Open Public Meetings Act

A motion was made to adopt Resolution 2016:30 was made by Councilman Berryhill, seconded by Councilwoman Griffith. All members present were in favor.

Resolution 2016:31 – Resolution Establishing 2016 Council Meeting Dates

A motion to adopt Resolution 2016:31 was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members present were in in favor.

Resolution 2016:32 – Resolution Approving Temporary Budget Appropriations for 2016

A motion to adopt Resolution 2016:32 was made by Councilman Miller, seconded by Councilwoman Griffith. Under a roll call vote, all members present voted yes.

Resolution 2016:33 – Resolution Approving Payment of Bills and Claims for First Half of January 2016

A motion to adopt Resolution 2016:33 was made by Councilwoman Griffith, seconded by Councilman Miller. Under a roll call vote, all members present voted yes.

Resolution 2016:34 – Resolution Designating Depositories of Funds for Various Accounts for 2016

A motion to adopt Resolution 2016:34 was made by Council President Lange, seconded by Councilman Berryhill. Under a roll call vote, all members present voted yes.

Resolution 2016:35 - Resolution Authorizing Issuance of Planning/Zoning Escrow Refunds

A motion to adopt Resolution 2016:35 was made by Councilman Berryhill, seconded by Councilwoman Griffith. Under a roll call vote, all members present voted yes.

Resolution 2016:36 – Resolution Authorizing the Utilization of State Contract Vendors

A motion to adopt Resolution 2016:28 was made by Councilman Berryhill, seconded by Council President Lange. Under a roll call vote, all members present voted yes.

PUBLIC COMMENT

Mayor Merryfield called for Public Comment on any matter the public wishes to address. Seeing none, a motion to close the Public Comment portion of the meeting was made by Councilman Berryhill, seconded by Councilwoman Griffith. All members present were in favor.

Mayor Merryfield asked Father Byerley to come forward to offer the Benediction.

BENEDICTION

Rev. E. Joseph Byerley offered the Benediction; following

ADJOURNMENT

Mayor Merryfield asked for a motion to adjourn. A motion to adjourn was made by Councilwoman Griffith, seconded by Councilman Berryhill. All members present were in favor. 11:41 a.m.

Mayor Merryfield invited all present to Anthony's Ristorante for lunch.

Respectfully submitted:

_____

Kelly Santosusso, RMC, Borough Clerk

ORDINANCE 2016:1427

ORDINANCE OF THE BOROUGH OF HADDON HEIGHTS, COUNTY OF CAMDEN, NEW JERSEY, RE-APPROPRIATING CERTAIN FUNDED APPROPRIATION BALANCES HERETOFORE PROVIDED FOR VARIOUS CAPITAL PROJECTS AND RE-APPROPRIATING SUCH FUNDED APPROPRIATION BALANCES FOR OTHER CAPITAL PROJECTS

BE IT ORDAINED by the Governing Body of the Borough of Haddon Heights, County of Camden, New Jersey (the "Borough") (not less than two thirds of all of the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), as follows:

Section 1. The following appropriations remaining as balances in the following Bond Ordinances ("Ordinances") heretofore adopted by the Borough, are each hereby canceled:

Ordinance:	**Amount:**
2015:1425	$5,000.00
TOTAL:	$5,000.00

Section 2. The sum of $5,000, which represents the unfunded aggregate appropriations canceled in Section 1 hereof, is hereby re-appropriated from the Ordinances, as applicable, pursuant to Section 40A:2-39 of the Local Bond Law, for:

a) Computer software in the amount of $5,000.

Section 3. The aggregated period of usefulness of the purposes referred to in Section 2 within the limitations of the Local Bond Law and according to the reasonable life thereof, is not less than five (5) years.

Section 4. The Capital Budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the NJDCA Division of Local Government Services, is on file with the Borough Clerk and available for inspection.

Section 5. The improvements authorized hereby are not current expenses and are general improvements that the Borough may lawfully make. No part of the cost of any such improvements was authorized hereby has been or shall be specially assessed on any property specially benefitted thereby.

Section 6. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 7. The Borough covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on the bond proceeds hereby re-appropriated.

Section 8. This ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

Introduced: January 19, 2016

Public Hearing: _____

Final Adoption: _____

_____
Jack Merryfield, Jr., Mayor

ATTEST: _____
Kelly Santosusso, Borough Clerk

RESOLUTION 2016:37

COMBINING THE RESPONSIBILITIES OF THE STREETSCAPE COMMITTEE AND NEIGHBORS NIGHT OUT COMMITTEE AND MEMORIALIZING THE MAYOR'S 2016 APPOINTMENTS TO THE NEIGHBORS NIGHT OUT COMMITTEE

WHEREAS, the Borough of Haddon Heights has a number of volunteer committees that promote civic engagement and vibrancy and sponsor, coordinate, and manage various community and Borough improvements, for which the Borough is most appreciative and grateful; and

WHEREAS, two such committees that have been established over time are the Streetscape Committee and the Neighbors Night Out Committee, both of which have assisted with various community and Borough improvements; and

WHEREAS, in the interest of efficiency and the avoidance of any duplication of efforts, the Borough finds that the responsibilities previously assumed by the Streetscape Committee should be transferred to the Neighbors Night Out Committee, in addition to the responsibilities previously assumed by the Neighbors Night Out Committee;

NOW, THEREFORE, BE IT RESOLVED that the responsibilities, rights, and privileges of the Streetscape Committee (i.e., improvement of the streetscape in the Borough's business districts) be, and hereby are, transferred to the Neighbors Night Out Committee; and be it further

RESOLVED, that the Neighbors Night Out Committee shall dedicate a portion of its fundraising and improvements toward activities that benefit the overall streetscape in the Borough, and shall dedicate its other fundraising and improvements toward events that benefit the community as a whole; and be it further

RESOLVED, that all appointments to the Neighbors Night Out Committee shall be made by the Mayor, and that all terms shall be for one year beginning on January 1 and ending on December 31 of each year; and be it further

RESOLVED, that the Neighbors Night Committee shall conduct an organizational meeting within thirty days of the date of adoption of this Resolution at which time it shall choose from its membership a Chair and a Vice Chair, and the Chair shall report to the Mayor the names of the individuals who have been chosen as Chair and Vice Chair promptly following the organizational meeting; and be it further

RESOLVED, that the Borough memorializes the following appointments made by the Mayor to the Neighbors Night Out Committee, effective immediately upon adoption of this Resolution for terms expiring on December 31, 2016:

Lisa Bach
Councilman Stephen Berryhill
Fabian Brown
Paul DiMartini
Joseph Gentile
Tina Gentile
Councilwoman Susan Griffith – Council Liaison
Anthony Iannone
Danielle Linaris
Lauren McCall
Albert J. Olizi, Jr.
Roni Olizi
John Rayser

Carol Secinaro
Jillian Soriano
George Wise
Melinda Wise

Date: January 14, 2016

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2016:38

RESOLUTION AMENDING RESOLUTION 2016:25 RESOLUTION CONCERNING APPOINTMENTS

WHEREAS, additional appointments are necessary for the year 2016;

NOW, THEREFORE BE IT RESOLVED, that the individuals named below are hereby appointed to the Boards/Committees/Commissions so listed.

Planning & Zoning Board	**Term Expiring**
Earl R. Miller, Jr., Council Liaison	12/31/16
Environmental Commission	
David Cox	12/31/17
Jackie Parisi	12/31/18
Local Board of Health	
Hannah Haynes, DMD, Alternate #1	12/31/16
Creative Team	
Claudia Richards	12/31/16
Garden State JIF Safety Committee	
Joe Hales	12/31/16
Community Garden	
Richard Burke, Chair	12/31/16
Art Ritter, Treasurer	12/31/16
Judy Barnes, Secretary	12/31/16

Date: January 19, 2016

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2016:39

RESOLUTION APPOINTING ACTING FIRE OFFICIALS FOR THE HADDON HEIGHTS FIRE DEPARTMENT

WHEREAS, from time to time, there may be occasion in which the appointed Fire Official is unavailable; and

WHEREAS, it is the practice of neighboring towns Fire Departments to offer coverage providing their services in the absence of the Fire Official;

NOW, THEREFORE BE IT RESOLVED that Steve DePierri, Ernie Busch and James Burleigh, certified Fire Officials, are hereby appointed to the position of Acting Fire Official.

BE IT FURTHER RESOLVED that these appointments shall expire December 31, 2016.

Date: January 2, 2016

_____
Mayor Jack D. Merryfield, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2016:40

RESOLUTION AUTHORIZING PAYMENT OF BILLS & CLAIMS FOR SECOND HALF OF JANUARY

Trust Account	$ 1,372.80
Capital Account	$ 88,157.53
Payroll Account (WE 1/7/16)	$ 99,571.48
School Tax	$ 1,060,636.00
Animal Account	$ 0.00
Current Fund	$ 174,221.98
Total Amount of Bills & Claims	$ 1,423,959.79

Date: January 19, 2016

_____

Mayor Jack D. Merryfield, Jr.

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

Expenditures for Council Meetings

Date	1/19/2016	2015/2016 Accounts
Vendor	Amount	Reason
Trust		
Various Included in Report	588.60	All Accounts Marked T-13 T15
Payroll W/E 1/7/2016	784.20	
Total Trust	1,372.80	
Capital		
Computer Systems & Methods	3,433.59	CF-19 Computer for New Command Vehicle
Computer Systems & Methods	3,542.94	CF-31 Computer for New Utility Vehicle
JEV Construction, LLC	81,046.00	2014-1411(6) Lake Street Pump Station HH2015-5
Pennoni Assoc.	135.00	2014-1409(2) Devon Ave Sanitary Landfill
Total Capital	88,157.53	
Animal		
NJ Dept of Health & Human Services	0.00	Animal License Report December 2015
Total Animal	0.00	
Po's Paid Current Account Borough	174,221.98	
School Tax	1,060,636.00	
County Taxes 1st Q	0.00	
Payroll W/E 1/7/2016	99,571.48	
Total Current	1,334,429.46	
Total Spending 1/2/2016	1,423,959.79	

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Include Non-Budgeted: Y

First Enc Date Range: First to 12/31/16

Open: N Paid: N Void: N
Rcvd: N Held: N Aprv: Y
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
AIRGT AIR & GAS TECHNOLOGIES, INC					
15-01882 12/18/15					
1 ANNUAL MAINT CONTRACT AIR COMP	1,500.00	5-01-25-265-255	B Fire - Maint/Repair Other	A	12/18
Vendor Total:	1,500.00				
AJB A & J BAR					
16-00009 01/04/16					
1 TRASH BAGS FOR STREET	226.10	G-02-41-770-301	B Clean Community	A	01/04
Vendor Total:	226.10				
ALBAP ALBION AUTO PARTS					
16-00036 01/06/16					
1 STEARING COLUMN TRUCK #1	175.00	6-01-26-315-202	B Vehicle Maint - Public Works	A	01/06
Vendor Total:	175.00				
ARTP ART PRESS					
16-00060 01/11/16					
1 LETTERHEADS FOR BOROUGH	272.00	6-01-20-100-311	B Office Supplies	A	01/11
2 BUSINESS CARDS J. MERRYFIELD	56.00	6-01-20-100-311	B Office Supplies	A	01/11
	328.00				
Vendor Total:	328.00				
AUDUH AUDUBON HARDWARE					
16-00039 01/07/16					
1 PARTS & SUPPLIES DEC 2015	139.91	5-01-26-310-254	B Build/Grounds - Maint/Repair	A	01/07
Vendor Total:	139.91				

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
BATTR ROBERT J BATTERSBY					
16-00045 01/07/16					
1 Rx REIMBURSEMENT ROBERT 2015	412.45	5-01-23-220-234	B Retirees Health Insurance	A	01/07
2 Rx REIMBURSEMENT BRENDA 2015	140.94	5-01-23-220-234	B Retirees Health Insurance	A	01/07
	553.39				
Vendor Total:	553.39				
BOLLI BOLLINGER, SPECIALITY GROUP					
16-00076 01/13/16					
1 PRESCRIPTION DRUG FEB 2016	18,810.71	6-01-23-220-246	B Prescriptions - Bollinger	A	01/13
Vendor Total:	18,810.71				
BURNB BURNS BUICK GMC					
16-00042 01/07/16					
1 PARTS FOR HHPD 18-10	330.87	6-01-26-315-205	B Vehicle Maint - Police	A	01/07
Vendor Total:	330.87				
CAMDR CONVANTA ENERGY, LLC					
16-00033 01/05/16					
1 HOUSEHOLD TRASH DECEMBER 2015	13,547.93	5-01-32-465-217	B Solid Waste -Camden Resource Recovery	A	01/05
2 RECYCLE TAX DECEMBER 2015	648.33	5-01-32-465-302	B Recycling Tax	A	01/05
	14,196.26				
Vendor Total:	14,196.26				
COMC COMCAST					
16-00037 01/06/16					
1 HI SPEED INTERNET SOF JAN 2016	137.85	6-01-31-440-216	B Regular Telephones	A	01/06
Vendor Total:	137.85				
COMSM COMPUTER SYSTEMS & METHODS					
15-01857 12/14/15					
1 CF-19 COMPUTER NEW COMMAND	3,433.59	C-04-55-811-802	B Fire Truck	A	12/14

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
COMSM COMPUTER SYSTEMS & METHODS	Continued				
15-01857 12/14/15		Continued			
2 CF-31 COMPUTER NEW UTILITY	3,542.94	C-04-55-811-802	B Fire Truck	A	12/14
	6,976.53				
Vendor Total:	6,976.53				
COUNC COUNTY CONSERVATION CO					
16-00077 01/13/16					
1 YARD TRIMMINGS DISP W/E 1/8/16	405.00	6-01-32-465-218	B Solid Waste - Brush Pickup	A	01/13
Vendor Total:	405.00				
COURP COURIER POST					
16-00026 01/05/16					
1 REORG MEETING NOTICE	7.20	5-01-20-120-217	B Clerk - Legal Advertising	A	01/05
2 ORD BANNING SALE OF CATS & DOG	97.20	5-01-20-120-217	B Clerk - Legal Advertising	A	01/05
3 REQUEST FOR PLANNING BD SOLIC	24.30	5-01-20-120-217	B Clerk - Legal Advertising	A	01/05
4 LEGAL NOTICE BANNING SALE C&D	39.45	5-01-20-120-217	B Clerk - Legal Advertising	A	01/05
	168.15				
Vendor Total:	168.15				
DEERP READY FRESH BY NESTLE					
16-00059 01/11/16					
1 BOTTLED WATER DEC 2015	155.49	5-01-20-120-279	B Clerk - Bottled Water	A	01/11
Vendor Total:	155.49				
DEPLM DEPENDABLE LAND MAINTENANC LLC					
15-01877 12/17/15					
1 TREE REMOVAL VARIOUS SITES	6,600.00	5-01-26-290-302	B Public Works - Tree Maintenance	A	12/17
Vendor Total:	6,600.00				

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
FLEMP FLEMING TERMITE & PEST					
16-00014 01/04/16					
1 PEST CONTROL SOF OCT-NOV 2015	51.36	5-01-26-310-254	B Build/Grounds - Maint/Repair	A	01/04
Vendor Total:	51.36				
FRANK FRANKLIN TRAILER INC					
16-00051 01/08/16					
1 HUB 8 STUD	196.76	5-01-26-315-202	B Vehicle Maint - Public Works	A	01/08
Vendor Total:	196.76				
GLOUT GLOUCESTER TWP MUA					
16-00048 01/08/16					
1 GRASS & LEAF DISPOSAL FEES	15,312.00	5-01-32-465-216	B Solid Waste - Leaf Disposal GT MUA	A	01/08
Vendor Total:	15,312.00				
HERCO HERITAGE CONSULTING, INC.					
16-00055 01/08/16					
1 ASSESMENT HERITAGE TOUR POTEN	5,000.00	G-02-41-720-302	B Historic Architectural Survey Grant	A	01/08
Vendor Total:	5,000.00				
HHBE HADDON HEIGHTS BD OF ED					
16-00034 01/06/16					
1 BORO CONBTRIBUTION JAN 2016	1,060,636.00	6-01-55-001-001	B Local School Taxes Payable	A	01/06
Vendor Total:	1,060,636.00				
HHBUS HADDON HEIGHTS BUSINESS &					
16-00018 01/05/16					
1 BOROUGH DUES FOR 2016	75.00	6-01-20-120-223	B Clerk - Dues	A	01/05
Vendor Total:	75.00				

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
HHLIB HADDON HEIGHTS LIBRARY					
16-00035 01/06/16					
1 BORO CONTRIBUTION JAN 2016	22,636.75	6-01-29-390-288	B Maint Free Public Library	A	01/06
Vendor Total:	22,636.75				
JEVCO JEV CONSTRUCTION, LLC					
16-00084 01/14/16					
1 RECON LAKE ST PUMP HH2015-5	81,046.00	C-04-55-808-806	B 2014:1411(6) Lake St Pump Station	A	01/14
Vendor Total:	81,046.00				
KONPF KONICA MINOLTA PRIMIER FINANCE					
16-00028 01/05/16					
1 MUNI BLDG LEASE JAN 2016	256.49	6-01-20-100-516	B Service Contracts	A	01/05
Vendor Total:	256.49				
LAWMS LAWMEN SUPPLY CO OF NJ					
15-01244 08/21/15					
1 POLICE EQUIPMENT	2,391.90	5-01-25-240-233	B Police - Minor Equipment / Supplies	A	08/21
Vendor Total:	2,391.90				
LEAGU NEW JERSEY LEAGUE OF MUN					
16-00022 01/05/16					
1 LEAG OF MUNIC ANN BORO DUES	657.00	6-01-20-120-223	B Clerk - Dues	A	01/05
Vendor Total:	657.00				
LINES LINE SYSTEMS, INC					
16-00075 01/12/16					
1 REGULAR PHONES JAN 2016	1,026.38	6-01-31-440-216	B Regular Telephones	A	01/12
Vendor Total:	1,026.38				

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
LYNSS LYNEER STAFFING SOLUTIONS					
16-00019 01/05/16					
1 TEMPORARY WORKERS W/E 12/29/15	1,203.84	5-01-26-290-280	B Public Works - Temporary Workers	A	01/05
16-00062 01/11/16					
1 TEMPORARY WORKERS W/E 1/3/16	827.64	6-01-26-290-280	B Public Works - Temporary Workers	A	01/11
Vendor Total:	2,031.48				
MENKM MENKE & MENKE, LLC					
15-01895 12/22/15					
1 REVIEW GARD PLAN & PREP 3D PLA	1,325.00	G-02-41-720-302	B Historic Architectural Survey Grant	A	12/22
Vendor Total:	1,325.00				
MULTT MULTI-TEMP					
16-00057 01/11/16					
1 FIX HEATER COMMUNITY CTR	125.88	5-01-26-310-254	B Build/Grounds - Maint/Repair	A	01/11
Vendor Total:	125.88				
NAPA NAPA AUTO PARTS					
16-00072 01/12/16					
1 BATTERY FOR FIRE VECHICLE	178.10	6-01-26-315-207	B Vehicle Maint - Fire	A	01/12
2 AIR FILTER SPARK PLUGS HHFD	20.46	5-01-26-315-207	B Vehicle Maint - Fire	A	01/12
3 AIR FILTER SPARK PLUGS HHFD CR	12.65-	5-01-26-315-207	B Vehicle Maint - Fire	A	01/12
4 BATTERY CHARGER & LUG CAB HHFD	75.60	5-01-26-315-207	B Vehicle Maint - Fire	A	01/12
	261.51				
Vendor Total:	261.51				
NATA NAT ALEXANDER CO., INC					
15-01844 12/09/15					
1 POLICE CAUTION TAPE	160.00	5-01-25-240-233	B Police - Minor Equipment / Supplies	A	12/09
15-01942 12/30/15					
1 DOUBLE HEADED HYDRANT WRENCH	87.00	5-01-25-265-235	B Fire - Personal Protective Equip	A	12/30

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc D
NATA NAT ALEXANDER CO., INC	Continued				
15-01942 12/30/15		Continued			
2 FIREDEX P84 BLACK HOODS	180.00	5-01-25-265-235	B Fire - Personal Protective Equip	A	12/30
	267.00				
Vendor Total:	427.00				
NETS NETWORKS PLUS, LLC					
16-00054 01/08/16					
1 IT SERVICE CONTRACT OCT 15	1,000.00	5-01-20-100-515	B Computer Maintanence	A	01/08
2 IT SERVICE CONTRACT NOV 15	1,000.00	5-01-20-100-515	B Computer Maintanence	A	01/08
3 IT SERVICE CONTRACT DEC 15	1,000.00	5-01-20-100-515	B Computer Maintanence	A	01/08
	3,000.00				
Vendor Total:	3,000.00				
NJAMB NJ AMERICAN WATER					
16-00044 01/07/16					
1 135 HYDTS DEC 2015	6,088.50	5-01-25-265-389	B Fire Hydrant Water Service	A	01/07
16-00052 01/08/16					
1 HHFD 608 STATION AVE DEC 2015	33.50	5-01-31-445-289	B Water Service	A	01/08
2 HHYA WALNUT & DEVON DEC 2015	47.27	5-01-31-445-289	B Water Service	A	01/08
3 321 LIPPENCOTT AVE DEC 2015	40.63	5-01-31-445-289	B Water Service	A	01/08
4 WALNUT AV & DEVON DEC 2015	34.00	5-01-31-445-289	B Water Service	A	01/08
5 514 W ATLANTIC AVE DEC 2015	53.90	5-01-31-445-289	B Water Service	A	01/08
6 625 STATION AVE DEC 2015	60.54	5-01-31-445-289	B Water Service	A	01/08
	269.84				
16-00061 01/11/16					
1 13 GLOVER AVE. DEC 2016	13.60	T-13-56-860-819	B Reserve Community Garden Expenses (516)	A	01/11
2 HH LOG CABIN DEC 2016	13.60	5-01-31-445-289	B Water Service	A	01/11
3 W. HIGH ST BALLFIELD DEC 2016	34.00	5-01-31-445-289	B Water Service	A	01/11
	61.20				
Vendor Total:	6,419.54				

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
NJDCA TREASURER ST OF NJ					
16-00029 01/05/16					
1 4th QTR STATE PERMIT SURCHARGE	1,850.00	5-01-55-005-001	B DCA Training Fees Due NJ	A	01/05
Vendor Total:	1,850.00				
NJDOM NJ DEPT OF HEALTH & SEN SER					
16-00017 01/04/16					
1 NON-EDRS BURIAL PERM 4TH Q 15	10.00	5-01-55-005-007	B TREA ST NJ BURIAL PERMITS	A	01/04
Vendor Total:	10.00				
OAKLB OAKLYN BOROUGH					
16-00068 01/11/16					
1 COURT SHARED SERVICE 4TH Q 15	32,742.93	5-01-43-490-201	B Court - Shared Service	A	01/11
Vendor Total:	32,742.93				
OFFIB OFFICE BASICS, INC.					
16-00020 01/05/16					
1 INDEX 3 RING POST-INS CARTRIDG	66.58	5-01-20-100-311	B Office Supplies	A	01/05
16-00056 01/08/16					
1 BINDERS DISINFECTANT CARTRIDGS	249.40	6-01-20-100-311	B Office Supplies	A	01/08
16-00067 01/11/16					
1 HANGING FOLDERS & BINDERS	228.74	6-01-20-100-311	B Office Supplies	A	01/11
2 INK REFILLS STAMP	33.17	6-01-20-100-311	B Office Supplies	A	01/11
3 PAPER MULTI LETTER 98 BRIGHT	223.92	6-01-20-100-311	B Office Supplies	A	01/11
	485.83				
Vendor Total:	801.81				
ONECA ONE CALL CONCEPTS					
16-00013 01/04/16					
1 MARK OUTS DECEMBER 2015	43.40	5-01-26-290-254	B Public Works - Sewer Maint/Repairs	A	01/04
Vendor Total:	43.40				

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc D
PAULS PAUL'S CUSTOMS AWARDS					
15-01885 12/18/15 Retire Plaque, Locker Plates					
1 Retire Plaque, Locker Plates	142.00	5-01-25-240-226	B Police - Awards	A	12/18
2 Retire Plaque, Locker Plates	10.00	5-01-25-240-226	B Police - Awards	A	12/18
3 Retire Plaque, Corrections	65.00	5-01-25-240-226	B Police - Awards	A	01/07
	217.00				
16-00010 01/04/16					
1 NAME PLATES FOR GEAR RACKS	40.00	6-01-25-265-233	B Fire - Purchase Minor Equip	A	01/04
Vendor Total:	257.00				
PEDRO PEDRONI					
16-00050 01/08/16					
1 DIESEL FUEL	982.88	6-01-31-460-276	B Diesel Fuel	A	01/08
Vendor Total:	982.88				
PENNA PENNONI ASSOC INC					
16-00023 01/05/16					
1 DEVON AVENUE LANDFILL PMT	135.00	C-04-55-807-802	B 2014-1409(2) Devon Ave Sanitary Landfill	A	01/05
Vendor Total:	135.00				
PHOEA PHOENIX ADVISORS, LLC					
15-01945 12/31/15					
1 REQUIRED FILING BY DISCOLS AGT	650.00	5-01-20-130-205	B Finance - Professional Finance Services	A	12/31
Vendor Total:	650.00				
PSEGR PSE&G					
16-00030 01/05/16					
1 321 7TH AVE DEC 2015	767.17	5-01-31-430-288	B Electric & Gas	A	01/05
2 514 W ATLANTIC AVE DEC 2015	1,428.51	5-01-31-430-288	B Electric & Gas	A	01/05
3 S PARK AVE P60406	4.26	5-01-31-430-288	B Electric & Gas	A	01/05
4 WEST HIGH STREET & 8TH	28.79	5-01-31-430-288	B Electric & Gas	A	01/05

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc D
PSEGR PSE&G	Continued				
16-00030 01/05/16		Continued			
5 WEST HIGH STREET	236.83	5-01-31-430-288	B Electric & Gas	A	01/05
	2,465.56				
16-00078 01/13/16					
1 DEVON AV P#61076 JAN 2016	21.47	6-01-31-430-288	B Electric & Gas	A	01/13
2 E ATLANTIC AV P#01310 JAN 2016	21.47	6-01-31-430-288	B Electric & Gas	A	01/13
	42.94				
Vendor Total:	2,508.50				
PWSER P&W Sercice Center					
15-01809 12/03/15					
1 MINIROR VI VHF PAGERS	1,914.00	5-01-25-265-231	B Fire - Schools/Training	A	12/03
Vendor Total:	1,914.00				
REGNJ REGISTRARS' ASSOC. OF NJ					
16-00025 01/05/16					
1 2016 MENBERSHIP KELLY & MARION	50.00	6-01-20-120-223	B Clerk - Dues	A	01/05
Vendor Total:	50.00				
RETRO THE RETROSPECT					
16-00015 01/04/16					
1 LICENSED SITE REMEDE & PROOF	22.85	6-01-20-120-217	B Clerk - Legal Advertising	A	01/04
16-00058 01/11/16					
1 BD OF HEALTH 2016 MEETS & PROO	16.22	6-01-20-120-217	B Clerk - Legal Advertising	A	01/11
2 MUNI ALLIANC 2016 MEETS & PROO	16.73	6-01-20-120-217	B Clerk - Legal Advertising	A	01/11
3 COUNCIL 2016 MEETINGS & PROOFS	24.89	6-01-20-120-217	B Clerk - Legal Advertising	A	01/11
	57.84				
Vendor Total:	80.69				

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
SJSAN SOUTH JERSEY SANITATION					
16-00053 01/08/16					
1 CURBSIDE TRASH DECEMBER 2015	25,750.00	5-01-26-305-202	B Trash - SJ Sanitation	A	01/08
Vendor Total:	25,750.00				
SMARS SMARTSIGN					
15-01449 09/29/15					
1 OVERNITE PARKING PERMIT STICKE	163.50	5-01-25-240-233	B Police - Minor Equipment / Supplies	A	09/29
Vendor Total:	163.50				
TCTA TCTA OF NEW JERSEY					
16-00021 01/05/16					
1 MEMBERSHIP APPL E. FITZGERALD	100.00	6-01-20-145-223	B Tax Collector - Dues	A	01/05
Vendor Total:	100.00				
TIREC TIRE CORRAL					
16-00080 01/13/16					
1 NEW TIRES FOR HHPD 18-2	588.76	6-01-26-315-205	B Vehicle Maint - Police	A	01/13
Vendor Total:	588.76				
TOWEC CRISTIAN M. TOWERS, ESQ.					
16-00027 01/05/16					
1 PUBLIC DEFENDER DEC 2015	575.00	T-13-56-860-808	B Reserve Public Defender (506)	A	01/05
Vendor Total:	575.00				
USPOS UNITED STATES POSTAL SERVICE					
16-00024 01/05/16					
1 RENEWAL BULK PERMINB #1027	225.00	6-01-20-100-212	B Postage	A	01/05
Vendor Total:	225.00				

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Vendor # Name / PO # / PO Date / Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc D
VER33 VERIZON					
16-00074 01/12/16					
1 PHONES SOF DEC 2015	352.28	5-01-31-440-216	B Regular Telephones	A	01/12
Vendor Total:	352.28				
VER48 VERIZON					
16-00063 01/11/16					
1 REGULAR PHONES HHFD DEC 2015	56.44	5-01-31-440-216	B Regular Telephones	A	01/11
Vendor Total:	56.44				
VERIW VERIZON WIRELESS					
16-00071 01/11/16					
1 POLICE MDTS DEC 2015	37.61	5-01-31-440-216	B Regular Telephones	A	01/11
Vendor Total:	37.61				
YOUFA TREASURER STATE OF NEW JERSEY					
16-00016 01/04/16					
1 MARRIAGE LIC & CU FEE 4TH Q 15	150.00	5-01-55-005-002	B Marriage Fees Due NJ	A	01/04
Vendor Total:	150.00				

Total Purchase Orders: 66 Total P.O. Line Items: 97 Total List Amount: 1,323,604.11 Total Void Amount: 0.00

HADDON HEIGHTS BOROUGH
Purchase Order Listing By Vendor Id

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	5-01	118,980.59	0.00	0.00	118,980.59
CURRENT FUND	6-01	1,109,326.29	0.00	0.00	1,109,326.29
GENERAL CAPITAL FUND	C-04	88,157.53	0.00	0.00	88,157.53
	G-02	6,551.10	0.00	0.00	6,551.10
TRUST - OTHER TRUST	T-13	588.60	0.00	0.00	588.60
Total Of All Funds:		1,323,604.11	0.00	0.00	1,323,604.11

Current Fund 118,980.59
1,109,326.29
6,551.10
Total Current 1,234,857.98

RESOLUTION 2016:41

RESOLUTION APPROVING A SOCIAL AFFAIR PERMIT FOR THE VILLAGE CHEESE SHOP FOR THE PURPOSE OF A HADDONFIELD ADULT SCHOOL CLASS ON BELGIAN BEERS

NOW, THEREFORE BE IT RESOLVED that a one-day Social Affair Permit is hereby authorized by the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey for the Haddonfield Adult School's offering of an adult education class on *Belgian Beers* to be held on April 21, 2016 at the Village Cheese Shop located at 516 Station Avenue in the Borough of Haddon Heights.

Date: January 19, 2016

_____
Mayor Jack D. Merryfield, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF ALCOHOLIC BEVERAGE CONTROL
P.O. BOX 087, 140 EAST FRONT STREET
TRENTON, NJ 08625-0087

APPLICATION FOR SOCIAL AFFAIR PERMIT [SA]

APPLICATION MUST BE SUBMITTED AT LEAST TWO WEEKS PRIOR TO THE EVENT

Applications must be accompanied by a fee of **$100.00** PER DAY for Civic, Religious, or Educational Organizations; **$150.00** PER DAY for all other NON-PROFIT organizations, in the form of a check or money order payable to the DIVISION OF ALCOHOLIC BEVERAGE CONTROL.

NOTICE: **ORGANIZATIONS MAKING APPLICATION FOR THE FIRST TIME, MUST SUBMIT PROOF OF NON-PROFIT STATUS IN NEW JERSEY.** COMBINATIONS OF CERTIFICATE OF INCORPORATION, CHARTER OR BY-LAWS, FEDERAL TAX EXEMPT CERTIFICATE, FINANCIAL RECORDS AND MEMBERSHIP LIST (NAMES AND ADDRESSES INCLUDED) ARE ACCEPTABLE FORMS OF PROOF. THE DIVISION OF ALCOHOLIC BEVERAGE CONTROL RESERVES THE RIGHT TO REQUEST ADDITIONAL INFORMATION IF DOCUMENTATION SUBMITTED IS NOT SUFFICIENT.

Pursuant to **N.J.S.A.** 33: 1-74 and **N.J.A.C.** 13:2-5.1, the undersigned makes application for a Special Permit to sell, dispense and serve alcoholic beverages for consumption at an affair as stated herein:

Organization Information

1. Name of Organization: HADDONFIELD ADULT SCHOOL
   Address: 401 KINGS HWY E, HADDONFIELD NJ 08033
2. Does organization hold a liquor license? Yes ☐ No ☑ If yes, ____ - 31 - ____ - ____ (CLUB LICENSE'S ONLY)
3. Has organization held a special permit for Social Affair during the past 3 years? Yes ☑ No ☐ If no, supply proof of non-profit status from **NOTICE** paragraph above. Previous Permit No: 23059
4. Contact TREVER MILLER Phone Number: 856-428-4433
5. E-mail address DIRECTOR@HADDONFIELDADULTSCHOOL.ORG
6. Mailing address 401 KINGS HWY E, HADDONFIELD NJ 08033

Premises Information

7. Location of premises where affair will be held: **(Describe Specifically)**
   Name of premises VILLAGE CHEESE SHOP
   Address of premises 516 STATION AVE, HADDON HEIGHTS, NJ 08035
8. Is the above named premises licensed? Yes ☐ No ☑ If yes, ____ - ____ - ____ - ____
9. Are the premises where the affair is to be held owned by a municipality, county or state? Yes ☐ No ☑
   If yes, state the name of owner ____
   For what purposes are premises used? RETAIL STORE
   Does the premise conduct mercantile business? Yes ☑ No ☐ If yes, what is sold? CHEESE & OTHER FOOD

Event Information

10. What date(s) will affair be held and between what hours alcoholic beverages will be dispensed (Dates **must be consecutive** to be on one application):

MM/DD/YY	START	END
4 /21/16	7:00 am☐ pm☑	9:00 am☐ pm☑
/ /	am☐ pm☐	am☐ pm☐
/ /	am☐ pm☐	am☐ pm☐

Rain Date (only **one** rain date): ____

11. What is the specific fundraising event being held? BELGIAN BEERS (CLASS)
12. How is a charge assessed? Ticket ☑ Contribution ☐ Other: ____ (SPECIFY OTHER)
13. Who is the recipient of the proceeds? HADDONFIELD ADULT SCHOOL

14. Check the types of alcoholic beverages to be dispensed if permit is granted:
Wine ☐ Distilled Spirits ☐ Malt Alcoholic Beverages ☑

15. What are cup sizes for alcoholic beverages? Wine _____ Beer 3 oz Spirits _____

16. How many people are expected to attend your event on a daily basis? 30

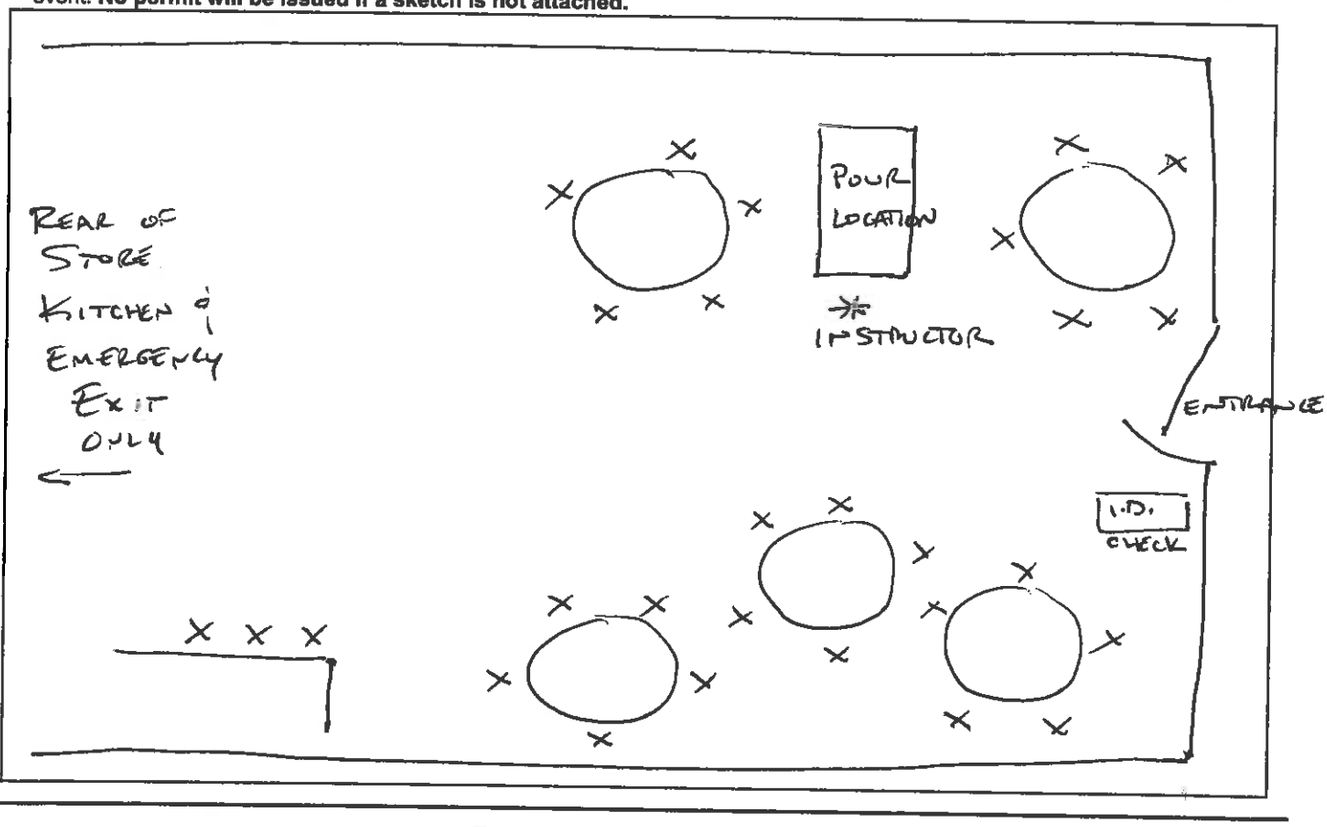
17. What is the approximate age group of the attendees? 25 - 65 yr

18. Will persons under the legal age to consume alcohol be in attendance? Yes ☐ No ☑

19. Explain in detail the security plans for the event. The plan should include the number of people checking for ID's, plans to prevent pass-offs to minors, the t ype of securit y at the event, the limit of alco holic beverages per transacti on, and any other relevant information pertaining to the event. *Please attach another sheet if necessary.*

STORE IS CLOSED TO GENERAL PUBLIC. STUDENTS ENTER FRONT DOOR WHERE AGE AND REGISTRATION ARE CHECKED BY INSTRUCTOR. ALL STUDENTS ARE PRE-REGISTERED. SAMPLE TASTINGS ARE POURED AND DISTRIBUTED BY INSTRUCTOR AND HELPER DURING LESSON WHERE APPROPRIATE.

20. Please use the space below or attach a **detailed** sketch of the area to be licensed. The sketch should include entrances and exits, ID checking area(s), location of where alcoholic beverages will be dispensed and any other relevant information pertaining to the event. **No permit will be issued if a sketch is not attached.**



Event Organizer Information

- Is the event being handled by a promoter, Production Company, or other entities? Yes ☐ No ☑ If yes, attach contract.

Company Name _____

Company Contact _____

Phone Number _____-_____-_____x_____ Title_____

NO PERMIT WILL BE GRANTED UNLESS WRITTEN APPROVALS FOR BELOW ARE OBTAINED
ORIGINAL SIGNATURES ONLY

If a Special Permit is granted, applicant agrees that alcoholic beverages will not be sold or served to anyone under the legal age, nor will such persons be permitted to consume alcoholic beverages at aforesaid affair and certifies that all conditions set forth in said Permit, all rules and regulations pertaining thereto and all ordinances and/or resolutions of the municipality where aforesaid affair is to be held will be complied with; and that permission is hereby given the Director of the Division of Alcoholic Beverage Control, Division of Taxation, and their duly authorized investigators and agents, and to any local peace officer to investigate the sale of alcoholic beverages at the social affair for which this application is made.

Gambling, mock gambling and gambling paraphernalia are not permitted on the premises licensed by the Special Permit unless otherwise approved by the Legalized Games of Chance Commission (973) 273-8000. **I HEREBY CERTIFY THAT THIS ORGANIZATION HAS NOT EXCEEDED ITS LIMIT OF 12 SPECIAL PERMITS DURING THIS CALENDAR YEAR.**

[signature] DIRECTOR
(Signature of Authorized Officer and Title)

HADDONFIELD ADULT SCHOOL
(Name of Organization)

Date of Signature 1/11/16

I hereby certify that there is no objection to the granting of a Special Permit to above applicant to sell alcoholic beverages at the affair to be held on aforesaid date and premises, subject to, however, the following Special Conditions (if any):

[signature]
(Signature of Chief of Police)

BOROUGH OF HADDON HEIGHTS
(Municipality where affair is to be held)

Date of Signature 1-15-2016

I hereby certify that the License Issuing Authority of this municipality has no objection to the granting of a Special Permit herein applied for and consents thereto. I further certify that the issuance of said Permit is not contrary to any local ordinance, resolution, regulation or policy which would prohibit same.

[signature] Santorufo, RMC
(Signature of Clerk)

BOROUGH OF HADDON HEIGHTS
(Municipality where affair is to be held)

Date of Signature: 1-15-16

The following consent is to be signed by the person so authorized of the premises where the affair is to be held.

I hereby certify that I am the person in charge of the premises upon which the herein affair will be held, that I am fully authorized to and do hereby certify that there are no objections to the sale and service of alcoholic beverages upon such premises at such affair. **I HEREBY CERTIFY THAT THIS PREMISE HAS NOT EXCEEDED ITS LIMIT OF 25 SPECIAL PERMITS DURING THIS CALENDAR YEAR.**

[signature] - owner - The Village Cheese Shop & Bistro
(Signature and Title)

Date of Signature 1/15/16

NOTE: THE DIVISION MUST BE NOTIFIED FOR CANCELLATION OR RESCHEDULING PRIOR TO THE DATE OF THE EVENT.

Issuance of the Special Permit will allow the organization to purchase alcoholic beverages for resale at the affair specified in the application from any licensed wholesaler or retailer. All advertising, tickets, etc., for the affair which contain reference to alcoholic beverages must include this Permit Number.

Rev. 01/13

RESOLUTION 2016:42

RESOLUTION APPROVING A SOCIAL AFFAIR PERMIT FOR THE VILLAGE CHEESE SHOP FOR THE PURPOSE OF A HADDONFIELD ADULT SCHOOL CLASS ON BOURBON

NOW, THEREFORE BE IT RESOLVED that a one-day Social Affair Permit is hereby authorized by the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey for the Haddonfield Adult School's offering of an adult education class on *Bourbon, Our National Spirit* to be held on March 10, 2016 at the Village Cheese Shop located at 516 Station Avenue in the Borough of Haddon Heights.

Date: January 19, 2016

_____
Mayor Jack D. Merryfield, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF ALCOHOLIC BEVERAGE CONTROL
P.O. BOX 087, 140 EAST FRONT STREET
TRENTON, NJ 08625-0087

APPLICATION FOR SOCIAL AFFAIR PERMIT [SA]

APPLICATION MUST BE SUBMITTED AT LEAST TWO WEEKS PRIOR TO THE EVENT

Applications must be accompanied by a fee of **$100.00** PER DAY for Civic, Religious, or Educational Organizations; **$150.00** PER DAY for all other NON-PROFIT organizations, in the form of a check or money order payable to the DIVISION OF ALCOHOLIC BEVERAGE CONTROL.

NOTICE: **ORGANIZATIONS MAKING APPLICATION FOR THE FIRST TIME, MUST SUBMIT PROOF OF NON-PROFIT STATUS IN NEW JERSEY.** COMBINATIONS OF CERTIFICATE OF INCORPORATION, CHARTER OR BY-LAWS, FEDERAL TAX EXEMPT CERTIFICATE, FINANCIAL RECORDS A ND MEMBERSHIP LIST (NAMES AND A DDRESSES INCLUDED) ARE ACCEPTABLE FORMS OF PROOF. THE DIVISION OF ALCOHOLIC BEVERAGE CONTROL RESERVES THE RIGHT TO REQUEST ADDITIONAL INFORMATION IF DOCUMENTATION SUBMITTED IS NOT SUFFICIENT.

Pursuant to **N.J.S.A.** 33: 1-74 and **N.J.A.C.** 13:2-5.1, the undersigned makes application for a Special Permit to sell, dispense and serve alcoholic beverages for consumption at an affair as stated herein:

Organization Information

1. Name of Organization: HADDONFIELD ADULT SCHOOL
   Address: 401 KINGS HWY E., HADDONFIELD NJ 08033
2. Does organization hold a liquor license? Yes ☐ No ☑ If yes, ____-31-____-____ (CLUB LICENSE'S ONLY)
3. Has organization held a special permit for Social Affair during the past 3 years? Yes ☑ No ☐ If no, supply proof of non-profit status from **NOTICE** paragraph above. Previous Permit No: 23059
4. Contact TREVER MILLER Phone Number: 856-428-4433
5. E-mail address DIRECTOR@HADDONFIELDADULTSCHOOL.ORG
6. Mailing address 401 KINGS HWY E, HADDONFIELD NJ 08033

Premises Information

7. Location of premises where affair will be held: **(Describe Specifically)**
   Name of premises VILLAGE CHEESE SHOP
   Address of premises 516 STATION AVE, HADDON HEIGHTS, NJ 08035
8. Is the above named premises licensed? Yes ☐ No ☑ If yes, ____-____-____-____
9. Are the premises where the affair is to be held owned by a municipality, county or state? Yes ☐ No ☑
   If yes, state the name of owner ____
   For what purposes are premises used? RETAIL STORE
   Does the premise conduct mercantile business? Yes ☑ No ☐ If yes, what is sold? CHEESE & OTHER FOOD

Event Information

10. What date(s) will affair be held and between what hours alcoholic beverages will be dispensed (Dates **must be consecutive** to be on one application):

MM/DD/YY	START	END
3/10/16	7:00 am☐ pm☑	9:00 am☐ pm☑
/ /	am☐ pm☐	am☐ pm☐
/ /	am☐ pm☐	am☐ pm☐

Rain Date (only **one** rain date): ____

11. What is the specific fundraising event being held? BOURBON, OUR NATIONAL SPIRIT (CLASS)
12. **How is a charge assessed?** Ticket ☑ Contribution ☐ Other: ____ (SPECIFY OTHER)
13. **Who is the recipient of the** proceeds? HADDONFIELD ADULT SCHOOL

14. Check the types of alcoholic beverages to be dispensed if permit is granted:
Wine ☐ Distilled Spirits ☑ Malt Alcoholic Beverages ☐

15. What are cup sizes for alcoholic beverages? Wine _____ Beer _____ Spirits 1/2 oz

16. How many people are expected to attend your event on a daily basis? 30

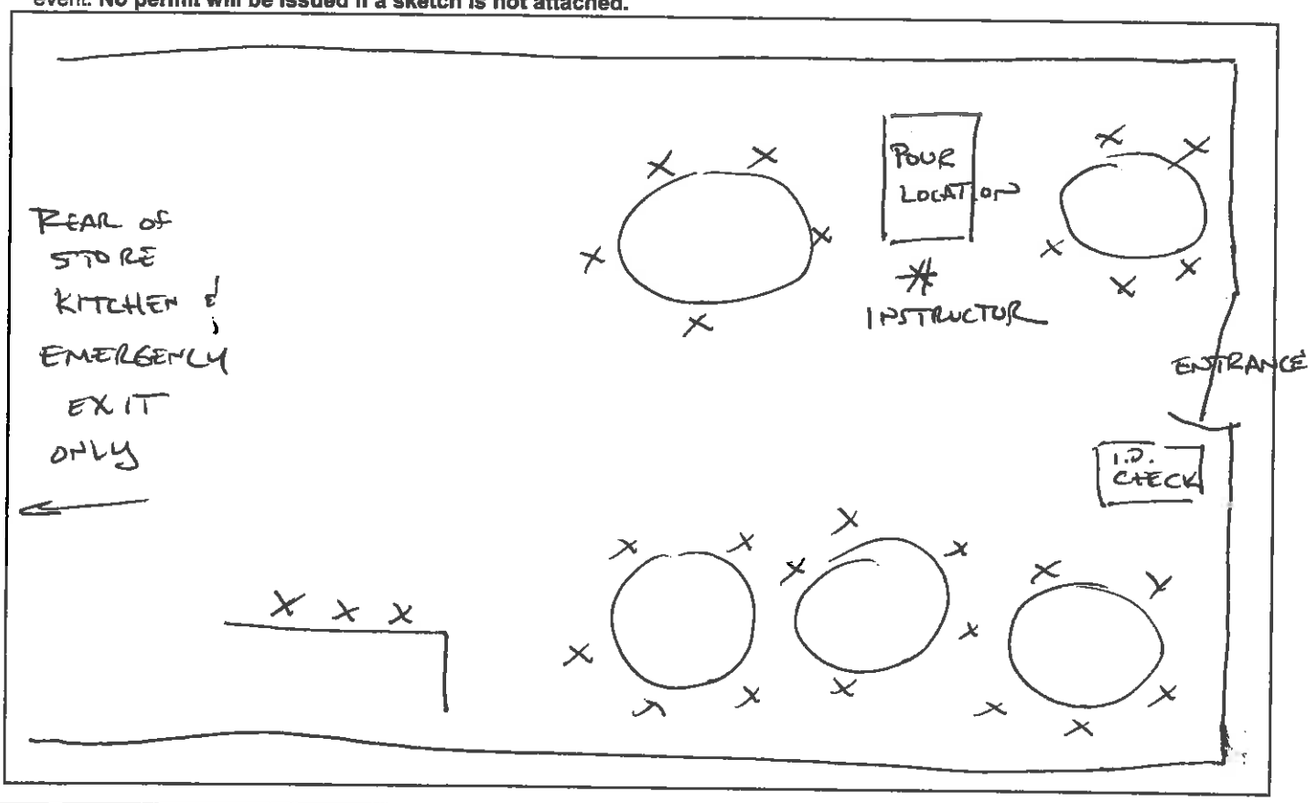
17. What is the approximate age group of the attendees? 25-65yr.

18. Will persons under the legal age to consume alcohol be in attendance? Yes ☐ No ☑

19. Explain in detail the security plans for the event. The plan should include the number of people checking for ID's, plans to prevent pass-offs to minors, the t ype of securit y at the event, the limit of alco holic beverages per transacti on, and any other relevant information pertaining to the event. *Please attach another sheet if necessary.*

STORE IS CLOSED TO GENERAL PUBLIC. STUDENTS ENTER FRONT DOOR WHERE REGISTRATION AND AGE ARE CHECKED BY INSTRUCTOR. ALL STUDENTS PRE-REGISTERED. SAMPLE TASTINGS ARE POURED & DISTRIBUTED BY INSTRUCTOR AND HELPER DURING LESSON WHERE APPROPRIATE

20. Please use the space below or attach a **detailed** sketch of the area to be licensed. The sketch should include entrances and exits, ID checking area(s), location of where alcoholic beverages will be dispensed and any other relevant information pertaining to the event. **No permit will be issued if a sketch is not attached.**



Event Organizer Information

- Is the event being handled by a promoter, Production Company, or other entities? Yes ☐ No ☑ If yes, attach contract.

Company Name _____

Company Contact _____

Phone Number _____-_____-_____x_____ Title_____

NO PERMIT WILL BE GRANTED UNLESS WRITTEN APPROVALS FOR BELOW ARE OBTAINED
ORIGINAL SIGNATURES ONLY

If a Special Permit is granted, applicant agrees that alcoholic beverages will not be sold or served to anyone under the legal age, nor will such persons be permitted to consume alcoholic beverages at aforesaid affair and certifies that all conditions set forth in said Permit, all rules and regulations pertaining thereto and all ordinances and/or resolutions of the municipality where aforesaid affair is to be held will be complied with; and that permission is hereby given the Director of the Division of Alcoholic Beverage Control, Division of Taxation, and their duly authorized investigators and agents, and to any local peace officer to investigate the sale of alcoholic beverages at the social affair for which this application is made.

Gambling, mock gambling and gambling paraphernalia are not permitted on the premises licensed by the Special Permit unless otherwise approved by the Legalized Games of Chance Commission (973) 273-8000. **I HEREBY CERTIFY THAT THIS ORGANIZATION HAS NOT EXCEEDED ITS LIMIT OF 12 SPECIAL PERMITS DURING THIS CALENDAR YEAR.**

DIRECTOR
(Signature of Authorized Officer and Title)

HADDONFIELD ADULT SCHOOL
(Name of Organization)

Date of Signature 1/11/16

I hereby certify that there is no objection to the granting of a Special Permit to above applicant to sell alcoholic beverages at the affair to be held on aforesaid date and premises, subject to, however, the following Special Conditions (if any):

(Signature of Chief of Police)

BOROUGH OF HADDON HEIGHTS
(Municipality where affair is to be held)

Date of Signature 1/15/2016

I hereby certify that the License Issuing Authority of this municipality has no objection to the granting of a Special Permit herein applied for and consents thereto. I further certify that the issuance of said Permit is not contrary to any local ordinance, resolution, regulation or policy which would prohibit same.

Kelly Scalamandre, RMC
(Signature of Clerk)

BOROUGH OF HADDON HEIGHTS
(Municipality where affair is to be held)

Date of Signature: 1-15-16

The following consent is to be signed by the person so authorized of the premises where the affair is to be held.

I hereby certify that I am the person in charge of the premises upon which the herein affair will be held, that I am fully authorized to and do hereby certify that there are no objections to the sale and service of alcoholic beverages upon such premises at such affair. **I HEREBY CERTIFY THAT THIS PREMISE HAS NOT EXCEEDED ITS LIMIT OF 25 SPECIAL PERMITS DURING THIS CALENDAR YEAR.**

(Signature and Title) OWNER
The Village Cheese Shop & Bistro

Date of Signature 1/15/16

NOTE: THE DIVISION MUST BE NOTIFIED FOR CANCELLATION OR RESCHEDULING PRIOR TO THE DATE OF THE EVENT.

Issuance of the Special Permit will allow the organization to purchase alcoholic beverages for resale at the affair specified in the application from any licensed wholesaler or retailer. All advertising, tickets, etc., for the affair which contain reference to alcoholic beverages must include this Permit Number.

Rev. 01/13

RESOLUTION 2016:43

RESOLUTION APPROVING A SOCIAL AFFAIR PERMIT FOR ST. ROSE OF LIMA SCHOOL FOR A BEEF AND BEER FUNDRAISER

NOW, THEREFORE BE IT RESOLVED that a one-day Social Affair Permit is hereby authorized by the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey for St. Rose of Lima School's Beef and Beer to be held on January 30, 2016.

Date: January 19, 2016

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF ALCOHOLIC BEVERAGE CONTROL
P.O. BOX 087, 140 EAST FRONT STREET
TRENTON, NJ 08625-0087

APPLICATION FOR SOCIAL AFFAIR PERMIT [SA]

APPLICATION MUST BE SUBMITTED AT LEAST TWO WEEKS PRIOR TO THE EVENT

Applications must be accompanied by a fee of **$100.00** PER DAY for Civic, Religious, or Educational Organizations; **$150.00** PER DAY for all other NON-PROFIT organizations, in the form of a check or money order payable to the DIVISION OF ALCOHOLIC BEVERAGE CONTROL.

NOTICE: **ORGANIZATIONS MAKING APPLICATION FOR THE FIRST TIME, MUST SUBMIT PROOF OF NON-PROFIT STATUS IN NEW JERSEY.** COMBINATIONS OF CERTIFICATE OF INCORPORATION, CHARTER OR BY-LAWS, FEDERAL TAX EXEMPT CERTIFICATE, FINANCIAL RECORDS A ND MEMBERSHIP LIST (NAMES AND A DDRESSES INCLUDED) ARE ACCEPTABLE FORMS OF PROOF. THE DIVISION OF ALCOHOLIC BEVERAGE CONTROL RESERVES THE RIGHT TO REQUEST ADDITIONAL INFORMATION IF DOCUMENTATION SUBMITTED IS NOT SUFFICIENT.

Pursuant to **N.J.S.A.** 33: 1-74 and **N.J.A.C.** 13:2-5.1, the undersigned makes application for a Special Permit to sell, dispense and serve alcoholic beverages for consumption at an affair as stated herein:

Organization Information

1. Name of Organization: St. Rose of Lima

   Address: 300 Kings Highway Haddon Heights NJ 08035

2. Does organization hold a liquor license? Yes ☐ No ☒ If yes, ____ - ____ - ____ - ____ (CLUB LICENSE'S ONLY)

3. Has organization held a special permit for Social Affair during the past 3 years? Yes ☒ No ☐ If no, supply proof of non-profit status from **NOTICE** paragraph above. Previous Permit No: ____

4. Contact Marla Barrett / Jim Donnelly Phone Number: 856 547-0564 / 856 816-7205

5. E-mail address bookkeeping1@strosenj.com / donnellyjimgma@aol.com

6. Mailing address 300 Kings Highway Haddon Heights NJ 08035

Premises Information

7. Location of premises where affair will be held: **(Describe Specifically)**

   Name of premises St. Rose of Lima Gymnasium

   Address of premises 300 Kings Highway Haddon Heights NJ 08035

8. Is the above named premises licensed? Yes ☐ No ☒ If yes, ____ - ____ - ____ - ____

9. Are the premises where the affair is to be held owned by a municipality, county or state? Yes ☐ No ☒

   If yes, state the name of owner ____

   For what purposes are premises used? Catholic grammar school

   Does the premise conduct mercantile business? Yes ☐ No ☒ If yes, what is sold? ____

Event Information

10. What date(s) will affair be held and between what hours alcoholic beverages will be dispensed (Dates **must be consecutive** to be on one application):

MM/DD/YY	START	END
1/30/16	7 am☐ pm☒	11:30 am☐ pm☒
/ /	am☐ pm☐	am☐ pm☐
/ /	am☐ pm☐	am☐ pm☐

   Rain Date (only **one** rain date): N/A

11. What is the specific fundraising event being held? School fundraiser

12. How is a charge assessed? Ticket ☒ Contribution ☐ Other: ____ (SPECIFY OTHER)

13. Who is the recipient of the proceeds? St. Rose of Lima School

14. Check the types of alcoholic beverages to be dispensed if permit is granted:
Wine ☐ Distilled Spirits ☐ Malt Alcoholic Beverages ☒ only

15. What are cup sizes for alcoholic beverages? Wine _____ Beer 12 oz 16 oz Spirits _____

16. How many people are expected to attend your event on a daily basis? ~~180~~ 150

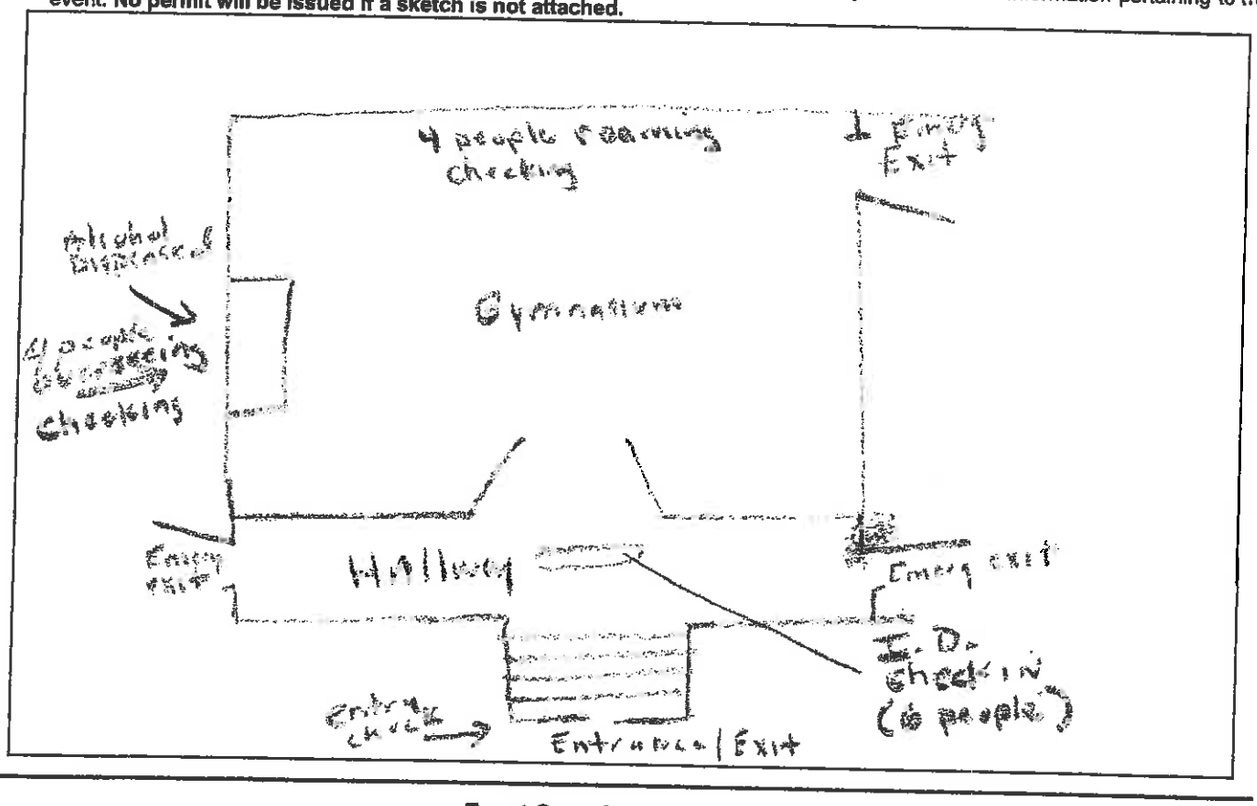
17. What is the approximate age group of the attendees? 30 - 70 yrs.

18. Will persons under the legal age to consume alcohol be in attendance? Yes ☐ No ☒

19. Explain in detail the security plans for the event. The plan should include the number of people checking for ID's, plans to prevent pass-offs to minors, the t ype of securit y at the event, the limit of alco holic beverages per transacti on, and any other relevant information pertaining to the event. *Please attach another sheet if necessary.*

The security plan consists of two ~~pe~~ volunteers at the entry doors Checking I.D's, then another check at check in, and I.D. check at alcohol dispenser with four volunteers roaming throughout the night. Emerg exit doors open from inside only. Security is a priority and St. Rose has been successful over the years checking for valid I.D.

20. Please use the space below or attach a detailed sketch of the area to be licensed. The sketch should include entrances and exits, ID checking area(s), location of where alcoholic beverages will be dispensed and any other relevant information pertaining to the event. **No permit will be issued if a sketch is not attached.**



Event Organizer Information

- Is the event being handled by a promoter, Production Company, or other entities? Yes ☐ No ☒ If yes, attach contract.

Company Name _____

Company Contact _____

Phone Number _____-_____-_____x_____ Title_____

NO PERMIT WILL BE GRANTED UNLESS WRITTEN APPROVALS FOR BELOW ARE OBTAINED
ORIGINAL SIGNATURES ONLY

If a Special Permit is granted, applicant agrees that alcoholic beverages will not be sold or served to anyone under the legal age, nor will such persons be permitted to consume alcoholic beverages at aforesaid affair and certifies that all conditions set forth in said Permit, all rules and regulations pertaining thereto and all ordinances and/or resolutions of the municipality where aforesaid affair is to be held will be complied with; and that permission is hereby given the Director of the Division of Alcoholic Beverage Control, Division of Taxation, and their duly authorized investigators and agents, and to any local peace officer to investigate the sale of alcoholic beverages at the social affair for which this application is made.

Gambling, mock gambling and gambling paraphernalia are not permitted on the premises licensed by the Special Permit unless otherwise approved by the Legalized Games of Chance Commission (973) 273-8000. **I HEREBY CERTIFY THAT THIS ORGANIZATION HAS NOT EXCEEDED ITS LIMIT OF 12 SPECIAL PERMITS DURING THIS CALENDAR YEAR.**

(Signature of Authorized Officer and Title)

ST. Rose of Lima
(Name of Organization)

Date of Signature 1/15/16

I hereby certify that there is no objection to the granting of a Special Permit to above applicant to sell alcoholic beverages at the affair to be held on aforesaid date and premises, subject to, however, the following Special Conditions (if any):

(Signature of Chief of Police)

Haddon Heights
(Municipality where affair is to be held)

Date of Signature 1/15/2016

I hereby certify that the License Issuing Authority of this municipality has no objection to the granting of a Special Permit herein applied for and consents thereto. I further certify that the issuance of said Permit is not contrary to any local ordinance, resolution, regulation or policy which would prohibit same.

(Signature of Clerk)

BOROUGH OF HADDON HGTS.
(Municipality where affair is to be held)

Date of Signature: 1-15-16

The following consent is to be signed by the person so authorized of the premises where the affair is to be held.

I hereby certify that I am the person in charge of the premises upon which the herein affair will be held, that I am fully authorized to and do hereby certify that there are no objections to the sale and service of alcoholic beverages upon such premises at such affair. **I HEREBY CERTIFY THAT THIS PREMISE HAS NOT EXCEEDED ITS LIMIT OF 25 SPECIAL PERMITS DURING THIS CALENDAR YEAR.**

PASTOR
(Signature and Title)

Date of Signature 1/14/2016

NOTE: THE DIVISION MUST BE NOTIFIED FOR CANCELLATION OR RESCHEDULING PRIOR TO THE DATE OF THE EVENT.

Issuance of the Special Permit will allow the organization to purchase alcoholic beverages for resale at the affair specified in the application from any licensed wholesaler or retailer. All advertising, tickets, etc., for the affair which contain reference to alcoholic beverages must include this Permit Number.

Rev. 01/13

ST-5 (2-00, R-16)

Invoices and receipts must show exempt organization as purchaser.

State of New Jersey
DIVISION OF TAXATION
SALES AND USE TAX

Read instructions on bottom of form

* EXEMPT ORGANIZATION CERTIFICATE *
FORM ST-5

ISSUED BY: THE CHURCH OF ST ROSE OF LIMA
300 KINGS HWY
HADDON HEIGHTS NJ 08035-1329

EXEMPT ORGANIZATION NUMBER 210-634-526/000
Effective Date: 05/30/80
Date Issued: 10/29/07

Transaction Date: _____

TO _____
(Name of Vendor)

The undersigned certifies: that the Division of Taxation has determined this organization is exempt from New Jersey Sales and Use Tax for this transaction; and this purchase is directly related to the purposes for which this organization was formed and is being purchased with the organization's funds.

Description of purchase:

_____

_____

_____

Maureen Adams
ACTING DIRECTOR
DIVISION OF TAXATION

Rev. E. Joseph Byerley
(Signature of Officer or Trustee of the organization)
Rev. E. Joseph Byerley
Name and Title of Officer (Please Print)

INSTRUCTIONS FOR EXEMPT ORGANIZATION: Form ST-5 is valid for exemption from sales and use tax on all purchases (except energy and utility service), if the purchase is directly related to the organization's purposes and made with organization (not personal) funds. Retain the original ST-5 (unsigned) in files, make copies and complete and sign them for vendors. Notify the Division of changes in organization name, address or exempt status.

INSTRUCTIONS FOR VENDORS (AND EXEMPT ORGANIZATIONS):
(a) The ST-5 exempt organization certificate must be an official certificate having the signature of a Director of the Division of Taxation (or a photocopy of the certificate) and must have the organization's name, address and exempt organization number pre-printed by the Division on the upper portion of the certificate, with no apparent alterations.
(b) The certificate must be properly completed, dated, and signed by an officer of the organization.
(c) For motel/hotel occupancies, this exemption applies to sales tax, but not the state 'occupancy fee', the 'municipal occupancy tax', or the Atlantic City luxury tax.

Bills or receipts must show the exempt organization as the purchaser. Payment must be from the funds of the the exempt organization. Certificates must be retained by the vendor for a period of not less than four years from the date of the last sale covered by the certificate. Subordinate or affiliated organizations may not use the exemption number assigned to the parent organization.

Additional Purchases - This certificate covers additional similar purchases by the same organization. Each sales slip or invoice must show the organization's name and exempt organization number.

ST-3A PERMIT - This Exempt Organization Certificate (ST-5) also serves as an Exempt Organization Permit (ST5A) for the organization to which the certificate is issued.

RESOLUTION 2016:44

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE BOROUGH OF HADDON HEIGHTS AND PHOENIX ADVISORS, LLC, INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD FOR THE PURPOSE OF PROVIDING CONTINUING DISCLOSURE AGENT SERVICES

WHEREAS, when issuing bonds, execution of Continuing Disclosure Agreements ("CDA's") in connection with one or more bond issuances is necessary to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

WHEREAS, but for the execution of the CDA's, the underwriter of such bonds would be prohibited from purchasing the bonds of the Bond Issuer; and

WHEREAS, in order to ascertain its compliance with various CDA's executed in conjunction with the issuance of bonds, the Bond Issuer must codify the requirements stipulated in those various CDA's and compare those requirements with its filings and correct any deficiencies; and

WHEREAS, new rules and regulations promulgated by the Securities & Exchange Commission ("SEC") restrict the provision of advice concerning the issuance of municipal debt to those that are appropriately registered with the SEC; and

WHEREAS, it is beneficial to retain assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDA's and to stand ready to provide advice as needed with the issuance of municipal debt as Municipal Advisor of Record, and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Haddon Heights, County of Camden, State of New Jersey that the Mayor is hereby authorized to execute an Agreement between the Borough of Haddon Heights and Phoenix Advisors, LLC, Independent Registered Municipal Advisor of Record for the Purpose of Providing Continuing Disclosure Agent Services.

Dated: January 19, 2015

_____

Mayor Jack D. Merryfield

ATTEST: _____

Kelly Santosusso, RMC, Borough Clerk

PHOENIX
ADVISORS, LLC

December 18, 2015

Christie Ehret, CFO
Haddon Heights Borough
625 Station Avenue
Haddon Heights, NJ 08035-1981

Dear Ms. Ehret:
Phoenix Advisors, LLC has been privileged to serve Haddon Heights Borough as Continuing Disclosure Agent and Independent Registered Municipal Advisor ("IRMA") of record for the past year. Our services under the terms of our appointment are renewable each year. To this end, we have enclosed our Agreement for the upcoming **2016 year.** Your invoice for 2015 is also enclosed for you to process at your convenience.

We provide this to you now so that it can be processed at your municipality's reorganization meeting.

Your municipality has recognized, based on our current appointment, the vital nature of staying in compliance with Secondary Market Disclosure obligations and having the advisory expertise and resources of Phoenix Advisors at the ready.

As Continuing Disclosure Agent, we are proactive about keeping you compliant. Others offering similar services merely wait for issuers to supply required documents and notices. Phoenix Advisors provides research and outreach to our clients and their auditors to assist in achieving full compliance.

You will find our flat fee cost structure for Continuing Disclosure Agent services to be extremely competitive. We are continuing our practice of not charging a fee for designating Phoenix Advisors as IRMA of record. When the need arises for our assistance on a financing or consulting matter, we'll provide an addendum to our appointment, subject to your approval, detailing fees and scope of services.

Phoenix Advisors looks forward to providing these valuable services during the upcoming fiscal year. If you have any questions or need additional information, please call 609.291.0130 to speak with one of our advisors.

Sincerely,

David Thompson, CEO

4 West Park Street, Bordentown, New Jersey 08505
Voice: 609-291-0130 www.muniadvisors.com Fax: 609-291-9940

2016
AGREEMENT
covering
CONTINUING DISCLOSURE AGENT SERVICES
and appointment as
INDEPENDENT REGISTERED MUNICIPAL ADVISOR "of record"

THIS AGREEMENT, made and entered into on this ____ day of _____, 2016 ("Agreement") by and between the **Haddon Heights Borough, 625 Station Avenue, Haddon Heights, NJ 08035-1981** (hereinafter referred to as the "Bond Issuer"), and Phoenix Advisors, LLC ("Phoenix Advisors"), 4 West Park Street, Bordentown, NJ 08505.

WITNESSETH:

WHEREAS, the Bond Issuer has heretofore agreed through the execution of Continuing Disclosure Agreements ("CDAs") in connection with one or more bond issuances to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

WHEREAS, but for the execution of the CDAs, the underwriter of such bonds would be prohibited from purchasing the bonds of the Bond Issuer; and

WHEREAS, in order to ascertain its compliance with various CDAs executed in conjunction with the issuance of bonds, the Bond Issuer must identify the requirements stipulated in those various CDAs and compare those requirements with its filings and correct any deficiencies; and

WHEREAS, new rules and regulations promulgated by the Securities & Exchange Commission ("SEC") restrict the provision of advice concerning the issuance of municipal debt to those that are appropriately registered with the SEC; and

WHEREAS, it is beneficial to retain the assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDAs and to stand ready to provide advice as needed with the issuance of municipal debt as Municipal Advisor of Record; and

WHEREAS, Phoenix Advisors provides such continuing disclosure services and is an independent registered municipal advisor under SEC regulations and has heretofore been appointed by the Bond Issuer to provide the same until the expiration of this Agreement, as defined in Section 3 herein; and

WHEREAS, the parties desire to set forth herein the terms and conditions under which Phoenix Advisors will provide such services to the Bond Issuer.

NOW, THEREFORE, THE PARTIES HERETO, IN CONSIDERATION OF MUTUAL COVENANTS HEREIN CONTAINED AND OTHER GOOD AND VALUABLE

CONSIDERATION, EACH INTENDING TO BE LEGALLY BOUND, HEREBY AGREE AS FOLLOWS:

Section 1. Phoenix Advisors will perform, inter alia, the tasks as described in the Scope of Services summarized in Exhibit I and, if further requested, in Exhibit II attached hereto.

Section 2. The Bond Issuer will compensate Phoenix Advisors for services provided in accordance with this agreement, as more particularly set forth below:

Continuing Disclosure Agent Service:

$950 – All-inclusive fee (for up to three (3) outstanding issues), plus $100 for each additional outstanding issue, if any, for which filings may be required.

Independent Registered Municipal Advisor of Record

There is **no fee** charged by Phoenix Advisors for being designated as your Independent Registered Municipal Advisor (IRMA). As your IRMA, we will be available to answer general questions concerning outstanding debt issues, market conditions, preliminarily review financing proposals, or prepare preliminary project analyses.

A separate addendum to this Agreement will be provided for your acknowledgement, if you choose to have Phoenix Advisors involved in a debt issuance or to undertake an in-depth evaluation of a proposal or project, perform a consultant service, or assist with rating agency surveillance. Our goal is to be available to you and to add value when you need our expertise.

Section 3. This Agreement, as to the Continuing Disclosure Agent and Independent Registered Municipal Advisor of record, shall be in effect through the Bond Issuer's fiscal year-end and is subject to annual reappointment.

Section 4. This Agreement may be terminated by the Bond Issuer or Phoenix Advisors, upon giving thirty (30) days prior written notice.

Section 5. This Agreement shall be construed in accordance with and governed by the laws of the State of New Jersey.

IN WITNESS WHEREOF, the Bond Issuer and Phoenix Advisors have caused this Agreement to be duly executed by their authorized representatives as of the day and year first above written.

Haddon Heights Borough

By: _____

_____
Name &Title

PHOENIX ADVISORS, LLC

By: _____
David B. Thompson, CEO

Exhibit I

Scope of Services Continuing Disclosure Agent

1) CODIFY ISSUES THAT ARE SUBJECT TO CONTINUING DISCLOSURE

Obtain and research each outstanding bond issue's Continuing Disclosure Agreement ("CDA") to determine the specific requirements of each issue. Many issuers are subject to more than one CDA – often with different requirements. Older CDAs are typically the most burdensome, with shorter deadlines. Our compliance methodology helps you meet all requirements.

2) PROVIDE REMINDERS OF UPCOMING DEADLINES

Typically, a dissemination agent waits for you, the issuer, to provide items to be filed. This puts the entire burden on you. They file only for the specific issues on which they are appointed, and then only after you provide the information to them. Phoenix Advisors takes a more helpful, proactive approach to client service. We regularly remind our clients sufficiently in advance of filing deadlines, then follow up on those reminders. We understand that clients have full schedules, and a variety of deadlines can be difficult to monitor. We do it for you.

3) FILE FINANCIAL AND STATISTICAL DATA TO MEET YOUR OBLIGATIONS

In addition to the filing of your Audited Financial information, CDAs require the filing of the continuing disclosure version of an Annual Report of Operations. This Annual Report contains information generally consistent with the statistical data found in the Official Statement that was distributed when the bonds were issued. Phoenix Advisors coordinates the filing of this data, working appropriately with your Auditor.

4) **FILE ON A TIMELY BASIS**

Our proprietary, computer-based compliance system provides an important safeguard for the timely filing of your continuing disclosure information. You are provided with electronic proof of filing receipts for each and every required and voluntary (see next item) filing.

5) COORDINATE AND SUBMIT OPTIONAL, VOLUNTARY SUBMISSIONS

Phoenix Advisors' service goes an important step further than others. The marketplace is hungry for information about you. The more factual information you provide, the more professional and forthcoming your appearance will be to market participants. This encourages them to buy your debt, and that means better interest rates. We believe the bond rating agencies also take note of the quality of information you voluntarily provide. Phoenix Advisors works with you to obtain and file, on your behalf, additional and meaningful information, including budgets, debt statements, and unaudited financials. On occasion, your audits may not be completed by the stipulated date, but the filing of unaudited financials will usually keep you in compliance with your CDA until the audit is finalized and filed.

6) MONITOR THE NEED FOR MATERIAL EVENT NOTICES AND THE TIMELY FILING OF MATERIAL EVENT INFORMATION

There is a significant list of things that regulators deem to be "Material Events" which, if they occur, require a Notice to be filed within 10 business days of the event. The occurrence of a Material Event is not always apparent to those who are not constantly involved in the marketplace. Phoenix Advisors carefully monitors the market and makes every effort to identify events that affect you, then coordinates the filing of required Material Event Notices.

7) PROVIDE A COMPREHENSIVE REPORT EACH FISCAL YEAR TO DEMONSTRATE YOUR CONTINUING COMPLIANCE

We know the importance of proof, and of well-organized files. Phoenix Advisors prepares a Compliance Package containing documented proof of each filing done on your behalf. This is especially useful during your annual audit, as well as when you next issue bonds or notes.

Exhibit II

Typical Scope of Services Municipal Advisor

Below is a basic outline of services provided when Phoenix Advisors is engaged for an issuance of a municipal obligation

Long or Short-term Debt Issuance

1) **PLAN STRATEGY AND STRUCTURE**

Phoenix professionals always look beyond your current transaction. We research and analyze all of your outstanding debt to provide a financing solution that best satisfies your needs, now and in the future. We realize that you are always changing, so as we work on a current transaction, we help you stay flexible enough to meet future needs and address shifting patterns. Phoenix Advisors examines and analyzes financing options, concepts, and structures, then designs your debt management plan

2) **COORDINATE THE FINANCING PROCESS**

Whether we are meeting privately with you or making a clear and concise presentation, we add structure, organization, experience and competency to the financing process. Phoenix Advisors is uniquely qualified to help mesh your needs with what the marketplace wants. This results in the lowest borrowing cost. In short, we diligently guide your transaction to the market with efficiency and expertise, achieving the best result for you. Phoenix Advisors establishes a timetable, manages the financing team, provides input during preparation of financing documents, assists in the preparation of official statements, coordinates the approval process of oversight boards, develops a rating agency strategy and presentation, and evaluates printing, insurance, and other expenses.

3) **EXECUTE FINANCING**

We are constantly watching and evaluating the market to help you select the best time to move forward with a transaction. Phoenix Advisors assists in structuring the terms of financing, monitors the market and provides recommendations for timing, coordinates bidder and investor outreach, provides key financial indices and comparisons, actively participates in your bond sale, and ensures a smooth closing. Our professionals provide you with valuable statistics and points of reference to gauge the overall market climate and evaluate bids.

4) **FOLLOW-UP REPORT AND ANALYSIS**

Phoenix Advisors provides you with follow-up reports and analysis displaying the details of your transaction and new debt service requirements. If you wish, we will assist in the investment of bond proceeds. We are always vigilant about saving money for our clients. We monitor your outstanding debt for refinancing prospects, bring your attention to market innovations, and willingly review and evaluate financing proposals you may receive.

Additional Services

Phoenix Advisors has expertise in a number of additional areas, including post-issuance arbitrage compliance, budget consultation, redevelopment, and alternative energy financing such as solar installation and power purchase agreements. Phoenix Advisors is also a leader in the financing of energy savings improvement programs utilizing either lease or general obligation bond financing.

RESOLUTION 2016:45

RESOLUTION APPOINTING SPECIAL LAW ENFORCEMENT OFFICER FOR THE HADDON HEIGHTS POLICE DEPARTMENT

WHEREAS, pursuant to N.J.S.A. 40A:14-146.10, the Police Department currently employs four (4) Class II Special Law Enforcement Officers; and

WHEREAS, Special Law Enforcement Officers require a one (1) year appointment;

NOW, THEREFORE BE IT RESOLVED that David Bauman is hereby appointed to the position of Special Law Enforcement Officer.

BE IT FURTHER RESOLVED that this appointment is effective immediately and shall expire December 31, 2016.

Date: January 2, 2016

_____
Mayor Jack D. Merryfield, Jr.

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

RESOLUTION 2016:46

RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION FOR GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Council of the Borough of Haddon Heights, County of Camden, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and, therefore has an established Municipal Alliance Committee; and

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Camden;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Haddon Heights, County of Camden, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Haddon Heights Municipal Alliance grant for fiscal year 2016 in the amount of :

DEDR	$11 074.00
Cash Match	$ 2,768.50
In-Kind	$ 8,305.50

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Date: January 19, 2016

_____
Mayor Jack D. Merryfield

ATTEST: _____
Kelly Santosusso, RMC, Borough Clerk

CERTIFICATION:

I, Kelly Santosusso, Municipal Clerk of the Borough of Haddon Heights, County of Camden, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Borough Council on this 19th day of January, 2016.

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Kelly Santosusso, RMC, Municipal Clerk